

**BINGHAM TOWNSHIP PARKS COMMITTEE
MEETING MINUTES 8/08/22**

1. CALL TO ORDER: at 7:00 p.m. by Acting Chairperson Ted Cimafranca.

2. ATTENDANCE: Ted Cimafranca (Acting Chairperson), Todd Stone (Trustee), Midge Werner (Township Supervisor), Dan Rose (Secretary), Jan Stone

Resigned from Parks Committee: Mary Bush (Chairperson) and Bob Walton. Resignations were provided to Midge Werner and Todd Stone, respectively.

3. APPROVAL OF JUNE 13, 2022 MINUTES:

Minutes of June 13, 2022 approved with the deletion of three paragraphs set forth in section “7” of the proposed minutes. Dan Rose to make the changes to proposed minutes and send to all members for approval before forwarding the minutes to Ms. Kathy Morio.

4. ROLE OF PARKS COMMITTEE:

Ted requested that the Township Board provide direction on the role and function of the Parks Committee and more clearly define the roles of the members. Midge indicated that she would consider this request.

5. SUB-COMMITTEE REPORTS:

a) Web-Site Development: Ted suggested more prompt action on this issue. Midge spoke with Steve Patmore. Mr. Patmore said he will post on the township web-site materials that are approved by the Parks Committee.

Todd volunteered to be the sub-committee chair and the contact between the Parks Committee and Steve Patmore. The sub-committee will bring ideas and proposals to the Parks Committee for review and approval before going to Steve Patmore for publication.

b) Swimming Buoys: The buoys at Boughey Park are in. Ted suggested that a date be set for taking the buoys in and out of the water each year. Dan suggested June 1st to October 1st. No action was finalized on this issue.

c) Boughey Park Pavilion Lock: Dan to purchase a lock and key for the Pavilion storage shed, and provide a receipt to the township for reimbursement.

d) Parks Usage: Midge indicated that no action be taken at this time on the issue of defining parks’ usage given the enormity of current projects being undertaken at Boughey and Groesser Parks.

6. BOUGHEY PARKING UPDATE:

The Township Board and the Parks Committee are awaiting the written parking lot plans from Gosling Czubak. According to Midge, the Township Board needs to review the plans in order to determine the estimated cost of the project and identify available funding.

7. REVIEW OF 5-YEAR PLAN:

All committee members agreed that each month this issue should be placed on the Parks Committee agenda.

8. STEWARD REPORTS:

Bingham Park: Residential trash is being deposited in the park trash containers. Signs needed to deter such activity. Grills need cleaning. Ace Welding repaired the metal reinforcement that surrounds the concrete pier.

Groesser Park: Todd built a barrier to prevent the unauthorized access to the park. (Person(s) had created an informal access route into the park for vehicular traffic.)

Todd took on the DNR application duties that were previously the responsibility of Bob Walton. Todd will send the DNR the 4 phases of the project along with a written description of each phase.

Hendryx Park: Todd has visited the park. The park is busier than at any previous time. Trees need trimming, post repaired and new sign installed. Todd will install new sign and post at an area beyond the road easement.

Bougey Park: Buoys have been installed. A jet-ski from a neighboring property has driven inside and around the buoys in violation of the state statute. Large party at Bougey Park on August 6th; police were called to the park by someone inside the park, two picnic tables and one bench were taken into the water and party-goers left 80+ beer cans at park. Party-goers parked on neighboring property, including on top of neighbor's septic field.

10. WORK TO BE DONE:

Sign for Groesser Park to await later installation.

Matters adjourned to next month's meeting: bike rack installation at Bingham Park, stenciling benches at Bougey Park.

11. NEW BUSINESS:

a) Shared computer drive for parks committee. Bob Walton and Mary Bush have resigned their posts on the parks committee. Both were long-term members and may have gathered many materials regarding the parks during their tenure. These materials are property of the township and belong on the township computer drive. Midge to check with Mary, and Todd to check with Bob, to ensure that all materials they may have gathered have been placed on the township computer drive.

b) Internet Meetings. We need to ensure that the public can attend our meetings by Internet. Midge said that Steve Patmore will facilitate public access to our meetings if we ask him to do so.

c) Documenting the roles of parks committee members. What is the role of the chairperson? What is the role of the trustee? Discussion ensued on these questions. With input from the committee members, it is Midge's opinion that the chairperson sets the agenda, calls the meeting to order, controls the meeting, receives formal correspondence for the committee, and "moves the meeting along." The trustee has the duty to pass information from the parks committee to the township board and from the township board to the parks committee.

12. NEW CHAIRPERSON:

Ted agreed to serve as Interim Chairperson at next month's meeting, given the resignation by Mary Bush, the former-Chairperson. The election of a new chairperson needs to be on next month's agenda.

Meeting adjourned: 8:32 p.m.