

## **Cleveland Township Board**

### **Leelanau County**

### **Maple City, MI 49664**

Regular Meeting of Tuesday, February 9, 2021(via Zoom)

#### **Agenda-**

1. Call to Order
2. Roll Call
3. Approval of the January 12, 2021, Regular Meeting Minutes as presented-
4. Consideration of the Agenda
5. Public Comment on the Agenda
6. Reports:
  - a. Supervisor
  - b. Clerk
  - c. Treasurer
  - d. Planning Commission
  - e. Zoning Administrator
  - f. Zoning Board of Appeals
  - g. Maintenance
  - h. Assessor-
    - h1. BOR Meeting Dates March 2021
  - i. Other Members
7. Old Business
  - a. Review/Update Cedar Area Fire and Rescue Dept.
8. New Business
  - a. Review 2021/22 Truth Taxation Resolution
  - b. Review 2020/22 Salary Resolutions for Cleveland Township Officers
  - c. Consider for Approval Planning Commission's Amendments to Section 3.19 and Section 5.09
  - d. Discuss Proposed Items for Consideration in Budgeting for 2021/22
  - e. Discuss Agenda for March 20<sup>st</sup> Annual Meeting
  - f. Payment of Bills
  - g. Correspondence
9. Open Forum- Public Comment
10. Adjournment

# CLEVELAND TOWNSHIP ZONING ADMINISTRATOR'S MONTHLY REPORT

**DATE:** Jan. 31, 2021

**LAND USE PERMITS ISSUED,  
DENIED OR PENDING:**

**Issued:**

- 1) Parcel No. 003-024-020-00. 5644 S. Lime Lk. Rd., Cedar. Anthony Zywicki, lean-to storage building.
- 2) Parcel No. 003-100-009-00. 4264 S. Fairway Dr., Cedar. Edward and Taryn Budd, single family home with attached garage.

**Denied:**

- 1) Parcel No. 003-015-004-00. 22 W. Harbor Hwy., Maple City. Scott and Jane Siegel, two car garage.

**COMPLAINTS:** None

**CORRESPONDENCE:** Had separate conversations with a realtor, prospective buyer and current homeowners regarding legality of operating short term rentals in Cleveland Township. Caller expressed interest in operating a campground in the Agricultural District.

**REIMBURSEMENTS:** none

**MISC:** Estimated value of permitted projects for the reporting period: \$407,823.00 and at the same time last year: \$280,000.00.

Nello Valentine III

Cleveland Township Zoning Administrator

**Cleveland Township 2021 BOR Meeting Dates:**

**Organizational Meeting- Tuesday March 2, 2021 @ 11am**

**BOR Petition Sessions- Monday March 8, 2-5pm & 6-9pm**

**Wednesday March 10, 9am-12pm & 1-4pm**

Township of Cleveland

County of Leelanau

Truth- in - Taxation Resolution

**WHEREAS,** The Cleveland Township Board by resolution of February 9, 2021, proposed a total authorized levy of .5737 mills within the Township for operating purposes for 2021 and additionally 2.0 mills for fire and emergency services, and

The Township Board has complete authority to establish that a maximum total of .5737 mills be levied for operating purposes in 2021 from within its authorized millage rate and additionally 2.0 mills for fire and emergency services, and

The Township Board may now authorize the maximum total levy of .5737 mills for operating purposes for 2021 and additionally 2.0 mills for fire and emergency services, and

The Township has complete authority to continue the levy of 1% for the purpose of property tax administration fees.

**NOW, THEREFORE, BE IT RESOLVED THAT,** for 2021 the total millage rate of 2.5737 mills (Township Operational Millage of .5737 mills and Fire and Emergency Service Millage of 2.0 mills) and 1% Property Tax Administration Fee shall be levied upon property located within the Township.

I hereby certify that the above resolution was duly adopted on February 9, 2021 at the monthly meeting of the Cleveland Township Board held remotely via Zoom

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Tanelle Budd, Township Clerk

## **Recommended Zoning Amendments February 3, 2021**

**Following a Public Hearing, the motion to recommend the following amendments to the Cleveland Township Board was unanimous on 1/6/21.**

**Following review by the Leelanau County Planning Department and Planning Commission, the Cleveland Township Planning Commission unanimously is forwarding to the Cleveland Township Board, the following Ordinance Amendments:**

