

REGULAR MEETING
PROPOSED AGENDA
JUNE 14, 2021

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Declaration of Conflict of Interest
5. Public Comment
6. Consent Calendar

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together to be dealt with in one Board motion without discussion. Any member of the public, board, or staff may ask that any item of the consent calendar be removed and placed elsewhere on the agenda for full discussion.

Department Reports:

Treasurer
Planning/Zoning
Fire
Harbor Master

Committee Reports:

Minutes:

5-4-21
5-10-21
5-19-21
5-27-21

Post Audit Invoices 5-15-21 through 6-7-21

7. Agenda Approval
8. Reports/Presentations
 - a. Supervisor Remarks
 - b. Trustee Remarks
 - c. Engineer's Report
 - d. Other Officer Remarks
 - e. Communications from the Clerk
9. Old Business
10. New Business
 - a. Cherry Bend Park Lower Pavilion Refurbishment
 - b. Fire Station Roof Replacement
 - c. Township Hall Addition
 - d. TC Whiskey Sewer Extension Request
 - e. Award of Contract for Township Hall Sidewalk Replacement
 - f. Schedule Work Session for STR's
11. Payment of Invoices
13. Extended Public Comment
14. Adjournment

Treasurer's Report reflects bank account balances

Treasurer's Report

MAY 2021

#101 General Fund	General Fund Huntington	\$ 718,930.84	***
#203 Metro Authority	Huntington Bank	\$ 43,584.66	
#206 Fire Fund	Huntington Bank	\$ 1,030,475.99	
#207 Police	Huntington Bank	\$ 687.54	
#212 Liquor Control Fund	Huntington Bank	***	\$ 3,434.20
#590 Sewer CD Mat May 2018	Sewer Huntington	\$ 554,022.36	
#591 Timberlee H20	Huntington Bank	\$ 383,994.10	
#592 Greilickville H20	Huntington Bank	\$ 121,783.10	
#594 Marina	Marina Huntington	\$ 572,180.93	
#701 Trust & Agency	Huntington Bank	\$ 660.49	
#703 Current Tax	Huntington Bank	\$ 3,339.66	
#815 E. Timberwoods	Huntington Bank	\$ 30,590.94	
#816 GSAD Receivable	Savings Huntington	\$ 66,027.14	-\$ 33,343.38
#817 SBlue & Old Orch	Huntington Bank	\$ 3,206.34	-\$ 160.36
#818 Old Orchard	Huntington Bank	\$ 5,095.81	-\$ 13,142.16
#820 Maintenance E.R. Rds	Huntington Bank	\$ 8,551.20	-\$ 3,291.06
#821 Maintenance S.B. Rds	Huntington Bank	\$ 7,039.27	
#861 Bayview Estates Lights	Huntington Bank	\$ 2,104.80	

TOTAL \$ 3,552,275.17

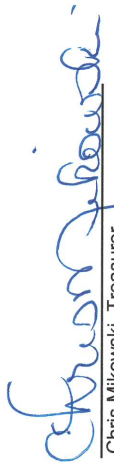
INVESTMENT ACCOUNTS CD's	PURCHASED AMOUNT	PRIOR MONTH VALUE	CURRENT VALUE	EST MONTHLY INT	PAID INTEREST
#101 Goldman Sachs	\$200,000.00		\$ 201,702.00	\$ 1,702.00	
#101 Beal Bank	\$190,000.00	\$ 200,912.08	\$ 202,603.24	\$ 1,691.16	\$ 1,691.16
#101 FIDELITY GOV MMKT DAILY					
#206 Federal Farm	\$235,000.00	\$ 240,607.39	\$ 240,612.55	\$ 5.16	\$ 5.16
#206 MIMKT					
#590 Ally Bank	\$250,000.00		\$ 256,090.00	\$ 6,090.00	
#590 Morgan Stanley	\$150,000.00		\$ 153,831.00	\$ 3,831.00	
#590 JP Morgan Chase-redeemed	\$250,000.00				
#590 DREYFUS GOVT	\$121,355.93				
BOND INTEREST		\$ 377,490.04	\$ 377,499.66	\$ 9.62	\$ 9.62
#594 Dreyfus MIMKT	\$ 150,000.00				
#594 Morgan Stanley-redeemed	\$ 250,000.00				
BOND INTEREST		\$ 407,184.87	\$ 407,195.25	\$ 10.38	\$ 10.38

\$1,796,355.93

TOTAL \$ 1,839,533.70 \$ 13,339.32 \$ 1,716.32

GRAND TOTAL

\$ 5,391,808.87



Chris Mikowski, Treasurer

Connie M. Preston, Clerk

To: Elmwood Township Board

From: Sara Kopriva AICP, Planner/Zoning Administrator

RE: May 2021 Planning and Zoning Report

Land Use Permits:

	May 2021	May 2020	Year to Date 2021	Year to Date 2020
Single Family Dwelling	3	2	10	5
Attached SFD	0	0	0	0
Accessory Building	1	2	8	5
AG Building	0	0	0	0
Residential Addition	3	0	3	2
Deck	1	0	5	0
Sign	0	0	0	0
Commercial	0	0	0	0
Misc.	1	2	2	2
Total Permit	9	6	28	14
Fees Collected	\$677.48	\$324.10	\$1,903.14	\$796.06

Zoning Board of Appeals:

Past Meeting

- June 2, 2021- Expand a non-conforming structure on S Lakeview

Future Meeting

- No Meeting Scheduled

Planning Commission:

Past Meeting

- May 20, 2021- Discovery Pier Planned Development, TC Whiskey Distillery and Tasting Room
- May 26, 2021- Public Hearing on Rural Resort Amendment, Public Hearing on Water Setback Amendment, Public Hearing on New Waves Development
- June 3, 2021- Public Hearing on Short Term Rental Amendment to remove use

Future Meeting

- June 15, 2021- Public Hearing Discovery Pier Planned Development, Public Hearing TC Whiskey Distillery and Tasting Room

Elmwood Township Fire and Rescue Department

Fire Department Monthly Report – May 2021

From: Keith Tampa, Fire Chief
 To: The Township Board of Trustees, Charter Township of Elmwood

Total Calls for the Month: **44**

Incident Type Breakdown per the National Fire Incident Reporting System (NFIRS)

- **Fire Incidents:** 4
 - 1 Structure fire
 - 1 Forest, woods, wildland fire
 - 1 Grass fire
 - 1 Outside rubbish, trash, or waste fire
 - **Overpressure Rupture, Explosion, Overheat (no fire):** 0
 - **Rescue & EMS Incidents:** 25
 - 25 EMS calls
 - **Hazard Condition (No Fire):** 2
 - 1 Hazardous condition, other
 - 1 Haz. Cond. – utility line obstructing roadway
 - **Service Calls:** 6
 - 5 Lift assists
 - 1 Cover assignment, stand by, move up
 - **Good Intent Call:** 2
 - 1 Dispatched and cancelled enroute
 - 1 Dispatched and cancelled enroute – Auto/Mut. Aid
 - **False Alarm/False Calls** 5
 - 1 Smoke detector activation due to malfunction
 - 1 Alarm system activation due to malfunction
 - 2 CO detector activation due to malfunction
 - 1 Smoke detector activation, no fire - unintentional
 - **Severe Weather** 0
-
- **Overlapping Incident(s) (Non-NFIRS category)** 1

Mutual Aid – Given/Received

<u>Type of Aid</u>	<u>Incidents</u>	<u>Departments</u>
Received:	0	-
Given:	3	Woods/grass fire (2), Cover (1)

EFD had a total of four (4) requests for automatic and mutual aid. The numbers above represent were aid resulted in more than one department on the same scene. The remainder are “requests” and are documented as Dispatched and cancelled enroute - Auto/Mut. Aid in the NFIRS section.

