

Date: September 12, 2022
To: Leelanau County Board of Commissioners
From: Gary O'Connor
Subject: Proposed Maintenance Department Division

I was asked by Administrator Chet Janik to provide a history and overview of the County Maintenance Department.

Prior to the relocation of the County Seat to Suttons Bay Township, the County Courthouse and Jail were based within the Village of Leland for several decades. Services were split between five buildings, within a five-mile radius of the Courthouse. After much deliberation, the residents voted to relocate the County seat from Leland to Suttons Bay Township in 2005. The Law Enforcement Center had been finished by then, and construction began soon after on the new Government Center, with all office buildings consolidating and relocating to the new Center in February 2008.

The idea of changing the Maintenance Department in a way that there would be a separate buildings & grounds section has been brewing for some time. The second section of this change would be to create a department for the equipment of this campus. The main focus of this change would be to take a more proactive look on repair and maintenance, as well as upgrades as needed of the equipment for this campus. This includes heat pumps, motors, pumps, controls, furnaces, electrical circuit breaker panels, lighting, etc., cameras, door security functions. There would also be a more proactive preventive maintenance schedule and actions in this plan.

As time goes on, coupled with the advanced age of all of the equipment, this campus and its equipment is demanding an increased hands-on and repairs situation more frequently.