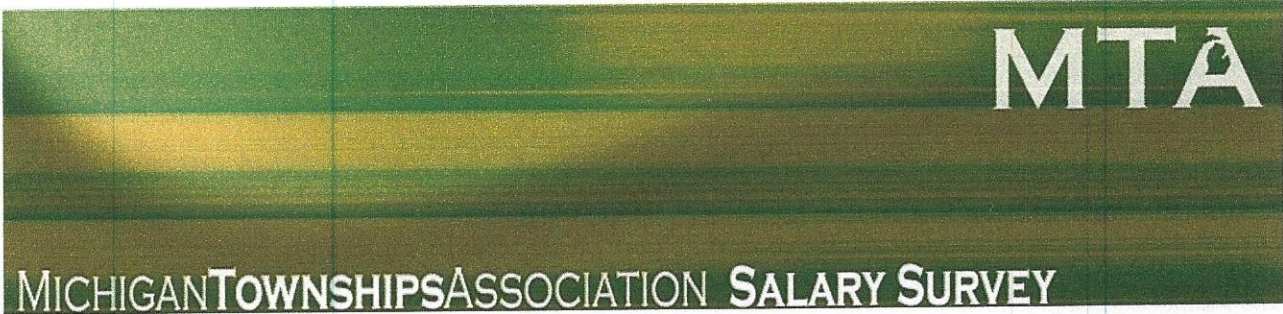
Amend Section 3.19 adding: The building or part thereof shall provide complete independent living facilities for one or more persons, including, permanent provisions for living, sleeping, eating, cooking, well/water, and sanitation.

The added language complies with health department criteria for an occupied dwelling.

Amend Section 5.09 adding: The yard area free of all buildings and structures shall constitute at least seventy-five (75) percent of the lot.

The added language is directly from Section 4.06, so the criteria is already present but, seems significant to add for ease of reference for landowners.

Thank you for your consideration.



You are signed in as: Timothy Stein  
Township: Cleveland Twp., Leelanau Co.

Home My Township ▾ Compare Townships ▾ My Reports

Year: FY2021 ▾

Compare Townships > Township Board & Deputies

View: Selected Year ▾

Township Board Deputies

Data Entry

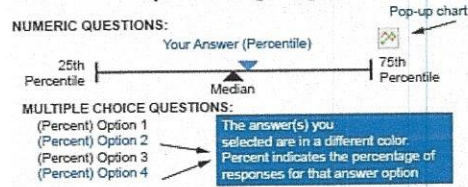
This page displays question comparison results and your Township's actual values.  
Apply only 1 filter at a time.

Edit Save As Favorite... Filter Help....

Filter	Value
Township County	Any
Township Population	1,000 - 1,500
Town Taxable Value	\$200,080,000 - \$200,080,000
Total Township Parcels	1,200 - 1,300
Employee Union Affiliation	Any
Number of Water Customers	Any
Number of Sewer Customers	Any
Number of Medical Runs	Any
Number of Fire Runs	Any
Hours per Week Township Hall is Open	Any
Peer Cluster	Any

Your filter settings are not currently active, because not enough data points are available so results are displayed without any filters.  
This page displays results for 13 of 13 questions, with an average of 39 Townships included in each result.

### Comparison Page Legend



#### Statutory Duties

Answer the following questions based only on the salary resolution adopted for the statutory duties of each office.

Indicate who sets the salary of the office.  
Select how the salaries of the offices are determined.

( 9%) Annual Meeting  
( 87%) Township Board  
( 4%) Compensation Commission

#### Supervisor

Is the Supervisor the assessor of record?

( 6%) Yes  
( 94%) No

Annual salary for the office of Supervisor (excluding assessing)  
Enter the total annual salary of the office of Supervisor.

\$9,075 | \$21,134



excluding the assessing portion if the Supervisor has a two-part salary.

\$12,550

Assessing portion of annual salary

If the Supervisor has a two-part salary, enter the assessing portion of the salary. If the Supervisor doesn't have a two-part salary, enter "0".

\$0 | \$0 | \$0

Total annual salary for the office of Supervisor

This calculates the annual salary and the assessing portion of the annual salary entered above and will display after selecting a Save option on the bottom of the page.

\$9,075 | \$13,018 | \$22,425

Clerk

Total annual salary for the office of Clerk

\$10,355 | \$16,000 | \$23,013

Treasurer

Total annual salary for the office of Treasurer

\$10,650 | \$17,275 | \$23,669

Trustee

Total annual salary for the office of Trustee

If the office of Trustee receives a salary, enter the total annual salary. If the office of Trustee does not receive a salary, enter "0".

\$925 | \$2,260 | \$4,362

Per meeting stipend for Trustee

If the trustees are paid a per meeting stipend (paid by number of meetings) to attend board meetings, enter the amount. If the trustees are not paid a per meeting stipend, enter "0".

\$0.00 | \$0.00 | \$100.00

Per day stipend for Trustee

If the trustees are paid a per day stipend (paid per day, regardless of number of meetings) to attend township board meetings, enter the amount. If the trustees are not paid a per day stipend, enter "0".