Response Times (averages)

- Issued with data entry. Data to be reviewed, updated, and reported in June.

General Updates

ADMINISTRATION / OPERATIONS

- **General Run Information.** Monthly run volume is on par with 2019 (44 incidents). In May 2020, the total number of calls spiked to 60. I will be monitoring to see if there is a return to “pre-pandemic” numbers.
- **“West Bay Barge”.** EFD fielded several phone calls on the status of the barge as it was being refloated and eventually removed. MI-EGLE and the USCG were aware of the process and monitoring for any additional hazardous materials release. No were seen at the point of evaluation. No further action by EFD.

- **Wexford Wildland Fire.** EFD deployed its brush truck and ATV as part of a Strike Team of brush engines to this incident. The Strike Team was staged pending assignment and to provide additional coverage.
- **EFD SOP – Pre-Departure.** A draft procedure has been developed and under review.
- **Grants.**
 - Grand Traverse Band of Ottawa Chippewa Indians (GTB) 2% Grant. Nothing to report.
 - Assistance to Firefighters Grant (AFG). Nothing to report.
- **Personnel.**
 - Hiring. Conditional job offers for part-time / “paid-on-call” have been extended to three (3) applicants. All have accepted. We are continuing to receive and review applications.

APPARATUS AND EQUIPMENT

- **Apparatus**
 - Tanker 121. Pump primer was running intermittently. B & B Fire Truck made the repair. Primer is operational again and did not need replacing.
 - Future Pumper/Tanker. Construction continues to move along and we are receiving weekly pictures. The pump and the body are well underway and mounted to the chassis. The water tank is on site and expected to be mounted soon. EFD is in contact with Allied and Alexis to work on details as they pop up.
 - Ambulance 191. New summer tires are being purchase and installed in June.
- **Equipment**
 - Nothing to report

FACILITIES AND GROUNDS

- Engine Vs. Truck Bay Door. Estimates have finally been received and ran through our claim's adjuster. Work to be scheduled for both the truck and building in June.

PUBLIC EDUCATION AND RELATIONS

- **Site Reviews**
 - Tandem Ciders. Water tank has been installed for fire suppression (30,000 gallons). EFD expects to conduct a performance test in June.
 - Seasonal Tents. EFD has been contacted by Leelanau County Building Safety to participate in seasonal tent inspections.
 - Bugia Rd. Residential Development. Verbal review provided to the Planning Commission. Written to follow.
 - Discovery Pier Improvements. Plans have been received and I expect to provide written comments for the Planning Commission.
 - July 4th Fireworks. I have received follow up paperwork and plan on attending a safety meeting set by Great Lakes Fireworks.
- **Fire Prevention**
 - Nothing to report.

TRAINING

- **Trainings this Month:**
 - Blue Card Incident Commander Certification Training (Online phase). Fire Chief and Lt. Sokolnicki.
 - Incident Review. Bellingham, WA - HazMat Disaster
 - HazMat IQ – Above and Below the Line.
 - Pre-Incident Planning – Orchard Creek
 - Disaster Preparedness and Response

MEETINGS ATTENDED

- Elmwood Township Board Regular General Meeting
- Township Supervisor
- EFD Officers' Meeting
- Leelanau County Fire Chiefs' Meeting
- NW Medical Control Authority Meeting (attended by D. Mosholder, EFD EMS Director)
- Township Public Safety Committee Meeting.

**CHARTER TOWNSHIP OF ELMWOOD
SPECIAL BOARD MEETING
MAY 4, 2021
IN THE TOWNSHIP HALL**

Call to Order:

Supervisor Shaw called the meeting to order at 11:00 a.m.

Pledge of Allegiance: Supervisor Shaw led the Pledge of Allegiance.

Roll Call:

Present: Jeff Shaw, Connie Preston, Terry Lautner, Dave Darga, Chris Mikowski, Jim O'Rourke and Deb Allen

Excused: None

Declaration of Conflict of Interest

Supervisor Shaw declared a conflict with item 7a as he is a property owner in Brewery Creek. MOTION BY TRUSTEE O'ROURKE, SECONDED BY TRUSTEE DARGA TO RECUSE SUPERVISOR SHAW FROM ITEM 7A. The motion passed unanimously by a voice vote

Public Comment:

John Popa

Agenda Approval

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE ALLEN TO APPROVE THE AGENDA AS PRESENTED. The motion passed unanimously by a voice vote.

Supervisor Shaw stepped down from the chair.

New Business

Closed session to consider and discuss the proposed acquisition and disposition of certain lands, easements and common elements within Brewery Creek Condominium based on the authority to proceed in closed session provided in the Michigan Open Meetings Act, MCL 15.268(d).

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE LAUTNER THAT THE ELMWOOD TOWNSHIP BOARD OF TRUSTEES PROCEED IN CLOSED SESSION TO CONSIDER AND DISCUSS THE PROPOSED ACQUISITION AND DISPOSITION OF CERTAIN LANDS, EASEMENTS AND COMMON ELEMENTS WITHIN BREWERY CREEK CONDOMINIUM. THIS MOTION IS BASED ON THE AUTHORITY TO PROCEED IN CLOSED SESSION PROVIDED IN THE MICHIGAN OPEN MEETINGS ACT, MCL 15.268(D).
The motion passed 6-0 by a roll call vote

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE ALLEN THAT IF AND WHEN IN CLOSED SESSION, A SEPARATE SET OF NON-PUBLIC MINUTES SHALL BE TAKEN BY THE CLERK OR THE SECRETARY DESIGNATED BY THE BOARD. The motion passed 6-0 by a roll call vote.

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DARGA TO RECONVENE THE OPEN MEETING @ 11:54 A.M. The motion passed unanimously by a voice vote.

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE O'ROURKE TO AUTHORIZE HIRZEL LAW TO PRESENT THE BREWERY CREEK CONDOMINIUM TERMINATION AGREEMENT AND RELATED SURVEY, ROAD MAINTENANCE AGREEMENT AND QUIT CLAIM DEEDS TO NON-TOWNSHIP CO-OWNERS FOR THEIR REVIEW AND APPROVAL. ONCE FEEDBACK IS RECEIVED, THE BOARD WILL RECONVENE TO CONSIDER FINAL APPROVAL. The motion passed unanimously by a voice vote.

Supervisor Shaw resumed the chair.

Personnel Committee Recommendation for Planner/Zoning Administrator

MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE ALLEN TO ACCEPT THE PERSONNEL COMMITTEE RECOMMENDATION TO HIRE SARAH CLARREN. The motion passed unanimously by a voice vote.

MOTION BY TRUSTEE O'ROURKE, SECONDED BY TRUSTEE ALLEN TO OFFER \$60,000.00 to SARAH CLARREN AND ALLOW THE SUPERVISOR DISCRETION. The motion passed unanimously by a voice vote.

