

BINGHAM TOWNSHIP
REGULAR BOARD MEETING AGENDA
September 21, 2020 <> 7pm

ZOOM MEETING ID: 898 8593 8936 PASS CODE: 668077

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. AGENDA APPROVAL**
- 5. CONFLICT OF INTEREST**
- 6. APPROVAL OF August 17, 2020 MEETING MINUTES**
- 7. PUBLIC COMMENT**
- 8. OLD BUSINESS**
 - a. Short Term Rental Draft Ordinance-Attorney's Review
- 9. NEW BUSINESS**
 - a. Designated Assessor-County Position
- 10. COMMITTEE, STAFF, AND OFFICER REPORTS**
 - a. Parks and Recreation Committee
 - i. Request to purchase basketball hoop & pole for Bingham Park
 - ii. Purchase of life swim rings
 - b. Building & Grounds Committee
 - c. Cemetery Committee
 - d. Zoning Administrator
 - e. Planning Commission
 - f. Fire Authority (documents emailed)

 - g. Assessor
 - h. Treasurer

 - i. Trustee

 - j. Clerk
 - i. Vendor & Payroll Reports

 - k. Supervisor
- 11. PUBLIC COMMENTS AND ANNOUNCEMENTS**
- 12. ADJOURNMENT**

DRAFT
BINGHAM TOWNSHIP
REGULAR BOARD MEETING MINUTES
AUGUST 17, 2020

1. CALL MEETING TO ORDER

Supervisor Werner called the Bingham Township Regular Board Meeting to order on Monday, August 17, 2020, at 7:00 p.m. at the Bingham Township Hall, 7171 Center Hwy., Traverse City, MI.

2. ROLL CALL- QUORUM PRESENT

Present: Midge Werner, Kathy Morio, Sandra Grant, Brad Saxton, Gary McGhee

Absent and excused: None

Staff Present: Recording Secretary, Marge Johnson; Steve Patmore, Zon. Admin.

Guests Present:

On phone: 10

3. PLEDGE OF ALLEGIANCE

4. AGENDA APPROVAL

Midge Werner/moved, Gary McGhee/supported, to approve the agenda as presented, PASSED.

5. CONFLICT OF INTEREST

None shown

6. APPROVAL OF MEETING MINUTES – July 20,2020

Brad Saxton/moved, Kathy Morio/supported, to approve the July 20, 2020 Minutes, PASSED.

7. PUBLIC COMMENT

Sheryl Hutchinson asked if the agenda could be posted on the screen.

8. OLD BUSINESS

a. Short Term Rental Draft Ordinance

Kathy Egan introduced the Short Term Rental Draft Ordinance. The draft version of the ordinance includes the recommendations of the work session committee. Egan said the previous draft of the ordinance was reviewed by the township attorney. There have been some revisions and changes to the ordinance which have not been reviewed by the township attorney. The committee recommends having legal counsel review Section 4.1. (Section 4.1. For any short-term rentals on shared driveways or private drives, there shall be a maintenance agreement filed with the application, per the standards of the Bingham Township Zoning Ordinance.)

Kathy Egan outlined the next steps that will need to be taken before a Short-Term Rental Program can be implemented by the Township.

The Board reviewed the draft of the Short Term Rental Ordinance, including changes from the previous draft (dated Jan. 2020) and the recommendations of the committee.

Discussion –

- Midge Werner – Considering this to be the last draft of the Short Term Rental Ordinance.
- Sandra Grant – Planning Commission encourages allowing duplexes for affordable housing.
- Steve Patmore – Concerned about enforcement of the ordinance except if receive documentation from a neighbor.
- Steve Patmore – Recommended change by the committee – owner shall maintain current and/or approved wastewater treatment system which meets the standards. (Need approval from the Health Department for compliance with number of bedrooms, documentation from septic hauler that septic system has been pumped in the last three years).

