

CENTERVILLE TOWNSHIP MONTHLY BOARD MEETING
Wednesday March 9, 2022 7:00PM
Centerville Township Hall; public participation via Zoom
MINUTES

PRESENT: James Schwantes, Katrina Pleva, Ron Schaub; Elizabeth Chiles, Dan Hubbell were absent

GUESTS: County Commissioner Patricia Soutas-Little, and 2 members of the public

1. **Call to Order/Pledge of Allegiance:** Supervisor Schwantes called the meeting to order at 7:00 PM
2. **Review Agenda/Additions /Public Comment /Approve Agenda**

1. **Public comment: none**

2. **Agenda—no changes**

MOTION: Pleva moved to approve agenda as submitted; seconded by Schaub. Motion carried. Yeas: 3
Nays: 0

3. **Previous Meeting Minutes**

1. **February 2, 2022 Regular Meeting**

- **Correction: 8.2; strike "is" in "Township is to provide"**
- **Correction: 8.3 change Malone to Maylone**
- **Correction: 12.2 strike "Supervisor and" from "Supervisor and Ron Schaub"**
- **Correction: 12.2 strike "all" in "existing building as well as all in"**
- **Correction: 12.4 change "Thursday, March 3" to "Monday, March 7"**
- **Correction: 17 change "Dorlag" to "Doorlag"**

MOTION: Schaub moved to accept **February 2, 2022 minutes** as amended; seconded by Pleva.
Motion carried. Yeas: 3 Nays: 0

4. **Township Financial Update**

1. **Treasurer's Report**—The Treasurer received approval to make final disbursements.
Reimbursement from Leland Schools for PRE changes affecting School Operation has been received.

2. **Census-related clawback.** Changes due to the 2020 census may result in an \$8000 clawback from the township by the state, depending on legislative action. Individual townships are being encouraged to contact MTA for further guidance and action.

MOTION: Schwantes moved to accept the Treasurer's report as presented; seconded by Schaub.
Motion carried. Yeas: 3 Nays: 0

2. **Reconciliation Report for January and February**— Reconciliation reports for January and February were reviewed by the Board and signed by Supervisor Schwantes on March 9, 2022.

5. **Invoices—Review and authorize payment –**

MOTION: Schwantes moved to accept invoices and pay as presented; seconded by Schaub. Motion carried. Yeas: 3 Nays: 0

6. **Clerk Report:**

1. **Approve 2022-2023 Meeting Schedule**

MOTION: Schwantes moved to accept the meeting schedule as proposed. Seconded by Pleva.
Motion carried. Yeas: 3 Nays: 0

7. **Correspondence/ Communications**

Supervisor discussed Special Assessment District (SAD) with Clint Mitchell, Leland trustee.
Supervisor met with other county township Supervisors. Discussion addressed township use of ARPA funds as well as blight ordinances. Centerville does not have a blight ordinance.

Supervisor attended Lake Leelanau Stakeholder meeting. Discussion focused on buffers, septage, and streams emptying into the lake as well as use of the lake.

Supervisor attended meeting at Government Center regarding Point Broadband proposal. The county will be looking for townships to formally support the proposal as well as to possibly provide modest financial support of the proposal, in demonstration of township commitment. LIFT to create a messaging campaign to provide additional education to public and stakeholders concerning the Point Broadband proposal.

8. Board of Review: Meetings for appeals:

1. **Next meeting:** March BOR meetings: March 8, 14, and 17 at 1PM at the township hall. At March 8 meeting, Board accepted the roll. No appeals received to date.

Receive roll: Tuesday March 8, 1 PM, 1 hour. *Hear appeals:* Monday, March 14, 2PM–5PM, 6PM–9PM. Thursday, March 17, 9AM–12PM, 1PM–4PM

9. Zoning Administrator's Report—

1. **Lake Shore Drive**—Township's case was filed on Feb. 9; case filing terminates on May 9. Township is requesting injunctive relief and damages.