Consider Change Order A for the New Fire Truck

MOTION BY TRUSTEE O'ROURKE, SECONDED BY TREASURER MIKOWSKI TO APPROVE CHANGE ORDER A FOR THE NEW FIRE TRUCK. The motion passed unanimously by a voice vote.

Public Comment

None

Adjournment

Supervisor Shaw adjourned the meeting at 12:14 p.m.

**CHARTER TOWNSHIP OF ELMWOOD
REGULAR BOARD MEETING
MAY 10, 2021
HELD BY REMOTE ELECTRONIC ACCESS**

Call to Order:

Supervisor Shaw called the meeting to order at 6:00 p.m.

Pledge of Allegiance:

Supervisor Shaw led the Pledge of Allegiance.

Roll Call:

Present: Jeff Shaw, Connie Preston, Terry Lautner, Jim O'Rourke, Dave Darga, Chris Mikowski, and Deborah Allen

All Board members stated they were participating from locations in Elmwood Township, Michigan.

Excused: None

Declaration of Conflict of Interest:

None

Public Hearing on the E. Timberwoods, S. Cottonwood, and S. Fox Valley Road Maintenance Annual Adjustment

Supervisor Shaw opened the hearing at 6:02 p.m. No comments were offered. Opportunity to be heard was given to all. Supervisor Shaw closed the hearing at 6:05 p.m.

Public Hearing on the S. Blue Ridge Ln., S. Orchard Way, and E. Old Orchard Rd. Road Maintenance Annual Adjustment

Supervisor Shaw opened the hearing at 6:05 p.m. No comments were offered. Opportunity to be heard was given to all. Supervisor Shaw closed the hearing at 6:06 p.m.

Public Comment

Jack Kelly
Sue Jones
Nate from Cottonwood
Karyl Moore
Rod Jones

Consent Calendar:

Department Reports:

Treasurer
Planning/Zoning
Fire
Harbormaster

Committee Reports:

Minutes:

4-21-21

Post Audit Invoices 4-15-21 through 5-6-21

MOTION BY TRUSTEE ALLEN, SECONDED BY TRUSTEE DARGA TO APPROVE THE CONSENT CALENDAR AS PRESENTED. The motion passed 7-0 by a roll call vote.

Agenda Approval

MOTION BY TRUSTEE LAUTNER, SECONDED BY TREASURER MIKOWSKI TO APPROVE THE AGENDA AS PRESENTED. The motion passed 7-0 by a roll call vote.

Supervisor Remarks

Supervisor Shaw submitted a written report and also reported that Sarah Clarren accepted the job offer for Planner/Zoning Administrator.

Trustee Remarks

None

Engineer's Report

None

Other Officer Remarks

None

Communications from the Clerk

Clerk Preston reported additional letters received regarding short-term rentals and will forward them to the Board prior to the Public Hearing.

OLD BUSINESS

None

NEW BUSINESS**Resolutions Approving Road Maintenance Districts Annual Adjustment**

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE O'ROURKE TO ADOPT RESOLUTION 7 OF 2021, A RESOLUTION ADJUSTING THE ANNUAL SPECIAL ASSESSMENT ROLL FOR S. BLUE RIDGE LANE, E. OLD ORCHARD ROAD, AND S. ORCHARD WAY ROAD MAINTENANCE SPECIAL ASSESSMENT DISTRICT. The motion passed 7-0 by a roll call vote.

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DARGA TO ADOPT REOLUTION 8 OF 2021, A RESOLUTION ADJUSTING THE ANNUAL SPECIAL ASSESSMENT ROLL FOR EAST TIMBERWOODS DRIVE, S. FOX VALLEY LANE, AND S. COTTONWOOD DRIVE ROAD MAINTENANCE SPECIAL ASSESSMENT DISTRICT. The motion passed 7-0 by a roll call vote.

Insurance Renewal

Clerk Preston explained that Paul Olson had a conflict and could not be available this evening. He would be happy to answer any questions the Board may have.

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DARGA TO ADOPT THE INSURANCE POLICY PRESENTED BY PAUL OLSON. The motion passed 7-0 by a roll call vote.

Planning Commission/Public Safety Appointments

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DARGA TO ADOPT THE LIST OF APPOINTMENTS AS PRESENTED BY THE SUPERVISOR.

Reappoint Trustee Jim O'Rourke to the Elmwood Township Public Safety Committee for a 2 year term, May 19, 2021 - May 18, 2023.

Reappoint Noel Flohe to the Elmwood Township Public Safety Committee for a 2 year term, May 19, 2021 - May 18, 2023.

Reappoint Karen Britton to the Elmwood Township Public Safety Committee for a 2 year term, May 19, 2021 - May 18, 2023.

Reappoint Kristin Dail to the Elmwood Township Marina Committee for a 2 year term, June 31, 2021 - June 30, 2023.

Reappoint Jonah Kuzma to the Elmwood Township Planning Commission for a 3 year term, June 1 2021 - May 31, 2024.

Appoint former Trustee Kyle Trevas to the Elmwood Township Parks and Recreation Committee for a vacant position, term ending April 30, 2022.

The motion passed 7-0 by a roll call vote.

Fire Chief/Deputy Chief Salary Recommendations

Trustee O'Rourke explained that the Public Safety Committee met and found that our Fire Chief was the lowest paid in Leelanau County. Some of the Lieutenants and the Acting

Captain earned more than the Chief with their overtime. The Public Safety Committee recommended the Chief be raised to \$65,000.00 and that we advertise for a Deputy Chief at \$55,000.00. The Deputy Chief position was recommended by the consultants.

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE O'ROURKE TO RAISE THE FIRE CHIEF SALARY TO \$65,000.00 STARTING JULY 1, 2021. The motion passed 7-0 by a roll call vote.

MOTION BY TRUSTEE O'ROURKE, SECONDED BY TREASURER MIKOWSKI TO ADVERTISE THE DEPUTY CHIEF POSITION WITH A STARTING WAGE OF \$55,000.00 AND TO ADVERTISE ONCE THE POSITION DESCRIPTION HAS BEEN FINALIZED. The motion passed 7-0 by a roll call vote.

Fireworks Permit/Boom Boom Club

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DARGA TO APPROVE THE FIREWORKS PERMIT FOR THE BOOM BOOM CLUB. The motion passed 7-0 by a roll call vote.

PAYMENT OF INVOICES

MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE LAUTNER TO PAY THE INVOICES IN THE AMOUNT OF \$91,147.72. The motion passed 7-0 by a roll call vote.

PUBLIC COMMENT

None

Adjournment

Motion by Clerk Preston, seconded by Trustee Lautner to adjourn the meeting. The motion passed 6-1 by a roll call vote with Trustee O'Rourke voting no. The meeting adjourned at 6:51 p.m.

**CHARTER TOWNSHIP OF ELMWOOD
SPECIAL BOARD MEETING
MAY 19, 2021
ELECTRONIC REMOTE ACCESS**

Call to Order: Supervisor Shaw called the meeting to order at 6:00 PM.