Midge Werner acknowledged a letter received from Nancy Popa, 6638 Lake Leelanau Dr., and an e-mail received from Victoria Oltersdorf, 311 N. St. Josephs St., Suttons Bay.

Public comment was addressed by the Board and staff.

- Cheryl Hutchinson, what is the plan for instituting a week long rental.
- Kathy Egan, responded to questions from Ms. Hutchinson. Egan said it is recommended that Policies and Procedures be adopted at the time the ordinance is adopted.
- Midge Werner - Host Compliance did an audit and advised the township how many rentals were listed in a 24 hour period.
- Melissa Guy- When will the application be available to the public.
- Midge Werner – The committee will work on the documents that complement the ordinance.

Gary McGhee/moved, Brad Saxton/supported, to send the draft Short Term Rental Ordinance to the Township Attorney for legal review, to specifically review the changes in the draft ordinance that were made after the date the township attorney last reviewed the draft ordinance.

Roll call vote: Yes: Brad Saxton, Kathy Morio, Midge Werner, Sandra Grant, Gary McGhee. No: None. Motion passed.

9. NEW BUSINESS

1. Lakeview Road Speed Limit Request

Midge Werner submitted a letter the township received from Tom Gentile, 7688 S. Lakeview requesting the township's assistance in posting a speed limit on South Lakeview Road of 35 m.p.h. where there is about ½-¾ of a mile into S. Lakeview Road from Lake Leelanau Drive (641) with no posted speed limit. The letter included a list of responses from residents on Lakeview Road. Mr. Gentle said there is about ½ to ¾ mile into South Lakeview Road where a speed limit is posted at 35 mph for all of South Lakeview Road from Lake Leelanau Drive to the Elmwood Township line. Mr. Gentle said the goal is to have a single speed limit of 35 mph for the entire Lakeview Road.

Resolution #2020817-01

NOW, THEREFORE, BE IT RESOLVED, THAT the Bingham Township Board of Trustees, at a meeting held on August 17, 2020, is requesting that Leelanau County Road Commission conduct a speed study on the portion of Lakeview Road located in Bingham Township, Leelanau County, MI, to determine if there is justification that the speed be reduced from 55 m.p.h. to 35 m.p.h., and if so, pass that information on to the Michigan State Police for their action to reduce the speed limit.

Gary McGhee/moved, Sandra Grant/supported, to adopt Resolution #2020817-01.

Yeas: Brad Saxton, Kathy Morio, Midge Werner, Sandra Grant, Gary McGhee.

Nays: None. Absent: None. Resolution #2020817-01 adopted.

10. COMMITTEE, STAFF, AND OFFICER REPORTS

a. Parks and Recreation Committee

Midge Werner said the Parks & Rec Committee continues to work with the youth workers. They have completed work at Boughey Park and are working at Bingham Township Park removing concrete that will be replaced in the future. Playground equipment will be installed at Bingham Park yet this year. Groesser Park - survey has been completed, next step is to draft a site plan for the park. Boughey Park - good reports. Thanks to the Committee for the good work it has done. Committee meeting canceled for this month.

b. Buildings and Grounds

Kathy Morio said the township did not purchase an air conditioner for the township hall and offices.

c. Cemetery Committee

Midge Werner said it is likely the workshop scheduled for August 30, 2020 will be canceled. Another workshop will probably be scheduled for next summer. Thanks to Kim Kelderhouse for keeping the township in mind.

d. Zoning Administrator

Steve Patmore submitted his report for July 2020.

e. Planning Commission

Steve Patmore said the September 3, 2020 Planning Commission Meeting will be held at the Governmental Center (a zoom meeting).

f. Fire Authority

Sandra Grant said the Fire Authority approved a procedure change, to allow bills to be paid if a meeting is cancelled. Fire Board approved purchase of fire engine at a cost of \$600,000, 13 to 15 months delivery (December 2021).

g. Assessor - No report.

