

CENTERVILLE TOWNSHIP MONTHLY BOARD MEETING
Wednesday February 2, 2022 7:00PM
Centerville Township Hall; public participation via Zoom
MINUTES

PRESENT: James Schwantes, Elizabeth Chiles, Dan Hubbell, Katrina Pleva, Ron Schaub
GUESTS: County Commissioner Patricia Soutas-Little, and 4 members of the public

1. **Call to Order/Pledge of Allegiance:** Schwantes called the meeting to order at 7:00 PM
2. **Review Agenda/Additions /Public Comment /Approve Agenda**
 1. **Public comment:** none
 2. **Agenda—no changes**

MOTION: Hubbell moved to approve agenda as submitted; seconded by Schaub. Motion carried. Yeas: 5 Nays: 0
3. **Special Item: Public Input on Proposed FY 2022-23 Budget--none.**
4. **Previous Meeting Minutes**
 1. **January 12, 2022 CARSAD Public Hearing—change “Cedar Area Roads” to “Chalet Area Roads”**

MOTION: Schaub moved to accept **January 12, 2022 minutes of the CARSAD Public Hearing** as amended; seconded by Pleva. Motion carried. Yeas: 5 Nays: 0
 2. **January 12, 2022 Regular Meeting—in roll of Board members present, change “James Schwantes, Elizabeth Chiles, Dan Hubbell, Katrina Pleva, Ron Schaub” to “James Schwantes, Elizabeth Chiles, Katrina Pleva, Ron Schaub, Dan Hubbell (arrived at 7:35)”;** Delete *Dan Hubbell arrived* following 7. **Correspondence/Communications.**

MOTION: Pleva moved to accept **January 12, 2022 minutes of the Regular Business Meeting** as amended; seconded by Chiles. Motion carried. Yeas: 5 Nays: 0
5. **Township Financial Update**
 1. **Treasurer’s Report—**Check received for ARPA funds for non-entitlement unit share distributed among the townships. Tax payments continue to be received.

MOTION: Schwantes moved to accept the Treasurer’s report as presented; seconded by Schaub. Motion carried. Yeas: 5 Nays: 0

Treasurer hours: Katrina Pleva will hold office hours for winter tax collection from 9:00 am-5:00 pm on Monday, February 28 as well as by appointment. Township residents may also use the dropbox outside the Township Hall to drop off their taxes before the February 28, 2022 deadline.
 2. **Reconciliation Report—** Review of the Reconciliation Report will be postponed until the regular March Board Meeting.
6. **Invoices--Review and authorize payment –** \$115 invoice was presented for a class fee; class to be attended later in February. Some discussion followed about policy for future class reimbursement. No decision was finalized.

MOTION: Hubbell moved to accept invoices and pay as presented; seconded by Schaub. Motion carried. Yeas: 5 Nays: 0
7. **Clerk Report: none**
8. **Correspondence/ Communications**
 1. Supervisor made annual report to Census Bureau indicating that there were no border changes.
 2. Supervisor represented the township at a stakeholders meeting regarding the Lake Leelanau Watershed Protection Plan update. The focus was on the lake’s water quality, which is considered good at this point. Next month’s meeting to focus on the watershed and the streams entering Lake Leelanau. Ultimate goal is for township is to provide resources and objectives for

planning and zoning.

3. Supervisor had email exchange with Tim Malone Maylone of Cherry Capital Connection to possibly present at the Township Board meeting in March.
4. Supervisor joined County Commission meeting discussing financial support for fiber-based internet service to be provided by Point Broadband to all underserved in eastern county. Wireless internet to be provided by Agrivalley. Commission unanimously approved proposal. Expect both service providers to have infrastructure installed and completed sometime next year. Details are provided in Commissioner Soutas-Little's report.