Pledge of Allegiance: Supervisor Shaw led the Pledge of Allegiance

Roll Call

Present: Chris Mikowski, Terry Lautner, Deb Allen, Jeff Shaw, Jim O'Rourke, Dave Darga, and Connie Preston. All Board members were participating from Elmwood Township, Leelanau County, Michigan

Excused: None

Declaration of Conflict of Interest

Supervisor Shaw stated that he has never had a non owner occupied short term rental in Elmwood. The Airbnb category closest to his description was entire home, but when he rented the larger portion of his home, he was present in the original gristmill portion of his home.

Public Hearings

Proposed Zoning Ordinance Amendment 2021-3/Short Term Rentals

Supervisor Shaw opened the public hearing at 6:06 p.m.

87 letters were submitted supporting the short term rental amendment

65 letters were submitted against the short term rental amendment.

Jack Kelly-is against STR's because the proposed Zoning Ordinance text amendment is unsupported by the Township Zoning Ordinance, Master Plan, the ZBA's March 20, 2019 determination, and the Planning Commission September 22, 2020 recommendation, the Michigan Zoning Enabling Act, the Michigan Planning Enabling Act, recent Michigan court rulings, and more than 50 years of the Township Committee Planning and Zoning in Elmwood Township- **letter submitted**

Sue Jones-is against short term rentals because they are essentially a mini motel and not legal. -**letter submitted**

Mark Breederland is against STR's and urged the Board to follow their own rules-**letter submitted**

Jane Breederland 9483 E. Harbor Hills said the reasons given in support of STR's have nothing to do with preserving the residential community -**letter submitted**

Anna Breederland 9483 E. Harbor Hills-is against short term rentals because she believes they will change the closeness of the community.

Patty Kilbourn owns an STR in Elmwood Township and believes they are an asset to the community by bringing visitors who contribute to the economy-**letter submitted**

Gail Kelly-said decision needs to be based on what is allowed by the Zoning Ordinance and Master Plan and to follow the law.

David and Debra Majewski 9478 E. Harbor Hills are opposed to STR's after seeing the calamity in Florida and the lack of community.

Chris Creamer 10210 S. West Bay Shore Dr. sincerely feels STR's are great for the community from his experience in owning one-**letter submitted**

Todd Space said follow the survey results which confirm the majority support STR's in Elmwood-**letter submitted**

Lois Golightly-11900 S. West Bay Shore Dr. Disputed that M-22 cannot be a neighborhood. She called the township years ago because she was aware that people rented a room out of their home they lived in to bring in income, and asked if that was allowed. She was told if she was living in the home, it was allowed. Later she noticed a home with a sign that read vacation rental and realized the whole house was being rented out and said short term rentals have been happening for 40 years and she is against them.

Del Moore believes the vote on STR's should be delayed. He does not support STR's as he feels they do not fit in with our zoning and would change the neighborhood.

Tyler Barrett is for STR's, they own one but could not rent in 2020 due to the pandemic and does not think that should be held against them. He has heard a lot of technicalities against STR's, but said those can be changed-**letter submitted**

Karyl Moore rejects both amendments because less than 5 years ago their representatives reaffirmed their land uses, zoning districts, and the property limits within them in the 2017 Zoning Ordinance-**letter submitted**

James Beattie was told he could only live in an R1 subdivision to have a single family dwelling and he would like it to stay that way. He believes STR's should be allowed in other districts, but only according to the laws.

Christina Sanok commented that she and her husband own two properties on Cherry Bend Rd. and support STR's and count on them for their future financially -**letter submitted**

Ann Marie Wigton 10825 S. Orchard Way stated STR's can, do, and have had a place in the township supporting locals-**letter submitted**

Colleen Mulligan supports STR's and said they should be allowed in the residential district with the regulations imposed by the ordinance-**letter submitted**

Sally Boudot-12681 S. Cedar Ln. is amazed to hear of all the people who have had STR's for years breaking the zoning laws and is opposed to them.

Levi Meuwenberg-9789 E. Cherry Bend Rd. called in support of the Zoning and Licensing Ordinance changes to allow currently running STR's to continue operating-**letter submitted**

Nancy Colby 11800 S. West Bay Shore Dr. is a member of and agrees with the information provided by C.H.E.R. She believes the same rules should apply for short term and long term rentals.

Megan Luce-9203 S. West Bay Shore Dr. said this discussion has been going on for years, and short term rentals in Elmwood Township have been occurring for many years. The opposing side wants to preserve the neighborhood and think the community is going to change with STR's. They bring up what could happen, not what is actually happening. Also, ordinances constantly evolve and change because the world evolves and changes.

Kristen Page-8164 S. Lakeview Rd. said guests who stay in STR's add to the economy and diversity of the township.

Dennis Greenfelder 12855 S. Meadowbrook Dr. is not against STR's but does not want them next to his house, which is in a subdivision, all summer long.

Joe Testa 10271 S. Center Hwy. said when he thinks about being an STR owner, he is for STR's, he thinks about hospitality, caring for his neighbors, wanting to have a good relationship with the people around him, and serving the community- **letter submitted**

Beth Walters 10345 S. Center Hwy. called in support of STR's. They live on their property and their cabins are in their woods. The neighbors know they have STR's and are in favor of them. Change is inevitable.

Rod Jones lives in a 20 home subdivision with 2 STR's. What they have proposed in the Zoning Amendment is to allow STR's in all zoning districts which directly contradicts the Master Plan's goal to maintain the current housing stock and plan for new residential development to meet the needs of current and future residents -**letter submitted**

Jane Gorski said she and her husband Don have lived on Harbor Hills Dr. for 29 years and are highly concerned about the STR issue and asked the Board to please be careful with their decision.

Brad Purcell 10232 E. Grandview Rd. said non-owner occupied STR's should not be allowed in the single family residentially zoned neighborhoods.

Kelly Ignace 10500 E. Grandview Rd. lives in a residential neighborhood in the township and is also an Airbnb host. What if you had extenuating circumstances where you needed to extract income from your home but the only avenue was selling or using it as an STR. If you're successful at regulating STR's out of the township, you may end up with home share or home swapping. The world is a changing place and is changing at a rate faster than it ever has. There are no regulations that can stop the rate of change.

Lake McGuire recently moved back to the Traverse City area and is in support of STR's. He said from experience, long term rentals are a much bigger hassle than STR's.

Tammy Space 11100 S. West Bay Shore Dr. spoke in favor of STR's. Owning a STR has allowed her to stay home with her child while still generating an income. STR's are not a blight or hindrance in the township.

David Colby owns an STR on West Bay and has only had positive feedback. This is his retirement.

Meryl Marsh is a resident of Elmwood Township and supports STR's as well as preserving her property rights as a homeowner.

Kelsey Testa 10271 S. Center Hwy. owns an STR and has had no problems with the neighbors and only positive feedback from renters. She appreciates the consideration of being grandfathered in because they were not aware STR's were not allowed when they purchased their house.

Francetic 10951 S. West Bay Shore Dr. bought the house 9 years ago and has an STR as did the previous owner and has the resources for upkeep that he doesn't have at his own home. He does not want his freedom taken away.

SONIE spoke against STR's and asked the Township Board members to uphold their oath and make decisions that faithfully discharge their duties.

Tracy Sparks 12855 S. Meadowbrook Dr. spoke against STR's saying there are people that have lived here for a long time that take care of their homes and have always been under the impression that if they ever wanted to rent, that they could do so for thirty days.

