

**CENTERVILLE TOWNSHIP BOARD MEETING
WEDNESDAY, JANUARY 10 ,2024, 7:00 P.M.
5001 S. FRENCH ROAD, CEDAR, MI 49621
MINUTES**

PRESENT: Ronald Schaub, Elizabeth Chiles, Katrina Pleva, Joe Mosher (on Zoom, unable to vote)

QUORUM PRESENT

ABSENT: Daniel Hubbell

GUESTS: 8

1. Call to order/Pledge of Allegiance – Supervisor Schaub brought the meeting to order at 7:00 p.m.
2. Review agenda/Additions/Approve Agenda/Public Comment
Pleva asked that summer tax agreements with Leland and Glen Lake be added to the agenda as item #4C.
 - A. **ACTION:** Chiles moved to approve the agenda as presented and amended; supported by Pleva. Motion carried.
 - B. Public Comment
 - Darlene Doorlag – She offered a thank you to Kama Ross for working hard for us on the County Board of Commissioners.. She also encouraged the public to attend County Commission meetings to support Kama.
3. Approval of minutes
December 13, 2023 – Pleva cited 4 corrections. Beth will make the corrections.
ACTION: Schaub moved to approve the minutes of December 13, 2023 as presented and amended; supported by Chiles. Motion carried.
 - The minutes of the closed meeting will be approved in the February meeting.
4. Township Financial Update
 - A. Treasurer’s Report – Taxes are coming in slowly and will continue until February. Pleva will be in the office on February 29, 2024 from 9 -5. This is the last day to pay taxes without penalty.
 - B. Reconciliation for December – Schaub reviewed the financial report and found no problems.
 - C. **ACTION:** Pleva moved to approve the agreement of 2.50 a parcel for operating taxes for Leland Public School and Glen Lake Public School; supported by Schaub. Motion carried.
 - D. Invoices – review and authorize payment
ACTION: Schaub moved to approve invoices and authorize payment; supported by Chiles. Motion carried.
5. County Commission Report

Kama Ross – The regular meeting is on Tuesday at 7 p.m. The County is making some staffing adjustments and intend to move along as quickly as possible. The Commission is recommending a 3.12 millage for senior services for the next two years. The broadband project is working and Kama would like feedback to know if people are happy with it or not. The Leelanau County Futures Energy Task Force is working on grants for energy usage. The Environmental Health Department will be ready by March 31. Kama takes seriously the working climate survey. She would like to hear comments from constituents.

6. Clerk Report

The Presidential Primary is coming up on February 27.. People can elect to be on the new permanent absentee ballot list. Voters on the current absentee voter list, can choose to move to the new absentee ballot list. With the permanent absentee ballot system, once you sign up for an absentee ballot, you will get one automatically each election without having to complete the request form. Go to <https://mvlc.sos.state.mi.us/> for more information.

7. Supervisor's Report

Schaub reported that things are going well. He will try to do a newsletter before the next Board meeting.

8. Zoning Administrator's Report

A. Tim Cypher has offered a new contract for the next four years. He is asking for an increase of \$100 a month. Schaub has reviewed the contract and recommends approval.

ACTION: Schaub moved to renew Tim Cypher's (Zoning Administrator) contract; supported by Pleva. Motion carried.

9. Planning Commission

A. No report from Board representative.

B. Appoint a new member.

The Planning Commission will begin reviewing the Zoning Ordinance next Monday. They would like to have a new member ASAP. There are 4 candidates for the position. Tim O'Non and Rolf Von Walthausen, both candidates, were present at the meeting.

ACTION: Schaub moved to appoint Tim O'Non to the Planning Commission position. **Motion failed for lack of support.**

ACTION: Pleva moved to appoint Rolf Von Walthausen to the Planning Commission position; supported by Chiles. **Motion carried (2,1).**

There was discussion about training for the Planning Commission and other positions within the Centerville Township government.

C. Next meetings for the Planning Commission: January 15, 2024 @ 6:30 p.m.
January 29, 2024 at 6:30 pm.

10. Cedar Area Fire and Rescue Board

A. Board member report/new command vehicle

A new command vehicle was purchased. The plan is to get a new vehicle every 5 years and keep the old vehicle until the next purchase of a new vehicle.

B. Review 2024 meeting schedule

The meeting has been changed to the first Wednesday of each month from first Thursday of every month. The July meeting will be on Tuesday, July 2 due to the July 4th holiday.

C. Next regular Fire & Rescue department meeting: February 7, 2024 @ 2:00 p.m.

11. Board – Unfinished Business

A. Hall remodel/Windows – All windows have been installed.

B. Northgate – update. There was a meeting yesterday to discuss the proposed plan for Leelanau Pines. The Lake Leelanau Lake Association (LLA) is being allowed to be part of the deliberations. Northgate would rather not go through the courts, but will still go ahead with their lawsuit if the issues cannot be resolved. Northgate contends that the Planning Commission did not handle the application right. If the Planning Commission and Northgate cannot come to a solution, a judge will make the final decision. Ron suggested that the Board meet with the Planning Commission so they can become more informed about the situation.

12. Board – New Business

A. Annual meeting date will be March 23, 2024 at 10:00 a.m.

B. Start 2024-2025 Budget Review

Schaub gave Board members an initial draft budget. The taxable value went up by 5%, producing an increase in tax revenue. He discussed various aspects of the draft budget. He is recommending wage increases for the Supervisor, Treasurer and Clerk. Additional pay for the Clerk was discussed due to increasing workload. There are four elections in 2024.

C. Renewal of Fire millage (now 2.25 mils) +or would be on the August ballot.

Schaub wonders if the millage should just be renewed rather than increased. This will need further discussion.

13. Upcoming Township Meetings

A. Next Board of Trustees Meeting; Wednesday, February 14, 2024 at 7:00 p.m.

14. Public Comment

- Darlene Doorlag – She suggested that Nancy Popa would be a good person to talk to about the Northgate lawsuit and the involvement of the Lake Leelanau Lake Association.
- Joe Mosher – Since he was unable to comment at this meeting via Zoom attendance, if he is absent again, he will submit a written report. He also commented that there is an established plan for Planning Commission training.

- Correspondence – There was a letter from the Manfield Land Use Company outlining the timeline for the proposed plan for Amoritas Vineyards by the Goodell family. The letter was read aloud.
- Trina thanked Nancy Keilty and Peggy Gauthier for putting up the Christmas decorations.
- Kerry O’Non – She asked several questions about processes and procedure. She was advised to call the Township or seek information from the Michigan Township Association.

15. Motion to Adjourn

ACTION: Pleva moved to adjourn the meeting at 8:45 p.m.; supported by Chiles.

Respectfully submitted,

Cindy Kacin

Clerk’s signature

Date