\$0.00 | \$0.00 | \$0.00

Other Meetings (not township board meetings)

Per meeting stipend for Board Members

If board members receive a per meeting stipend for attending meetings other than township board meetings, enter the per meeting stipend. If the board members do not receive a per meeting stipend for attending meetings other than township board meetings, enter "0".

\$0.00 | \$0.00 | \$50.00

Per day stipend for Board Members

If board members receive a per day stipend for attending meetings other than township board meetings, enter the per day stipend. If the board members do not receive a per day stipend for attending meetings other than township board meetings, enter "0".

\$0.00 | \$0.00 | \$0.00

Per hour stipend for Board Members

If board members receive a per hour stipend for attending meetings other than township board meetings, enter the per hour stipend. If the board members do not receive a per hour stipend for attending meetings other than township board meetings, enter "0".

\$0.00 | \$0.00 | \$0.00

## RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY

This resolution is used when **HOLDING AN ANNUAL MEETING.**

**A separate resolution must be adopted for each office (Attorney General Opinion 6422).**

WHEREAS, MCL 41.95 authorizes the township board of CLEVELAND Township to determine the salaries for the offices of supervisor, clerk, treasurer, and trustee for fiscal year 2021/22 by adopting a resolution at least 30 days prior to the township annual meeting of the electors; and

WHEREAS, the township board deems that an adjustment in the salary of the office of (*supervisor, clerk, treasurer OR trustee*) is warranted;

THEREFORE BE IT RESOLVED, that as of (*effective date in next fiscal year*), the salary of the office of (*supervisor, clerk, treasurer OR trustee*) shall be as follows:

**Supervisor:** \$ 12,500 salary (not directly performing assessing)  
\$ \_\_\_\_\_ salary if properly certified as assessor and directly performing assessing

**OR:**

**Clerk:** \$ \_\_\_\_\_ salary

**OR:**

**Treasurer:** \$ \_\_\_\_\_ salary

**OR:**

**Trustee:** \$ \_\_\_\_\_ (*If paid by salary. Per diem/per meeting compensation is NOT subject to the annual meeting.*)

BE IT ALSO RESOLVED, that this resolution shall be submitted to the electors at the annual meeting to be held on 3/20/2021 at which time the electors may modify these amounts. Pursuant to MCL 41.95(7), such modification(s) that may be made by the electors cannot result in a reduction of salary during an official's term of office unless the responsibilities and requirements of that office are diminished, and the official agrees in writing to that reduction. In the event that the electors fail to act on this resolution, the officer shall be entitled to the salary as established in this resolution, in accordance with state law.

BE IT FURTHER RESOLVED, that this resolution, adopted on 3/9/2021, is properly adopted by CLEVELAND Township Board at least 30 days prior to the annual meeting, as required by law.

The foregoing resolution offered by board member \_\_\_\_\_.

Supported by board member \_\_\_\_\_.

Upon a roll call vote, the following voted: \_\_\_ Aye \_\_\_ No.

The supervisor declared the resolution adopted.

\_\_\_\_\_, Clerk

**NOTE:** This resolution uses **optional two-part salary language** that a board may choose to adopt. If a board does not use the two-part salary format, it should adopt a single, fixed salary per office.

*This resolution assumes that there is no salary compensation commission established by MCL 41.95(4).*

*Pursuant to MCL 41.95(7), such modification(s) that may be made by the electors cannot result in a reduction of salary during an official's term of office unless the responsibilities and requirements of that office are diminished, and the official agrees in writing to that reduction.*



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**OR:**

**Clerk:** \$ \_\_\_\_\_ salary

**OR:**

**Treasurer:** \$ 16,500 salary

**OR:**

**Trustee:** \$ \_\_\_\_\_ (*If paid by salary. Per diem/per meeting compensation is NOT subject to the annual meeting.*)

BE IT ALSO RESOLVED, that this resolution shall be submitted to the electors at the annual meeting to be held on 3/20/21, at which time the electors may modify these amounts. Pursuant to MCL 41.95(7), such modification(s) that may be made by the electors cannot result in a reduction of salary during an official's term of office unless the responsibilities and requirements of that office are diminished, and the official agrees in writing to that reduction. In the event that the electors fail to act on this resolution, the officer shall be entitled to the salary as established in this resolution, in accordance with state law.

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Supported by board member \_\_\_\_\_.

Upon a roll call vote, the following voted: \_\_\_ Aye \_\_\_ No.

The supervisor declared the resolution adopted.

\_\_\_\_\_, Clerk

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BE IT FURTHER RESOLVED, that this resolution, adopted on 2/9/2021, is properly adopted by CLEVELAND Township Board at least 30 days prior to the annual meeting, as required by law.

The foregoing resolution offered by board member \_\_\_\_\_.

Supported by board member \_\_\_\_\_.

Upon a roll call vote, the following voted: \_\_\_ Aye \_\_\_ No.

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