Paul Walter 13301 S. Eitner called in support of STR's and believes it's a property rights issue.

Caller in support of STR's.

Supervisor Shaw closed the public hearing for item 5a at 7:58 PM
He suggested a short break and to reconvene at 8:05 PM.

Supervisor Shaw reconvened the meeting at 8:08 PM apologizing for going long but stating the attorney had some suggestions on how to proceed with item 5b.

Attorney Peter Wendling noted they have received a good amount of public comment, so there are obviously a lot of very interested people in the township who show a continued interest in the topic of STR's for a variety of reasons. His concern is there will be the same amount related to the Police Power Licensing Ordinance draft so his recommendation was do one thing at a time due to time constraints and discussion that will likely occur even on the current Zoning Ordinance Amendment so set that for another date. He had planned on talking about some suggested changes that may be necessary for the Police Power Licensing Ordinance based on the procedure they're currently conducting as far as potentially changing the Zoning Ordinance from its current configuration regarding STR's and having another Zoning Amendment coming up from the Planning Commission in relation to the same topic. It was his recommendation they reschedule the public hearing on the Licensing Ordinance on a date to be determined in the future because more than likely that ordinance will have some material changes in it to be discussed by the Board, they may even want to have a work session before they have a public hearing given some of the changes that may occur in that Licensing Ordinance.

Supervisor Shaw asked for input from the Board members.

Connie Preston said it sounded reasonable, if they have material changes, they'll have to repeat the public hearing anyway. The public needs a good draft to comment on.
The other Board members agreed.

**MOTION BY TERRY LAUTNER, SECONDED BY JIM O'ROURKE TO AMEND THE AGENDA AND MOVE ITEM 5B TO A LATER DATE TO BE DETERMINED AND PROCEED WITH THE REST OF THE AGENDA.
ROLL CALL: AYE-CONNIE PRESTON, DAVE DARGA, JIM O'ROURKE, TERRY LAUTNER, DEB ALLEN, CHRIS MIKOWSKI, JEFF SHAW. MOTION PASSED UNANIMOUSLY.**

6. Public Comment:

Supervisor Shaw said before they have public comment, technically if they go beyond 8:30, they have to have a motion to do that and asked if they wanted to make that motion before public comment in case it extends beyond that.

Jim O'Rourke stated after 2 hours of public comment, he would like a work session.

MOTION BY JIM O'ROURKE, SECOND BY DAVE DARGA TO ADJOURN UNTIL THURSDAY MAY 27TH AT 6:00 PM.

**ROLL CALL: AYE-CHRIS MIKOWSKI, TERRY LAUTNER, DEB ALLEN, JIM O'ROURKE, DAVE DARGA
NAY-CONNIE PRESTON, JEFF SHAW
MOTION PASSED.**

The meeting adjourned at 8:20 p.m.

**Charter Township of Elmwood
Board Special Meeting
May 27, 2021
ELECTRONIC REMOTE ACCESS**

1. CALL TO ORDER: Supervisor Shaw called the meeting to order at 6:00 PM.

2. PLEDGE OF ALLEGIANCE: Supervisor Shaw led the Pledge of Allegiance.

3. ROLL CALL: Present: Chris Mikowski- Greilickville, MI, Deb Allen-Leelanau Co., Elmwood Township, MI, Jim O'Rourke-Elmwood Township, Dave Darga-Elmwood Township, Leelanau Co., MI, Terry Lautner-Elmwood Township, Leelanau Co., MI, Jeff Shaw-Elmwood Township, Leelanau Co., MI

Excused: Connie Preston

4. DECLARATION OF CONFLICT OF INTEREST: Supervisor Shaw stated he has an owner-occupied short-term rental in Elmwood Township and said if any Board member would like to make a motion to have him recused, he would entertain that motion. No motion made.

5. BRIEF PUBLIC COMMENT: Ann Marie Wigton, Rod Jones, Jack Kelly, Sue Jones, Harry Borovik, Mark Breederland, Joe Testa, Del Moore, Todd Space, Emmet Mulligan, Karyl Moore

6. AGENDA APPROVAL: MOTION BY DEB ALLEN, SECONDED BY TERRY LAUTNER TO APPROVE THE AGENDA AS PRESENTED. ROLL CALL: AYE-DEB ALLEN, TERRY LAUTNER, CHRIS MIKOWSKI, JIM O'ROURKE, JEFF SHAW. MOTION PASSED UNANIMOUSLY.

7. OLD BUSINESS:

a. Discussion/Consideration of Ordinance 2021-2 Short Term Rental Licensing Ordinance

Staff said the Township Board decided they would like to make STR's a non-conforming use in the Zoning Ordinance. In order to make a non-conforming use, you have to allow that use in your ordinance first. Currently STR's are not allowed in the ordinance. So, there's an amendment that was subject to the public hearing last week and is also for consideration on this agenda that would authorize them in the Zoning Ordinance. To make them non-conforming, you have to remove it from the Ordinance, make it a use that's not allowed, that non-conforming status, then allows that use to continue, as long as it is continuing until it ceases to exist. That's the amendment the Planning Commission is working on that will eventually catch up to the first amendment that allows them. What that looks like, whether it's a day or a week that they're allowed, then not allowed they'll have to wait to get it to the Township Board. Essentially, they have the first amendment that's going to allow them, second amendment is going to come along and not allow them and that's what makes them non-conforming. They also have the Licensing Ordinance which is on the agenda for consideration. They didn't have the public hearing on the Licensing Ordinance at the last

meeting because there are some changes that need to be talked about at the Board based on the new direction of non-conforming section. The Licensing Ordinance would say anyone who has an STR would be required to get a license and that license would have to be renewed annually. It also talks about noise, numbers, and parking, what happens if you violate it, as well as how you're eligible to receive a license.

Peter Wendling, attorney, said staff was correct, the only way to create a lawful non-conforming use under zoning is to make the use lawful and then later on the use becomes unlawful as a result of either a new Zoning Ordinance or an amendment, that's the only way possible to do that. The other Board policy, the Licensing Ordinance, was desirable on the part of the Board, that the Licensing Ordinance have a provision that states once you transfer the property, you lose your license and that would end the lawful non-conforming use. His concern is because of the methodology of amending the Ordinance to create a lawful non-conforming use. A Licensing Ordinance is a Police Power Ordinance. It cannot be a substitute for a Zoning Ordinance. The concept of a lawful non-conforming use is still a zoning concept and a zoning right. In order to eliminate a lawful non-conforming use, there has to be a voluntary relinquishment of that use, it cannot be arbitrary. He mentioned in the past is they pass the ordinance allowing for vacation rentals in whatever districts they choose and then have a Licensing Ordinance which in turn would regulate the number of STR's either by district or under the Zoning Ordinance. He used Charlevoix as an example, they did not regulate STR's and determined differently than Elmwood Township, had different language, that in fact they weren't regulated and therefore were allowed and so they passed a moratorium, but their moratorium was to put the brakes on everything until they came up with some regulations which took quite a bit of time. Under their Zoning Ordinance, they do have some restrictions as to the number. Their Licensing Ordinance also has a provision stating once the property is transferred you lose your license. They don't have a lottery; they basically have a waiting list and the difference there is not eliminating them or regulating lawful non-conforming uses so in that case that issue doesn't arise therefore the Licensing Ordinance with a provision stating you lose your license upon the sale of the property works.