Midge Werner said the assessor is back to working regular hours.

h. Treasurer

Sandra Grant said taxes are coming in. Suttons Bay School has paid its summer contract.

i. Trustee

Gary McGhee said he will remain on the Board until his property is sold.

j. Clerk

Kathy Morio submitted Vendor Balance of \$6,551.08 which includes EMC Insurance-\$160.00 and cleaning person-\$16.80. Payroll is \$14,600.30 which includes election workers.

Sandra Grant/moved, Midge Werner/supported, to approve the Vendor Balance of \$6,551.08, and Payroll of \$14,600.30, PASSED. (unanimous decision)

Kathy Morio said the election team did an outstanding job (315 in person voting, 806 absentee ballots). Revision on pay rate schedule - Marge Johnson - \$72 per meeting.

k. Supervisor

Midge Werner said she participated in the Leelanau County Board Zoom Meeting. The County received a grant to address the Covid Virus. Under the grant the Township Clerk can turn in additional expenses to the County related to the Covid Virus.

Midge Werner said she contacted the Road Commission and sent an e-mail to Steve Christensen and Keith Moore requesting advice on how to address the issue of flooding on Cummings Road when there is a massive rain. Steve Christensen will look into the Cummings Road issue.

11. PUBLIC COMMENTS AND ANNOUNCEMENTS - None.

12. ADJOURNMENT - The meeting was adjourned at 8:00 p.m.

**Minutes by Marge Johnson, Recording Secretary
Kathy Morio, Clerk**

September 17, 2020

Kathy Egan
Planner Bingham Township
Regional Director of Community Development
Networks Reporting
P.O. Box 506 / 600 E. Front Street
Traverse City, MI 49685-0506

RE: Short Term Rental Ordinance Changes

Dear Kathy,

I have reviewed only the red-lined changes contained in the draft Short Term Rental Ordinance ("STR") by the section at issue.

Section 2 Applicability

I have no comments.

Section 4: A. Short Term Rental Standards

We discussed this and decided it would be best if proposed Section A.2. be *deleted* given that the issue is covered by Section A.1.

Section 4.C.

I have no comments other than it is my understanding that it is intended to restrict rentals, for example, to just two per week (i.e. weekends).

Section 4. G.

I have no comments.

Section 4. H.

While this may be reasonable and justifiable in one sense, I am concerned that this restriction might be a bit arbitrary. There may always be disparate use

Kent E. Gerberding
Michael I. Conlon
Catherine D. Jasinski
Thomas A. Grier
Julie A. Gillum
David M. Glancy
Jeffery R. Wingfield

Of Counsel:
Richard W. Ford

Harry T. Running
(1911 - 1992)

William L. Wise
(1928 - 2014)

Miles C. Gerberding
(1930 - 2015)

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326 E State Street
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Frankfort, MI 49635
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Franklin*
32770 Franklin Rd
Franklin, MI 48025
Ph. 800.938.8577

*By Appointment Only

of a shared driveway dependent on the number of family members in the home, the number of family friends coming over, etc. that may not be any different from a short term rental.

Also, to require a private maintenance agreement appears problematic in my view. I would recommend against this requirement.

Section 4. N.

I have no comments.

Section 4. P.

I recommend *deleting* this subsection as there are due process concerns with this - as it holds the owners of property responsible for the acts of other persons under *separate ordinances* for Fireworks, Noise, Nuisance, etc. The Township can hold the homeowner responsible, however, for activity on the homeowner's property which violates *this STR Ordinance*. For example, several subsections prohibit fires, fireworks, and special events on the property. Even though the renters may cause the incident, the homeowner is responsible for allowing these incidents to occur on the property.

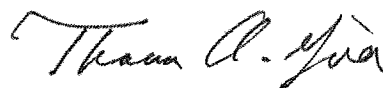
Section 6

My only comment pertains to Section 6. A. 5. While the Township could ask for copies of these private restrictions, the Township could not deny an application because of these restrictions or enforce them.