9. Board of Review—

1. **Next meeting:** March BOR meetings: March 8, 14, and 17 at 1PM at the township hall
Receive roll: Tuesday March 8, 1 PM, 1 hour. **Hear appeals:** Monday, March 14, 2PM–5PM, 6PM–9PM. Thursday, March 17, 9AM–12PM, 1PM–4PM

10. Zoning Administrator's Report—

1. **Lake Shore Drive—**Supervisor, in discussion with legal and with Zoning Administrator, decided to focus complaint on cleaning up the property and addressing safety issues. Explicit reference to fines was eliminated from the complaint. Complaint to be filed in Circuit Court week of February 1. There was some discussion about hiring a certified engineer to inspect the property to document code violations, in order to support complaint enforcement.

11. Planning Commission

1. **Next regular meeting:** Monday, March 7, 2022 at 6:30PM (Supervisor to attend)

12. Cedar Area Fire and Rescue (CAFR) Board

1. **Board member report—**there is no board member report since the township meeting was held before the CAFR board meeting this month.
2. **Supervisor and Ron Schaub met with Al Rosinski to discuss the building report for the Fire Station.** Supervisor subsequently met with Jim Lautner, Tim Stein, Greg Julian, and Andy Doornbos. It was agreed that Centerville and Solon Townships would keep title to the current Fire Station and that all 4 townships would share equally in all of the costs for maintaining the existing building as well as all in the cost of a new station. The title of the new station would be held by the township where the station is located. (New station is expected to be located in Kasson Township). The old station would probably then become the substation. A memorandum of understanding concerning township responsibilities to the fire station will be drawn up by CAFR and will be presented to the townships.
3. Township supervisors of the interlocal agreement for CAFR also discussed the pros and cons of CAFR becoming an Authority. No decisions were reached.
4. **Next regular meetings:** Thursday, February 3, 2022 at 7:00PM and ~~Thursday, March 3~~ Monday, March 7, 2022 at 7:00PM

13. Board – Unfinished business

1. **2022-2023 Budget –**Adjusted unrestricted assigned fund to allow for increase in Election training from \$600 to \$800, per Clerk's request.
 - **Salary Resolutions—**none made
2. **Media upgrade for hall—**Second bid for upgrade was presented and reviewed. Board members agreed 2 bids were adequate; Supervisor committed to ensure that the bids were for comparable work. Because Township cannot spend ARPA funds until April 1, Supervisor will review bids and will make a formal recommendation for Board approval of one of the bids at next Township Board meeting. Supervisor also committed to determining additional furniture requirements for overall facility upgrade, also to be presented at the next meeting.

14. Board New business

1. **FY 2022-2023 Meeting Calendar—**this year's calendar will be the same as that in FY 2020-2021. Supervisor is considering planning a possible special session for community to discuss township use of ARPA funds input in April. Planning for that meeting to be included on next month's board meeting.

2. Website revisions—The Township is required to post all Board of Review (BOR) documents and policies on the Township website. These are currently filed under *Forms and Applications* on the website. The Clerk and Supervisor worked to develop a draft of a website map for an updated website, but the map was deemed too difficult to implement. The Township will continue to work with its existing web map for posting BOR documents.

15. County Commissioner Report—Patricia Soutas-Little presented the Commissioner report. See township website for report posted on township website.

16. Upcoming Township Meetings:

1. Next regular Board of Trustees Meeting: Wednesday, March 9, 2022 at 7:00 PM

2. Annual Meeting and Budget Meeting: Saturday, March 19, 2022 at 10:00AM

17. Public Comment— The Aquatic Invasive Species (AIS) committee met January 25 to determine what kinds of remediation and protections are required at the 14 inland lake launches throughout the county. Centerville Township's representative will be examining state, city, and county mandates governing the control of aquatic invasives and requiring cleaning as well as how these mandates are being funded. She acknowledged that this challenge is both complicated and will require a long-term investment. AIS will be meeting every 4th Tuesday of the month. Board members expressed gratitude to Dar Doorlag Doorlag for her commitment on the township's behalf to this process. Supervisor indicated the township's willingness to support the conclusions and recommendations of a united coalition, when their work has been completed.

18. Motion to Adjourn at 8:17 PM

Respectfully submitted,
Patty Ray, Deputy Clerk

Clerk's Signature:  Date: 3-9-22