The Board discussed the proposed ordinance and decided a work session with the attorney was needed.

b. Discussion/Consideration of Ordinance 2021-3 Zoning Ordinance Amendment/Short Term Rentals

The Board decided to discuss the Zoning Ordinance Amendment at the work session with a date to be determined.

8. EXTENDED PUBLIC COMMENT: Ann Marie Wigton, Jack Kelly, Karyl Moore, Fred Kilbourne

9. ADJOURNMENT: MOTION BY CHRIS MIKOWSKI, SECONDED BY DEB ALLEN TO ADJOURN MEETING. ROLL CALL: AYE-CHRIS MIKWOSKI, DEB ALLEN, JIM O'ROURKE, DAVE DARGA, TERRY LAUTNER, JEFF SHAW. MOTION PASSED.

Check Register Report

Date: 06/07/2021
Time: 1:24 pm
Page: 1

ELMWOOD TOWNSHIP

BANK:

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
Checks								
35420	05/25/2021	Printed			1505	GARY AESCHLIMAN	PAVILION DEPOSIT REFUND	50.00
35421	05/25/2021	Printed			B111	BLUECROSS BLUESHIELD OF MI	GROUP 007015150710	527.17
35422	05/25/2021	Printed			1510	ALMA BOLLES	PAVILION DEPOSIT REFUND	50.00
35423	05/25/2021	Printed			C029	CHARTER COMMUNICATIONS	ACCT#8245 12 895 0008281	520.38
35424	05/25/2021	Printed			C010	CHERRYLAND ELECTRIC COOR	CCT#9902800	121.77
35425	05/25/2021	Printed			1508	CONGREGATION BETH SHALOM	PAVILION DEPOSIT REFUND	50.00
35426	05/25/2021	Printed			C040	CONSUMERS ENERGY	ACCT#1000 2914 1304	2,421.62
35427	05/25/2021	Printed			1511	MELANIE DAHLMAN	PAVILION DEPOSIT REFUND	50.00
35428	05/25/2021	Printed			M020	DTE ENERGY	ACCT#9100 215 3113 2	512.62
35429	05/25/2021	Printed			E013	ELEVATE NET	MARINA PHONE	149.97
35430	05/25/2021	Printed			792	JACK FERRIS	slip refund	1,321.00
35431	05/25/2021	Printed			G425	GUARDIAN	GROUP ID 00 357534	453.42
35432	05/25/2021	Printed			1507	LAURA KOON	PAVILION DEPOSIT REFUND	50.00
35433	05/25/2021	Printed			1506	ROBIN MAGEE	PAVILION DEPOSIT REFUND	50.00
35434	05/25/2021	Printed			P043	PRIORITY HEALTH	GROUP ID 790105 S001	4,957.98
35435	05/25/2021	Printed			1504	SENIOR VOLUNTEER PROGRAM	PAVILION DEPOSIT REFUND	50.00
35436	05/25/2021	Printed			1503	DAVID OR KAYLA TRAGO	PAVILION DEPOSIT REFUND	50.00
35437	05/25/2021	Printed			V023	VSP	CLIENT ID 30031936	350.24