Lastly, am looking into the Fair Housing Question and may have a response for Monday's Board meeting.

Please contact me with any questions or concerns.

Sincerely



Thomas A. Grier

Township Board Resolution

WHEREAS, the _____ Township Board wishes to enter into the Leelanau County Interlocal Agreement for County Designated Assessor under the Urban Cooperation Act, MCL 124.501 et seq., as amended, and the General Property Tax Act, as amended by MCL 211.10g, for the purpose of designating Laurie Spencer, Equalization Director, to serve as the County's Designated Assessor, and authorizing the Township Supervisor to sign the Interlocal Agreement.

WHEREAS, as required by MCL 211.10g(4), every County shall have a Designated Assessor on file with the State Tax Commission as of December 31, 2020.

NOW, THEREFORE, BE IT RESOLVED that the _____ Township Supervisor is authorized to submit this Interlocal Agreement on behalf of _____ Township, _____ County on this day of _____, 2020.

The foregoing resolution offered by Board Member _____.

Second offered by Board Member _____.

Upon roll call vote the following voted "aye" _____
(list names of members voting "aye")

"nay" _____
(list names of members voting "nay")

The Supervisor declared the resolution adopted.

(Name)

Township Clerk:

(Name)

ZONING ADMINISTRATOR'S REPORT

AUGUST 2020

BINGHAM TOWNSHIP

PREPARED BY STEVE PATMORE

For September 2020 Planning Commission & Township Board Meetings

LAND USE PERMITS ISSUED

DATE	TOTAL	NEW HOMES	ADDITIONS	ACCESSORY BUILDINGS	OTHER
August 2020	5	0	1	4	0
Year To Date 2020	23	6	6	11	0
YTD 2019	28	8	8	9	3
YTD 2018	33	13	6	13	1
YTD 2017	44	18	12	13	1
YTD 2016	32	12	8	12	0
YTD 2015	28	10	10	3	5
YTD 2014	21	6	4	9	2

3 permits pending

2 revisions to prior permits

Many questions on Land Use Permits, setbacks, zoning, permit process, etc.

Land Divisions

- Several questions & discussions on Land Divisions & Boundary Line Transfers

Zoning Board of Appeals:

- Meeting held and variance request tabled to September.

Other Work:

- Public Hearings on 2K Cidery and Leelanau Trail Parking at Shady Lane Rd.
- Several questions/comments on the draft Short-Term Rental Ordinance.
- Inquiries on commercial project on Bingham Road. Application pending.
- Metro Act Permit for GTB fiber to the Revold Rd. Tower.
- Food Truck at PlantMasters was removed.
- Letter sent to property owner allowing camping on property.
- Several inquiries on Willow Vineyard.

