CENTERVILLE TOWNSHIP MONTHLY BOARD MEETING MINUTES
Wednesday August 10, 2022 7:00PM
Centerville Township Hall; public participation via Zoom

PRESENT: James Schwantes, Elizabeth Chiles, Dan Hubbell, Katrina Pleva, Ron Schaub
GUESTS: County Commissioner Patricia Soutas-Little, and 2 members of the public

1. **Call to Order/Pledge of Allegiance:** Supervisor Schwantes called the meeting to order at 7:00 PM
2. **Review Agenda/Additions /Public Comment /Approve Agenda**
   1. **Public comment:**
      - Observation was made that several other townships have not supported the AIS initiative. The Supervisor was asked whether there were any Supervisor-level meetings where the importance of AIS work, with regard to health of our inland lakes, could be presented. Supervisor did not feel that that would be a productive venue and suggested that AIS work with the townships to better understand the reluctance to support.
      - Question was raised as to whether the Supervisor had seen state of Popp Rd. property. He indicated that he had and encouraged the citizen to continue to work to contact Tim Cypher about the citizen's concerns. Supervisor will also contact Cypher to contact citizen.
   2. **Agenda amendments: none**

   MOTION: Schaub moved to approve agenda as submitted; seconded by Pleva. Motion carried. Yeas: 5 Nays: 0
3. **Previous Meeting Minutes**
   1. **July 13, 2022 Regular Meeting Minutes corrections:**
      - **Correct spelling of Amore Rd in section 13.2**
      - **Correct time for next CAFR meeting to August 4, 2022 at 2:00 PM**

   MOTION: Chiles moved to accept **July 13, 2022 minutes** as corrected; seconded by Schaub. Motion carried. Yeas: 5 Nays: 0
4. **Township Financial Update**
   1. **Treasurer's Report**—Treasurer noted that we had received second Recovery Fund payment. The fund transfer shown was due to the opening of a new account, due to previous fraudulent activity. Summer property tax collections are proceeding smoothly.

   MOTION: Schwantes moved to accept the Treasurer's report as presented; seconded by Schaub. Motion carried. Yeas: 5 Nays: 0
   2. **Budget Review for 1st Quarter**—Budget was received and reviewed.
   3. **Reconciliation for July 2022**-- Reconciliation reports for July was reviewed by the Board; report was signed by Supervisor Schwantes on August 10, 2022.
5. **Invoices**—Board reviewed and authorized payment of invoices received.

   MOTION: Schwantes moved to accept invoices and pay as presented; seconded by Pleva. Motion carried. Yeas: 5 Nays: 0
6. **Clerk Report**: Clerk expressed gratitude for a smooth election and to all of the election workers, both new and experienced from both parties, that assisted in both the public precinct and the Absentee Ballot Counting Board. She also noted that she had received a FOIA request concerning election results. She asked the BOT for approval to have our attorney review the request before responding, as suggested by the Bureau of Elections. The BOT approved her request.
7. **Correspondence/ Communications**
   1. Supervisor received a request from Brendan Mullane of the Road Commission to be on the September Board Agenda. Mullane will present an update of Commission activities.

2. Supervisor received a copy of a letter from a Chalet couple requesting moderation in their STR rentals due to noise and traffic. Supervisor responded in writing, cc'd both township Planning Chair and Zoning Administrator.

8. **Board of Review (BOR)**—Only business was review of PREs so no township engagement required (see July minutes for explanation).
9. **Zoning Administrator's Report**
   1. **Lake Shore Drive**—On July 21, building was inspected by Engineer Tim Lapham, who was accompanied by the Supervisor and Lydia Babash-Riley. Following the inspection, the Supervisor met with Lapham and Babash-Riley at the Township Hall. Lapham will produce report with suggested remedies in anticipation of mediation. Mediation was currently scheduled for August 29, if no settlement agreement can be reached, but has been put on a two month abeyance.
10. **Planning Commission—**
    1. **Board member report—**
       A number of Leelanau Pines campground owners attended the recent Planning Commission meeting at which the initial submission for the changes to the campground was presented to the Planning Commission. Several additional items were required by the Commission. Leelanau Pines is expected to be the major agenda item in front of the Planning Commission, there will be a public hearing to review the proposed plan on August 29.
       Commission minutes also included current work on the winery ordinance. Supervisor recommended that the Board review the ordinance language.
    2. **Next meetings:**
       1. Monday, August 29, 2022 at 6:30PM Special Meeting: Public Hearing and Review for Leelanau Pines Site Plan
       2. Monday, October 3, 2022 at 6:30PM Regular Meeting
11. **Cedar Area Fire and Rescue (CAFR) Board**
    1. **Board member report**—Board member Schaub indicated that CAFR continues to be in good shape financially, staying within their budget. CAFR is soliciting ideas for the interlocal plan, including the possibility of expanding the interlocal plan as well as increasing coordination with GA/Empire Dept. The CAFR Board is also considering how best to proceed on building maintenance. Replacement of the roof and of building doors are the current, highest priority maintenance issues. The Supervisor recommended that the CAFR chief proceed with acquiring quotes for door replacement.
    2. **Next regular meetings:** Thursday, September 1, 2022 at 2:00PM
12. **Board – Unfinished business**
    1. **Media upgrade for hall—** almost completed. Vendor still to install hub for all electronics as well as a case to hold all devices—speakers, microphones, etc.
    2. **Remodel of upper hall—** Likely will not be started until the winter and will not be completed before the November General Election.
13. **Board New business**
    1. **Provide Annual Road Survey to Board**—The report, prepared by the Supervisor, was reviewed and discussed. The Board agreed that Amore Rd. should be top priority for resurfacing while acknowledging the importance of watching the condition of smaller roads that would become very costly to repair if allowed to deteriorate too much. It was agreed that Centerville Township's approach to monitoring the quality of township roads, using the PASR method, represents a best practice for townships in road management.
14. **County Commissioner Report**—Patricia Soutas-Little was not able to attend.
15. **Upcoming Township Meetings:**
    1. **Next regular Board of Trustees Meeting**: Wednesday, September 14, 2022 at 7:00 PM
16. **Public Comment—** request to Supervisor to repeat his comments about township actions previously summarized for Lake Shore Dr. property.

17. Motion to Adjourn at 8:02 PM

Respectfully submitted,
Patty Ray, Deputy Clerk

Clerk's Signature:_____ Date: 8/15/22