Total Checks: 18

Checks Total (excluding void checks): 11,736.17

Total Payments: 18

Bank Total (excluding void checks): 11,736.17

Total Payments: 18

Grand Total (excluding void checks): 11,736.17

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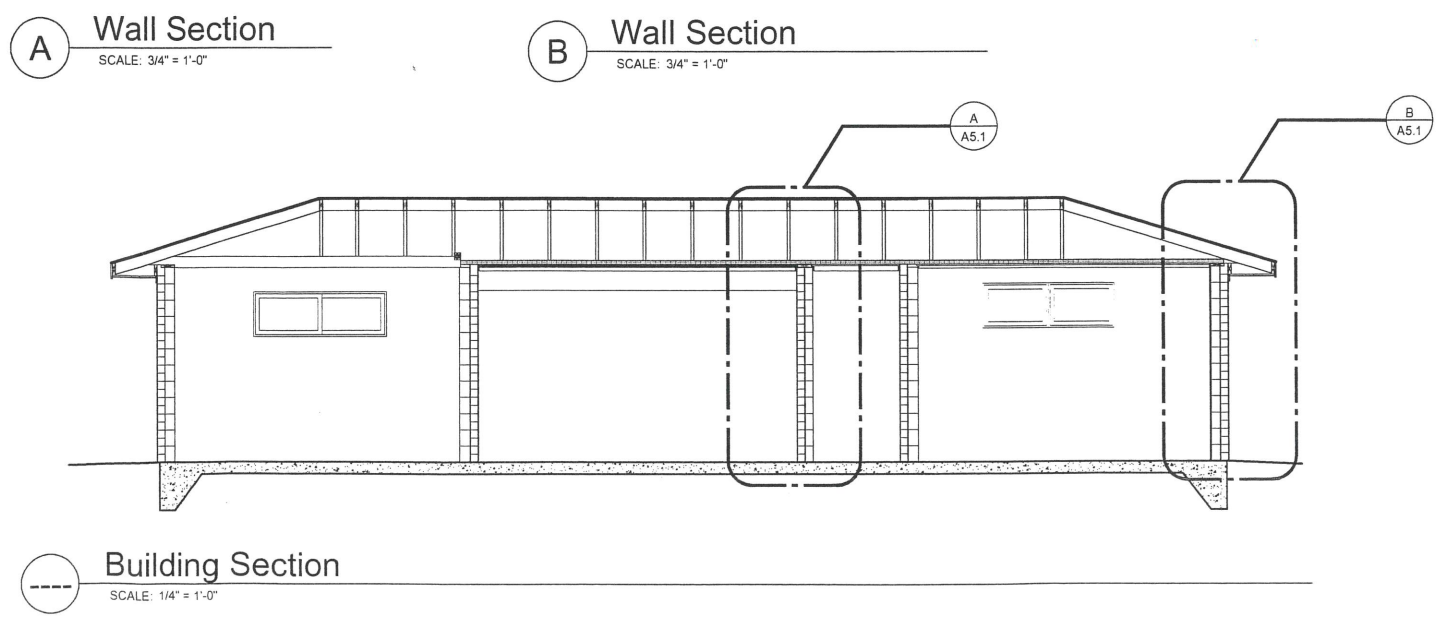
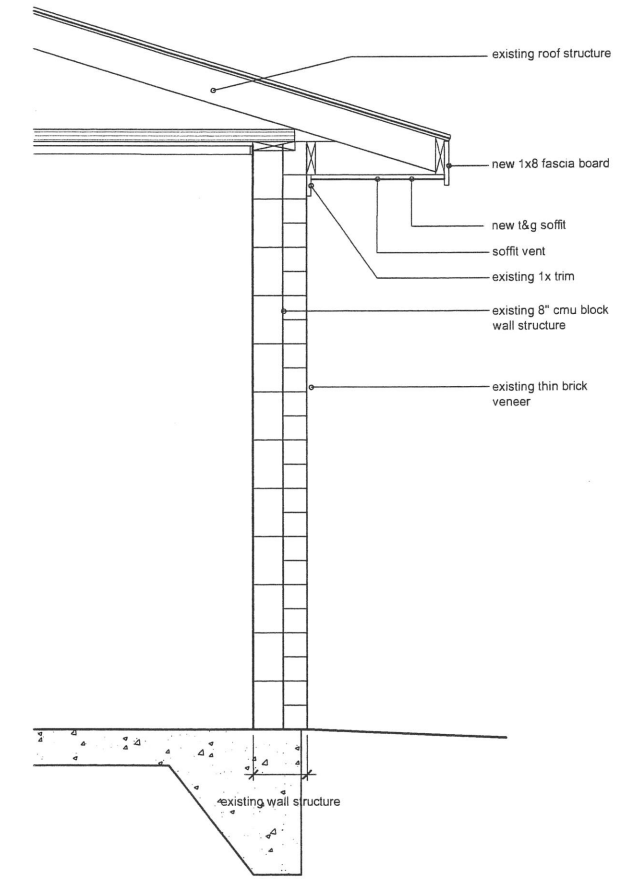
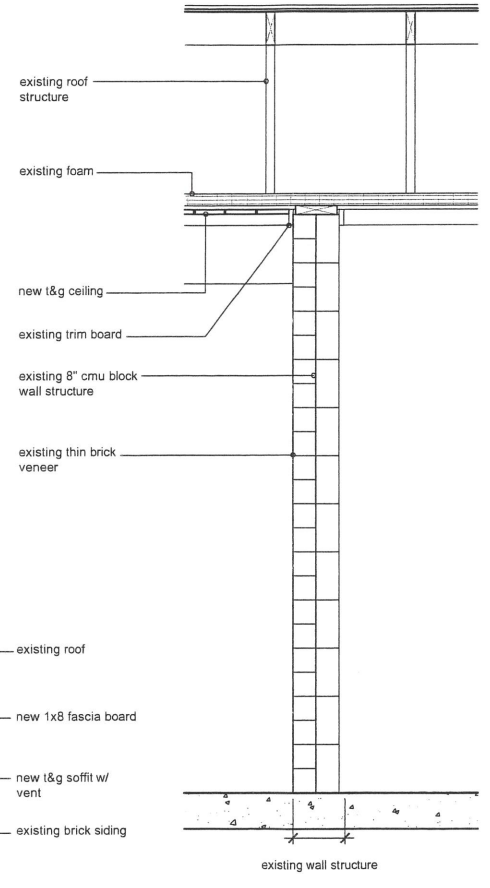
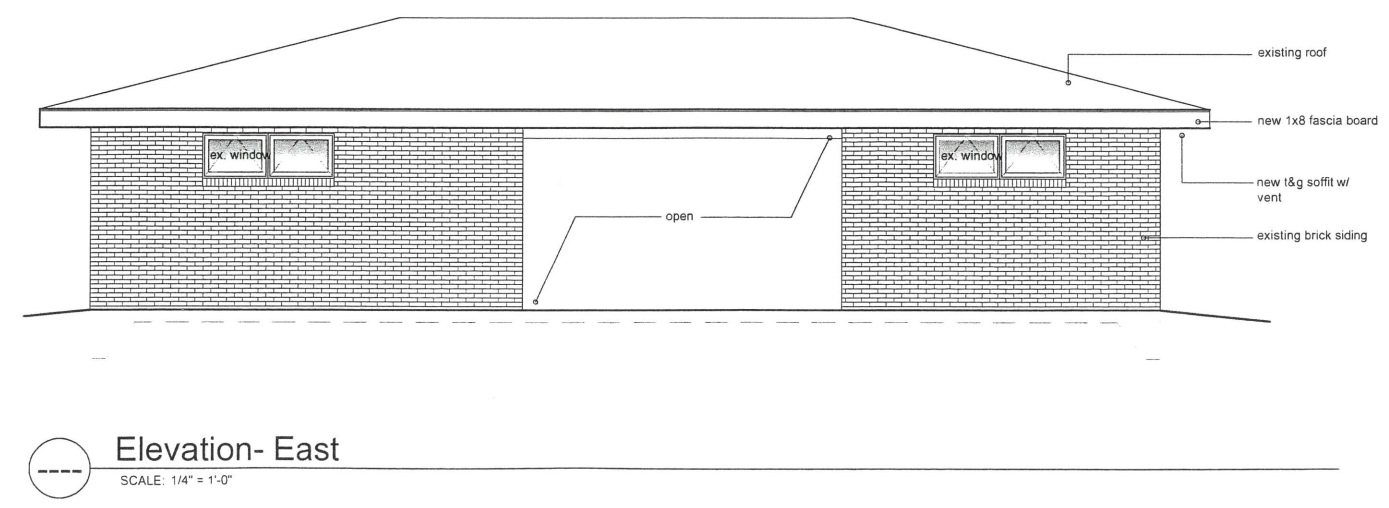
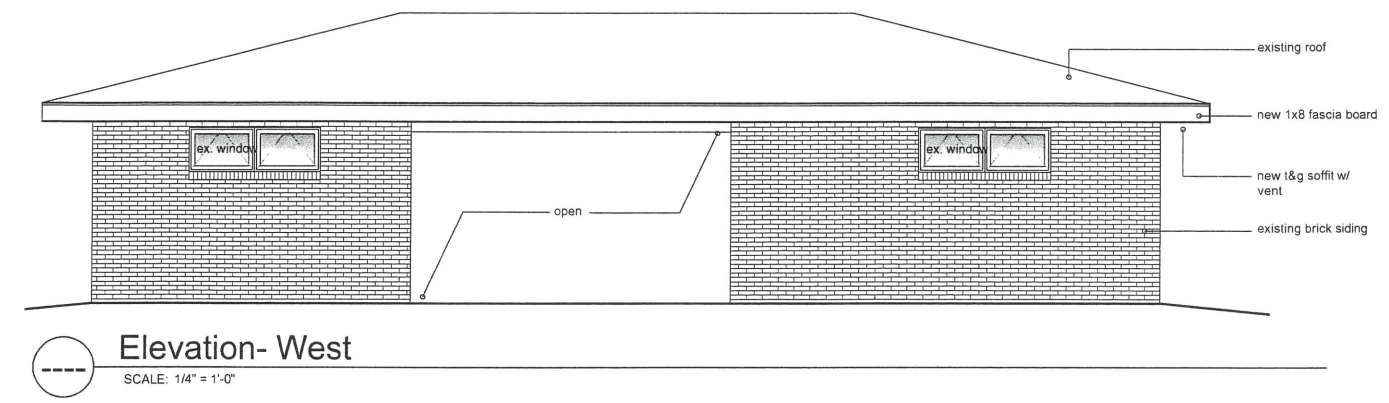
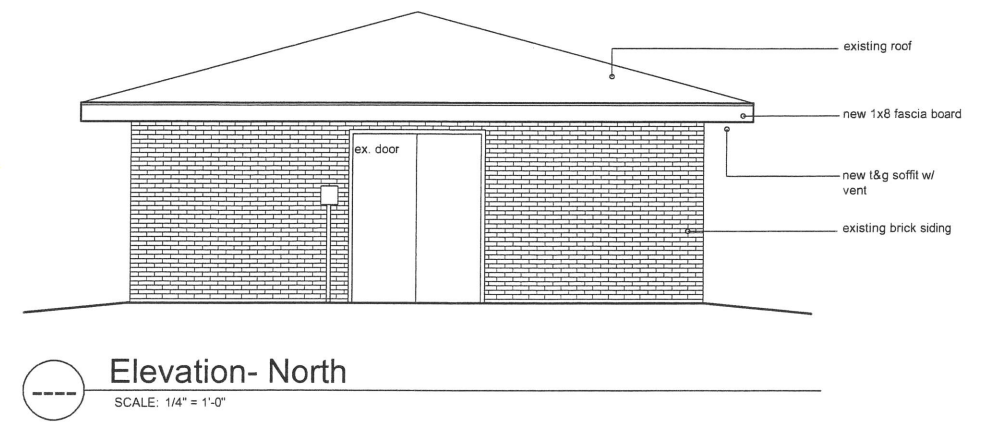
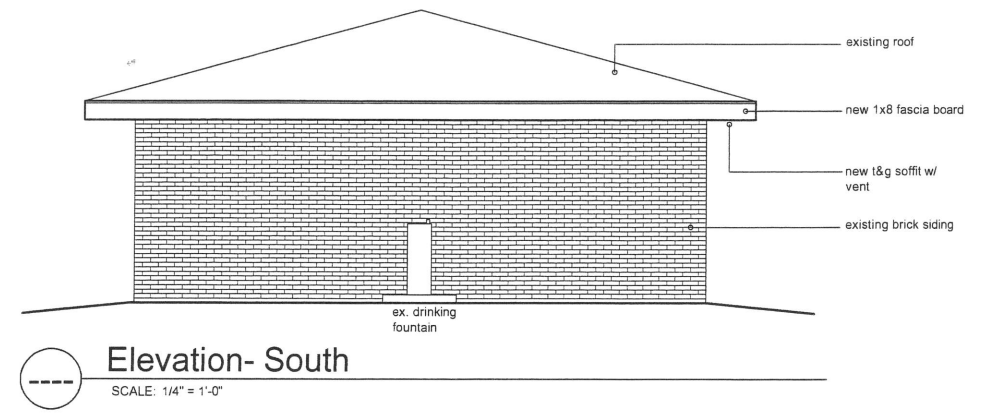
Grand Total (excluding void checks): 11,736.17