Bingham Township Treasurer's Monthly Report

August 2020

Aug 20

Income

Property Tax Revenues

402 . Current Property Taxes 614,100.38

410 . Current Pers. Prop. Taxes 669.44

Total Property Tax Revenues 614,769.82

245 set aside

665 . 245 interest income 43.94

Total 245 set aside 43.94

Regular Revenue

405 . School Payment.Sum.Tax 5,112.50

478 . Land Divisions 100.00

665 . Interest Income 719.68

675 . Cemetery Lots 400.00

Total Regular Revenue 6,332.18

Total Income 621,145.94

Expense

General Expenses

Expenses 6,801.37

Payroll Expense 14,350.01

Total General Expenses 21,151.38

Property Tax Disbursements

Commission on Aging 0.00

County Allocation 91,955.09

School Debt 39,436.25

School Operating Tax 179,707.28

School Sinking Fund 12,892.40

State Education Tax 160,968.50

TBAISD 78,044.71

Total Property Tax Disbursements 563,004.23

Property Tax Expenses

Service Charge from bank 44.03

Bank Proof Adj. Debit 6.00

Reimburs. for Duplicate Pymt. 0.00

Total Property Tax Expenses 50.03

Total Expense 584,205.64

Net Income 36,940.30

Bingham Township Clerk and Treasurer Balance Sheet

As of July 31, 2020

	Clerk	Treasurer
101 . General Fund Cash: General Checking TCSB	152,330.32	152,330.32
General Investment 18 mo CD Northwestern	115,286.15	115,286.15
General Investment 12 mo CD Northwestern	76,878.93	76,878.93
TOTAL	344,495.40	344,495.40
245 . Set Aside Fund:245 Fund Investment Acct.		244,230.52
245 . Set Aside Fund:245-245 Area Improvements	16,778.43	
245 . Set Aside Fund:245-246 Parks and Rec. Grant	48,861.02	
245 . Set Aside Fund:245-248 Parks and Rec. Improvements	17,973.03	
245 . Set Aside Fund:245-259 Office Equipment	17,825.36	
245 . Set Aside Fund:245-262 Elections	6,004.37	
245 . Set Aside Fund:245-265 Schoolhouse	44,283.78	
245 . Set Aside Fund:245-276 Cemetery	40,063.95	
245 . Set Aside Fund:245-466 Roads	13,113.06	
245 . Set Aside Fund:245-539 Grants	7,982.89	
245 . Set Aside Fund:245-721 Planning - Master Plan	27,341.73	
245 . Set Aside Fund:245-802 Attorney	4,002.90	
TOTAL	244,230.52	244,230.52
Total Money in Bingham Township Accounts	\$588,725.92	\$588,725.92
Difference		0.00

Bingham Township
Vendor Balance Summary
All Transactions

	<u>Sep 21, 20</u>
American Waste	197.00
Charter Communications cable	139.97
Cherryland Electric Cooperative	85.45
Consumers Energy	17.52
Election Source	570.00
Grand Traverse Surveying & Mapping	1,680.00
Lautner Irrigation, Inc.	133.47
Leelanau Enterprise & Tribune	178.95
Marge Johnson	144.00
Netlink Business Systems	120.00
Paul Whiteford	1,268.00
Pitney Bowes Global Financial Servies LLC	174.66
Steven Patmore	150.00
Suttons Bay Township	1,640.00
Wells Fargo Financial Leasing	91.29
Williams & Bay Portable Restrooms	912.28
TOTAL	<u>7,502.59</u>

09/18/20

Bingham Township
Payroll Transactions by Payee
September 1 - 21, 2020

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Michigan Treasury			
09/18/2020	To Print	Michigan Treasury	-393.37
Total Michigan Treasury			-393.37
United States Treasury			
09/18/2020	To Print	United States Treasury	-1,958.30
Total United States Treasury			-1,958.30
Clark, Kim R.			
09/21/2020		Clark, Kim R.	-474.68
Total Clark, Kim R.			-474.68
Dashner, Charles B			
09/21/2020		Dashner, Charles B	-57.27
Total Dashner, Charles B			-57.27
Emeott, Scott			
09/21/2020		Emeott, Scott	-79.29
Total Emeott, Scott			-79.29
Friske, Angela			
09/21/2020		Friske, Angela	-1,773.18
Total Friske, Angela			-1,773.18
Grant, Dennis			
09/21/2020		Grant, Dennis	-57.27
Total Grant, Dennis			-57.27
Grant, Sandra K			
09/21/2020		Grant, Sandra K	-1,700.15
Total Grant, Sandra K			-1,700.15
Jasinski, Catherine D			
09/21/2020		Jasinski, Catherine D	-69.27
Total Jasinski, Catherine D			-69.27
Jasinski, Michael L			
09/21/2020		Jasinski, Michael L	-96.90
Total Jasinski, Michael L			-96.90
Kulpa, Derrek J			
09/21/2020		Kulpa, Derrek J	-79.28
Total Kulpa, Derrek J			-79.28
Layman, Jeffrey H			
09/21/2020		Layman, Jeffrey H	-57.27
Total Layman, Jeffrey H			-57.27
McGhee, Gary L			
09/21/2020		McGhee, Gary L	-196.73
Total McGhee, Gary L			-196.73
Morio, Kathy			
09/21/2020		Morio, Kathy	-1,736.52
Total Morio, Kathy			-1,736.52

