

## zCENTERVILLE TOWNSHIP MONTHLY BOARD MEETING MINUTES

WEDNESDAY, June 14, 2023, 7:00PM

CENTERVILLE TOWNSHIP HALL; Public may participate via zoom

**Present:** James Schwantes, Ron Schaub, Dan Hubbell, Katrina Pleva, Elizabeth Chiles.

**Guests:** Kama Ross, Commissioner and 2 guests via Zoom, 5 guests in person.

1. **Call to Order/Pledge of Allegiance:** Schwantes Called meeting to order at 7:00pm
2. **Review Agenda/Additions/Public Comment/Approve Agenda** - No additional comments.  
Schwantes moves to approve meeting agenda, Seconded by Chiles, Yay: 5 Nays: 0
3. **Previous Meeting Minutes- May 10, 2023 Regular Meeting Minutes**
  - a. Reconciliation should read "Reconciliations for April"
  - b. Under supervisor report- Name mis-spelled. should be Betsy Coffia.
  - c. Under Northgate – Should be scheduled for instead of or.
  - d. Under Motion- should say time spent by commission and board members.
  - e. Under public comment, should be Schwantes will be writing a letter.
  - f. **MOTION:** Schwantes Motions to approve previous minutes with corrections.  
Seconded by Schaub. Yay:5 Nays :0
4. **Township Financial Update**
  - a. **Treasurer's Report-** Pleva created a savings account at 4Front credit union for \$25,000 since they paid a higher rate of interest. A check was received for Metro Revenue for just over \$12,000 - about three times the normal amount. She is close to submitting the property taxes to KCL. Pleva got a quote from NetLink on what it would take to get our own server, which would be costly, roughly over \$15,000. So, we will continue to work with the county on using their server.
  - b. **MOTION:** Chiles ~~moved a motion~~ moved to accept Treasurer's report. Seconded by Hubbell. Yays:5 Nays:0
  - c. **Reconciliations for April and May-** Still having some software issues. Pleva reached out to Netlink to help clear up some issues. She now needs to catch up on the previous month's reconciliations.
5. **Invoices - Review and authorize payment** - No questions.
6. **MOTION:** Schaub Motions to pay bills. seconded by Hubbell. Yays:5 Nays:0
7. **Clerk Report –**
  - a. **Bookkeeping Software – BS&A, QuickBooks-** Chiles has been looking at software moving forward, deciding ~~with~~ whether to stay with QuickBooks desktop or maybe consider the online version. BS&A package is very costly even though a lot of counties use it. But for now, will continue with QuickBooks.
8. **Supervisor's Report-** Nothing major to report. A resident called regarding a loud rooster, Schwantes advised he talk to his neighbor and get back with the board if additional action is needed.
9. **Board of Review-** No action

10. **Zoning Administrator's Report-** Schwantes talked with Tim Cypher after receiving an inquiry about a potential campground (2 site camp spots) on Good Harbor Trail. Would like to ensure they have the proper permits.
11. **Planning Commission:** June 5<sup>th</sup> meeting was canceled and has been rescheduled for June 28<sup>th</sup>, 2023.
  - a. **Board representative's report** – Nothing to report
  - b. **Next regular meetings: Monday, June 28 and August 7, 2023, at 6:30PM**
12. **Zoning Board of Appeals - No Comment**
13. **Cedar Area Fire and Rescue Board**
  - a. **Board member report-** Schaub reported the firehouse was fully staffed for the time being. Budget is good. Next thing will be a new ambulance. Currently looking at purchasing options and financing.
  - b. **Inter-local Agreement** - Was handed out for review by the board at the previous meeting. No one had comments or concerns. We will take it off the agenda while the draft is being reviewed by the CAFR attorney.
  - c. **Purchase of new ambulance-** Schwantes sent out letter for the recommended resolution, not to be adopted but to see if there are any comments. CAFR would like to have resolution approved by our next meeting, The only input from our board is that Schwantes would like a statement in the resolution clearly stating that the funds are going to be drawn on the existing capital fund, and not require additional funding.
  - d. **Next regular meeting: Thursday, July 6, 2023, at 2:00PM**
14. **Board – Unfinished Business**
  - a. **Hall remodel-** Schwantes communicated with contractor and to have the hall remodel completed by end of year 2023. Schwantes will move ahead and contact contractors for windows and lights to get that process started.
  - b. **Northgate** – Schwantes met with individuals involved with Northgate, Conceptual progress made during conversation. This was a conversation – not a meeting. If it does not go through site plan, we may end up doing a legal joint board/planning commission meeting if it needs to be declared through settlement. These are all just possibilities.
  - c. **Public comment regarding Northgate-** Are the boat wash stations at the boat launch still on the plan? Schwantes confirmed Yes, it was a discussion with Northgate.
  - d. **Boat ramp for park-** Road commission is in agreement to get the boat ramp replaced, will need a permit from them once we get that far.
  - e. **MOTION:** Schwantes moves that the Centerville Board of Trustees engage Grobbel Environmental & Planning Associates to obtain the needed EGLE permit to install a new boat ramp at the township park per the proposal provided for a cost not to exceed \$950.00. Seconded by Pleva. Votes: Yes 5 No 0.
  - f. **Invasive Species sign for park** – We have the signs, and they should be up by the next meeting.

- g. **Comment from Pleva-** A main beam at the Pavillon needs to be replaced. Schwantes will look at it on June 15<sup>th</sup>, 2023.
- h. **Brownfield Assessment for old Twp Dump** – Schwantes received the actual work order with a cost of \$3,000. Still working to see if the Grant fees can be waved. More to come next month.

**15. Board – New business**

- a. **Manor Green and Amore Roads** - Cost is roughly \$110,000 to re-surface Manor Green neighborhood and roughly \$475,000 on Amore Road, which involves a total re-build.
- b. **Board Communication regarding gravel mining** – Letter was drafted by Schwantes, board did review.
- c. **MOTION:** Chiles moves that the Centerville Board of Trustees send the letter presented expressing Board's opposition to the current set of gravel mining bills being considered in the state legislature. Seconded by Schaub Votes: Yes 5 No 0

**16. Upcoming Township Meetings:**

- a. **Next Board of Trustees Meeting: Wednesday, July 12, 2023 at 7:00PM**

**17. County Commissioner's Report**

- a. The Board of Commissioners met yesterday ~~they welcomed~~ to meet the new financial director. Construction with internet towers going in at the county government centers. Leland township tower is starting soon. A fun event coming up is the Kids Fishing day at Veronica valley on Sunday June 23<sup>rd</sup> from 11am-3pm.

**18. Settlement conference dates**

Changed to October 25<sup>th</sup>, 2023, and trial is set to start on November 28, 2023, which is subject to change.

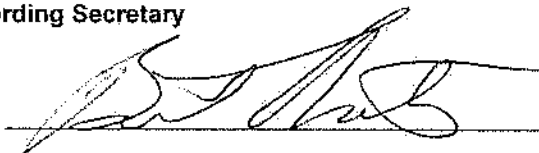
**19. Public Comment** – No comment

**20. Motion to Adjourn-** Schwantes moves to adjourn at 8:10.

Respectfully submitted,

Beth Yoder, Recording Secretary

Clerk's Signature



Date:

7/13/23