10. Planning Commission

1. **Next regular meeting:** Monday, April 4, 2022 at 7:00 PM

11. Cedar Area Fire and Rescue (CAFR) Board

1. **Board member report**— Per Centerville Board plan and discussion, Pleva also attended February CAFR meeting. Ron Schaub presented an update of the most recent CAFR Board meeting (see township website for CAFR Board minutes from February 3, 2022 meeting). Schaub explained that, in a recent meeting of township supervisors, townships are moving towards a Memorandum of Understanding (MOU) to share in cost of maintaining the Fire Station into the future. This would also include the cost of building/purchasing any future new facilities. MOU is currently being developed. Currently, CAFR is under budget with 1 month left in the fiscal year. Schaub indicated that CAFR anticipates finishing out the year under budget. He recommends any excess be added to the contingency fund. Based on Boomer budget projections for next 10 years, a 3 mill millage still appears to be accurate. Schaub also confirmed that CAFR staffing is currently at desired level.

2. **Next regular meetings:** Thursday, April 7, 2022 at 7:00PM

12. Board – Unfinished business

1. **Chalet SAD**—Documents were sent out on March 5. Brendan Mullane at the Road Commission confirmed that bids will be opened on March 11. Supervisor is hoping that bids received will not be substantially different from estimate previously received from the Commission.
Board has proposed to have a special meeting for affirmation of the roll, review and passing of the resolution to set the hearing and associated activities for the SAD. Special meeting is tentatively set for March 23 at 7:00 PM.
2. **2022-2023 Budget** – Although FY22-23 projections were not directly affected, the recent projected sales tax revenue sharing from the state has been impacted by changes of population in 2020 census numbers (see Financial Report item 4.2). Clawback of these monies will occur in the April payment, unless legislature passes an emergency hold-harmless funding bill. Affected townships were encouraged by MTA to contact state representative Jack O'Malley and state senator Curt Vanderwall.
3. **Media upgrade for hall**--Supervisor contacted AMOR and Sound Environments letting them know he was recommending Sound Environments. New furniture is also being arranged for, using ARPA funds. Total expenditure of ARPA funds for media renovations and furniture upgrade is anticipated to be ~\$7000.
4. **Remodel of upper hall**—Supervisor had several conversations with contractors for work anticipated on the remodel of the upper hall. The job will require permits as well as drawings. Supervisor has identified a potential contractor for the job, contingent on cost, as well as

someone available for creating drawings. Once drawings are available, contractor will provide an estimate for the work to the Supervisor. Cost for preparation of drawings was estimated to be \$500 - \$1000.

5. **ARPA Funds**—Board will discuss an ARPA public input session at the May Board meeting. Public input session for use of ARPA funds will likely be a special item on the June meeting agenda.

13. Board New business

1. **Fire Millage**—

MOTION: Schwantes moved that the Fire Millage request, increasing the Centerville Township fire millage by 0.5 mil, from 1.75 mils to 2.25 mils, will be placed as presented on the August ballot. Seconded by Pleva. Motion carried. Yeas: 3 Nays: 0

14. **Insurance Risk Control Report**—Treasurer and Clerk to review report received and consider personnel and insurance liability-oriented information that the report contains. The report provides both recommendations for improvements as well as potential resources for addressing highlighted issues. Treasurer and Clerk to periodically report progress back to the Board.

15. **County Commissioner Report**—Patricia Soutas-Little presented the Commissioner report. See township website for report posted on township website. (Patricia Soutas-Little to be front-loaded on the Centerville Annual meeting agenda on March 19 as she will also need to present at the Leland Annual Meeting, occurring at the same time). In response to suggestion that Agri-Valley was interested in holding public information sessions, Supervisor offered Centerville Township hall for that purpose.

16. Upcoming Township Meetings:

1. **Election Commission Meeting:** Immediately following March 9, Regular Board Meeting
2. **Annual Meeting and Budget Meeting:** Saturday, March 19, 2022 at 10:00AM
3. **Next regular Board of Trustees Meeting:** Wednesday, April 13, 2022 at 7:00 PM

17. **Public Comment**— none

18. Motion to Adjourn at 8:22 PM

Respectfully submitted,
Patty Ray, Deputy Clerk

Clerk's Signature: _____

Date: _____



4.13.22