09/18/20

Bingham Township
Payroll Transactions by Payee
September 1 - 21, 2020

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Park, J Michael 09/21/2020		Park, J Michael	-105.72
Total Park, J Michael			-105.72
Saxton, Brad 09/21/2020		Saxton, Brad	-154.26
Total Saxton, Brad			-154.26
Walker, Marie 09/21/2020		Walker, Marie	-57.27
Total Walker, Marie			-57.27
Werner, John M 09/21/2020		Werner, John M	-79.28
Total Werner, John M			-79.28
Werner, Marian E 09/21/2020		Werner, Marian E	-1,176.51
Total Werner, Marian E			-1,176.51
TOTAL			-10,302.52

Bingham Township
Profit & Loss Budget vs. Actual
 July 1 through September 21, 2020

	<u>Jul 1 - Sep 21, 20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
245 Account				
245-665 · Interest Income	87.47	1,500.00	-1,412.53	5.83%
Total 245 Account	<u>87.47</u>	<u>1,500.00</u>	<u>-1,412.53</u>	<u>5.83%</u>
400 · REVENUES				
401 · Current Taxes	0.00	46,914.00	-46,914.00	0.0%
405 · School Payment-Summer Tax Coll.	5,112.50	5,200.00	-87.50	98.32%
420 · Delinquent Pers Property Taxes	0.00	50.00	-50.00	0.0%
445 · Penalties & Interest on Taxes	0.00	4,000.00	-4,000.00	0.0%
476 · Land Use Permits	1,425.00	5,000.00	-3,575.00	28.5%
477 · Special Land Use Permits	0.00	400.00	-400.00	0.0%
478 · Land Divisions	200.00	700.00	-500.00	28.57%
479 · Appeals/Variances	600.00	200.00	400.00	300.0%
574 · State Revenue Sharing	31,359.00	193,506.00	-162,147.00	16.21%
580 · Metro Funds	500.00	6,600.00	-6,100.00	7.58%
642 · Ord. Books, Copies, FOIAs	0.00	50.00	-50.00	0.0%
665 · Interest Income	719.68	1,000.00	-280.32	71.97%
667 · Schoolhouse Rent	0.00	500.00	-500.00	0.0%
675 · Cemetery Lots	400.00	1,000.00	-600.00	40.0%
677 · Reimbursements	0.00	2,000.00	-2,000.00	0.0%
687 · Refunds/Rebates	0.00	1,000.00	-1,000.00	0.0%
Total 400 · REVENUES	<u>40,316.18</u>	<u>268,120.00</u>	<u>-227,803.82</u>	<u>15.04%</u>
Total Income	40,403.65	269,620.00	-229,216.35	14.99%

Bingham Township
Profit & Loss Budget vs. Actual
July 1 through September 21, 2020

