

**BINGHAM TOWNSHIP PARKS COMMITTEE
MEETING MINUTES
10/10/22**

1. CALL TO ORDER: 6:59 p.m.

2. ATTENDANCE:

Present: Ted Cimafranca (Acting Chair), Todd Stone (Township Board Trustee), Midge Werner (Township Supervisor), Jan Stone, Dan Rose (Secretary)

Absent: Brian Kindt

3. PUBLIC COMMENT: None.

4. MINUTES:

9/12/22 Meeting Minutes:

Motion to accept minutes: Dan

2d: Jan

Motion approved: 4-0

Addendum to 4/11/22 Minutes by Todd Stone: Addendum to be added to approved 4/11/22 minutes. This addendum is a one-time addition that does not set a precedent for future minutes. Midge noted that in all cases the minutes are final once they have been approved. An exception is being allowed for this addendum because proper procedure was not followed in approving the 4/11/22 minutes.

5. ELECTION OF CHAIRPERSON AND SECRETARY:

Motion: Table elections until Parks Committee receives written information from Township Board on the duties of the Chairperson and Secretary.

Motion: Ted

2d: Todd

Motion passed.

Vote: 4-0

6. TRUSTEE REPORT: At September 2022 meeting the Township Board suggested that Midge and Todd form a sub-committee to draft proposed by-laws for the Parks Committee. Midge and Todd to meet to prepare draft by-laws. By-laws to be presented to Township Board for approval at future meeting.

Township Board approved filing of 2% Grant application to Grand Traverse Band by Bill Watson.

7. SUB-COMMITTEE REPORT. No web-site development report. Brian Kindt not present.

8. BOUGHEY PARKING UPDATE:

The estimate by Gosling Czubak for building a parking lot in Boughey Park and improving handicap accessibility to the park, is as follows:

Parking lot = \$98,000

Handicap improvements = \$60,000

Midge indicated that Bingham Township has \$38,000 for this project. Ted suggested a millage for the parks. Midge suggested approaching the Road Commission to see if they are still willing to provide assistance in the road right-of-way along the south side of E. Bingham Road, adjacent to Boughey Park. Jan suggested creating new parking spaces along the southside of E. Bingham Road / north side of Boughey Park.

Motion: Have a Parks Committee Sub-Committee develop parking alternatives that complies with Road Commission safety constraints and fits within Bingham Township resources. The Township Board to review the plan and approve, if acceptable. If approved, members of the Parks Committee to meet with Road Commission to discuss parking options proposed by township. Dan Rose to lead sub-committee, appointed by Ted Cimafranca.

Motion: Ted

2d: Dan

Motion passed.

Vote: 4-0

9. 5-YEAR PLAN REVIEW:

Ted: We need to discuss costs to build Groesser Park. We need to price out the work to build the park and the associated costs for each piece. Details are important.

This issue to be scheduled for discussion at the November Parks Committee meeting. The delay due to pressing concerns over parking at Boughey Park.

10. PARK STEWARDS REPORT:

Boughey Park: Buoys are out of the water. Graffiti has been put on one bench.

Bingham Park: Picnic tables are still in the park.

Hendryx Park: Is in "real good shape."

Port-O-Potties and Trash Totes: The Committee decided that both port-o-potties and trash totes should be removed each year on October 1st.

11. PARK LABOR HOURS UPDATE REPORT:

Ted: Administrative hours to be included in monthly reports.

12. COASTAL WORKSHOP DISCUSSION:

Ted tried to find workshop. There was no in-person workshop, only a workshop conducted on-line. Most items in workshop applied to ocean coastal regions. Some information was relevant to Great Lakes region. Information located at: <https://coast.noaa.gov/digitalcoast/training/NBS/basics.html>.

13. WORK TO BE DONE:

Bicycle rack at Bingham Park to be discussed at November meeting.

14. UPDATE ON PARKS COMMITTEE SHARED DRIVE INFORMATION

Brian is going to investigate getting Bob Walton's Parks Committee information on the Township computer drive.

Ted to contact Brian Kindt to see how discussions with Bob Walton and Steve Patmore about shared drive are going.

Put on November agenda.

15. PROJECTS FOR BILL WATSON 2% GRANT MONEY:

Proposed projects for Bill Watson to complete: Bill W. doesn't need a list of deliverables to get the 2% Grant. However, after the grant is approved, the Parks Committee needs to direct what the deliverables will be for the money received from the GTB.

Next Month's Agenda: Where is Bob Walton on his actions with the DNR to get Groesser Park approval.

16. NEW BUSINESS:

Calendar of Park Events: prepared by Ted. Everyone agreed it is a good idea.

Shared drive: Calendar to be put there.

17. PUBLIC COMMENT: None.

18. ADJOURN: 8:28 p.m.