Expense	<u>Jul 1 - Sep 21, 20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
101-TOWNSHIP BOARD				
101-724 · Clean-Up Day	0.00	3,500.00	-3,500.00	0.0%
101-702 · Trustee Salaries	1,050.60	4,202.40	-3,151.80	25.0%
101-704 · Land Division Salary	150.00	600.00	-450.00	25.0%
101-705 · Office Aide	598.83	2,300.00	-1,701.17	26.04%
101-725 · Contractual Service-Lawn Maint.	4,908.00	12,000.00	-7,092.00	40.9%
101-726 · Miscellaneous	331.68	2,000.00	-1,668.32	16.58%
101-802 · Attorney	0.00	4,000.00	-4,000.00	0.0%
101-803 · Audit	0.00	3,600.00	-3,600.00	0.0%
101-805 · Dues (MTA, Planning)	0.00	3,900.00	-3,900.00	0.0%
101-806 · Webmaster	150.00	600.00	-450.00	25.0%
101-860 · Mileage	0.00	200.00	-200.00	0.0%
101-865 · Insurance	160.00	7,080.00	-6,920.00	2.26%
101-866 · Hazmat	395.00	400.00	-5.00	98.75%
101-920 · Street Lights (electric bill)	224.16	950.00	-725.84	23.6%
101-955 · Education	0.00	2,000.00	-2,000.00	0.0%
101-956 · Recording Secretary	284.00	927.00	-643.00	30.64%
Total 101-TOWNSHIP BOARD	8,252.27	48,259.40	-40,007.13	17.1%
171-SUPERVISOR				
171-706 · Supervisor Salary	4,139.10	16,556.40	-12,417.30	25.0%
Total 171-SUPERVISOR	4,139.10	16,556.40	-12,417.30	25.0%
215- CLERK				
215-705 Clerical Assistant-f/c	0.00	500.00	-500.00	0.0%
215-701 · Clerk Salary	6,287.85	25,151.36	-18,863.51	25.0%
215-703 · Deputy Wages	1,041.60	3,000.00	-1,958.40	34.72%
Total 215- CLERK	7,329.45	28,651.36	-21,321.91	25.58%
247-BOARD of REVIEW				
247-704 · Per Diems	165.00	1,650.00	-1,485.00	10.0%
Total 247-BOARD of REVIEW	165.00	1,650.00	-1,485.00	10.0%
253 - TREASURER				
253-702 Treasurer Salary	6,487.47	25,949.82	-19,462.35	25.0%
253-703 Deputy Wages	0.00	500.00	-500.00	0.0%
253-956 Miscellaneous	0.00	1,600.00	-1,600.00	0.0%
253-705 · Clerical Assistant	0.00	500.00	-500.00	0.0%
Total 253 - TREASURER	6,487.47	28,549.82	-22,062.35	22.72%
257 · ASSESSOR				
257-702 · Assessor Salary	6,279.69	25,118.80	-18,839.11	25.0%
257-703 · Asst.Assessor Salary	0.00	3,394.49	-3,394.49	0.0%
257-860 · Mileage	0.00	400.00	-400.00	0.0%
257-999 · Field Projects	0.00	4,000.00	-4,000.00	0.0%
Total 257 · ASSESSOR	6,279.69	32,913.29	-26,633.60	19.08%

Bingham Township
Profit & Loss Budget vs. Actual
 July 1 through September 21, 2020

	<u>Jul 1 - Sep 21, 20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
262 · ELECTIONS				
262-703 · Wages	3,794.70	8,000.00	-4,205.30	47.43%
262-727 · Supplies	1,490.76	900.00	590.76	165.64%
262-728 · Shredding	65.00	100.00	-35.00	65.0%
262-860 · mileage	247.49	450.00	-202.51	55.0%
262-930 · Mach set-ups	0.00	500.00	-500.00	0.0%
Total 262 · ELECTIONS	<u>5,597.95</u>	<u>9,950.00</u>	<u>-4,352.05</u>	<u>56.26%</u>
265- TOWNSHIP HALL				
265-730 · Tax Bill/Assessment Notice	314.57	3,500.00	-3,185.43	8.99%
265-727 · Supplies	225.38	3,200.00	-2,974.62	7.04%
265-728 · Postage	174.66	5,500.00	-5,325.34	3.18%
265-850 · Telephone	231.06	1,100.00	-868.94	21.01%
265-851 · Copy Machine	640.57	2,200.00	-1,559.43	29.12%
265-852 · Software Support	1,151.00	2,500.00	-1,349.00	46.04%
265-855 · Internet Access	299.95	1,100.00	-800.05	27.27%
265-900 · Advertising & Publishing	732.86	2,300.00	-1,567.14	31.86%
265-920 · Ut - ELECTRIC	387.57	2,600.00	-2,212.43	14.91%
265-921 · UT - Gas	0.00	1,100.00	-1,100.00	0.0%
265-930 · Repairs/maintenance	318.77	1,200.00	-881.23	26.56%
265-931 · Cleaning	42.00	900.00	-858.00	4.67%
265-932 · Waste Pickup	66.00	275.00	-209.00	24.0%
Total 265- TOWNSHIP HALL	<u>4,584.39</u>	<u>27,475.00</u>	<u>-22,890.61</u>	<u>16.69%</u>
276- CEMETERIES				
276-701 · Sexton	0.00	400.00	-400.00	0.0%
276-727 · Supplies/ Maintenance	0.00	1,000.00	-1,000.00	0.0%
276-920 · Utilities - Keswick Cemetery	83.34	350.00	-266.66	23.81%
276-932 · Waste Pick-up	160.00	450.00	-290.00	35.56%
276-940 · Porta Potty Rental	0.00	540.00	-540.00	0.0%
Total 276- CEMETERIES	<u>243.34</u>	<u>2,740.00</u>	<u>-2,496.66</u>	<u>8.88%</u>

Bingham Township
Profit & Loss Budget vs. Actual
July 1 through September 21, 2020

	<u>Jul 1 - Sep 21, 20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
721 · PLANNING				
721-704 · Planning Meeting Per Diem	475.00	5,700.00	-5,225.00	8.33%
721-855 · Education	0.00	900.00	-900.00	0.0%
721-956 · Recording Secretary	72.00	770.00	-698.00	9.35%
Total 721 · PLANNING	<u>547.00</u>	<u>7,370.00</u>	<u>-6,823.00</u>	<u>7.42%</u>
722 · PLANNING/ZONING CONTRACT				
722-726 · Planning Services	700.00	8,400.00	-7,700.00	8.33%
722-727 · Zoning Services	4,920.00	19,680.00	-14,760.00	25.0%
Total 722 · PLANNING/ZONING CONTRACT	<u>5,620.00</u>	<u>28,080.00</u>	<u>-22,460.00</u>	<u>20.01%</u>
723 · ZONING BOARD OF APPEALS				
723-704 · Mtg, Per Diem	425.00	855.00	-430.00	49.71%
723-855 · Education	0.00	200.00	-200.00	0.0%
Total 723 · ZONING BOARD OF APPEALS	<u>425.00</u>	<u>1,055.00</u>	<u>-630.00</u>	<u>40.28%</u>
755 · PARKS				
755-727 · Supplies	66.60	250.00	-183.40	26.64%
755-920 · Utilities - Bingham Twp Park	32.19	140.00	-107.81	22.99%
755-932 · Waste Pick-up	400.00	800.00	-400.00	50.0%
755-940 · Porta Potty Rentals	1,655.35	2,900.00	-1,244.65	57.08%
755-945 · Park Improvements	0.00	7,500.00	-7,500.00	0.0%
Total 755 · PARKS	<u>2,154.14</u>	<u>11,590.00</u>	<u>-9,435.86</u>	<u>18.59%</u>
6561 · PAYROLL EXPENSES - FICA	3,134.83	8,000.00	-4,865.17	39.19%
977 · CAPITAL OUTLAY	0.00	22,000.00	-22,000.00	0.0%
996 · TRANSFER OUT TO 245 FUND	1,680.00	0.00	1,680.00	100.0%
8000 · 245 Expenditures	12,000.00	0.00	12,000.00	100.0%
CONTINGENCY	0.00	1,000.00	-1,000.00	0.0%
Total Expense	<u>68,639.63</u>	<u>275,840.27</u>	<u>-207,200.64</u>	<u>24.88%</u>
Net Income	<u><u>-28,235.98</u></u>	<u><u>-6,220.27</u></u>	<u><u>-22,015.71</u></u>	<u><u>453.94%</u></u>