Supervisor's Remarks

6/14/2021

1. We are all set with MDOT and DPW permits and notices. Northern A1 is planning to start cleaning and videoing on Monday, 6/07/2021. They are going to start on the north end of M-22 near Cedar Cove and work their way downstream to Cherry Bend. Then they will do Cherry Bend from the curve at S. Meadowbrook downstream to M-22. Last section will be M-22 from Cherry Bend south to Lift Station 1. The whole process is expected to take 2-3 weeks. There shouldn't be any lane closures but the big vac truck will be on the shoulder and could cause some short term inconvenience for traffic especially as we get into the business district.
 2. The grounds crew has been busy keeping our parks and property up to speed. They are absolutely awesome at what they do.
 3. Our new fire truck is coming closer to being here in Elmwood!
 4. The Marina is running well. Thank you to Harbormaster Pete Moon and the great crew he has working with him!
 5. Our Fire Department has been busy. I'm so proud of our Fire Department, Fire Fighters, Lieutenants and our Chief. Thank you for all you do.
 6. Roese construction cleaned up the remaining debris at Brewery Creek and Elmer's stopped and took care of the sandbags they had left last fall.
-

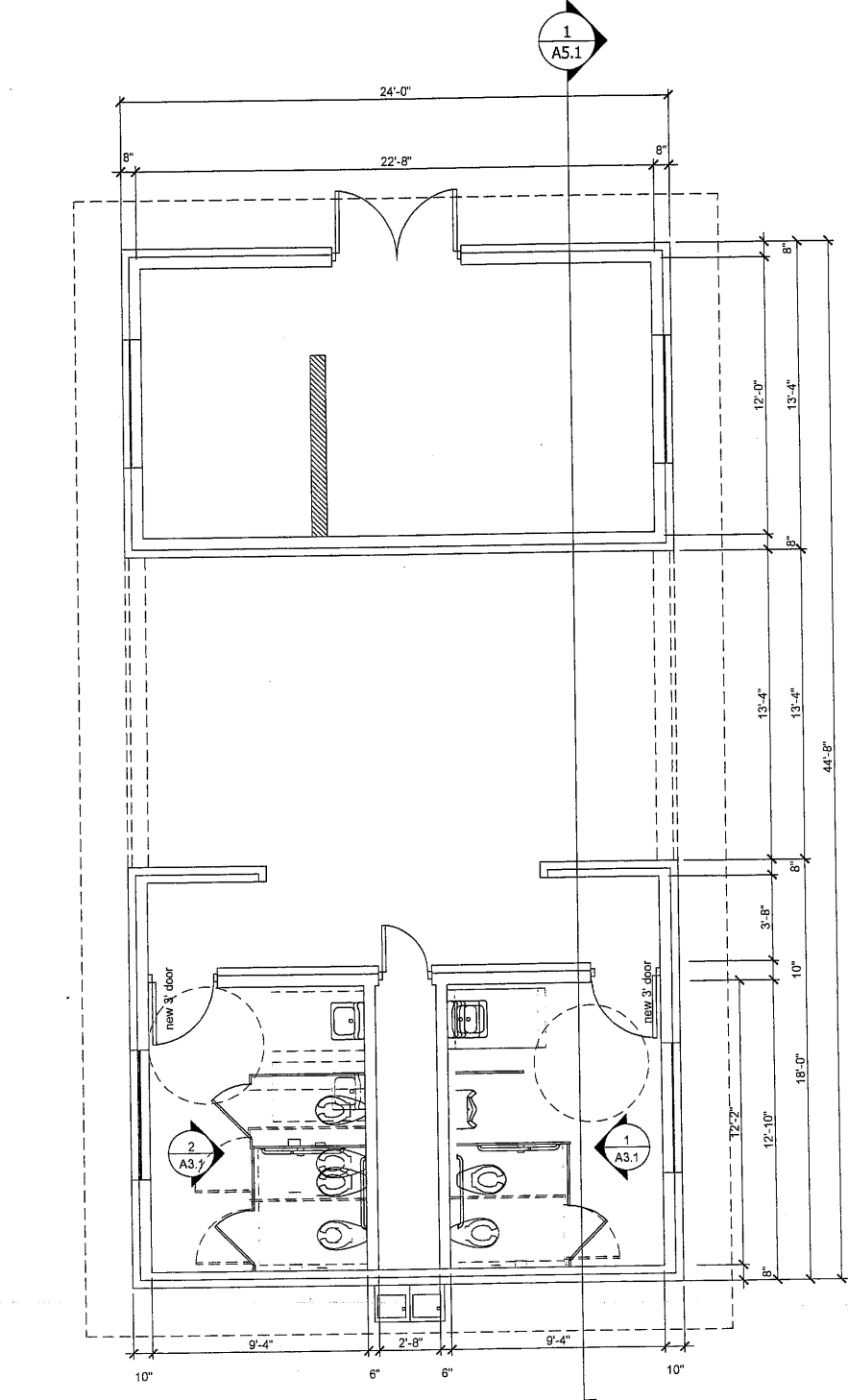
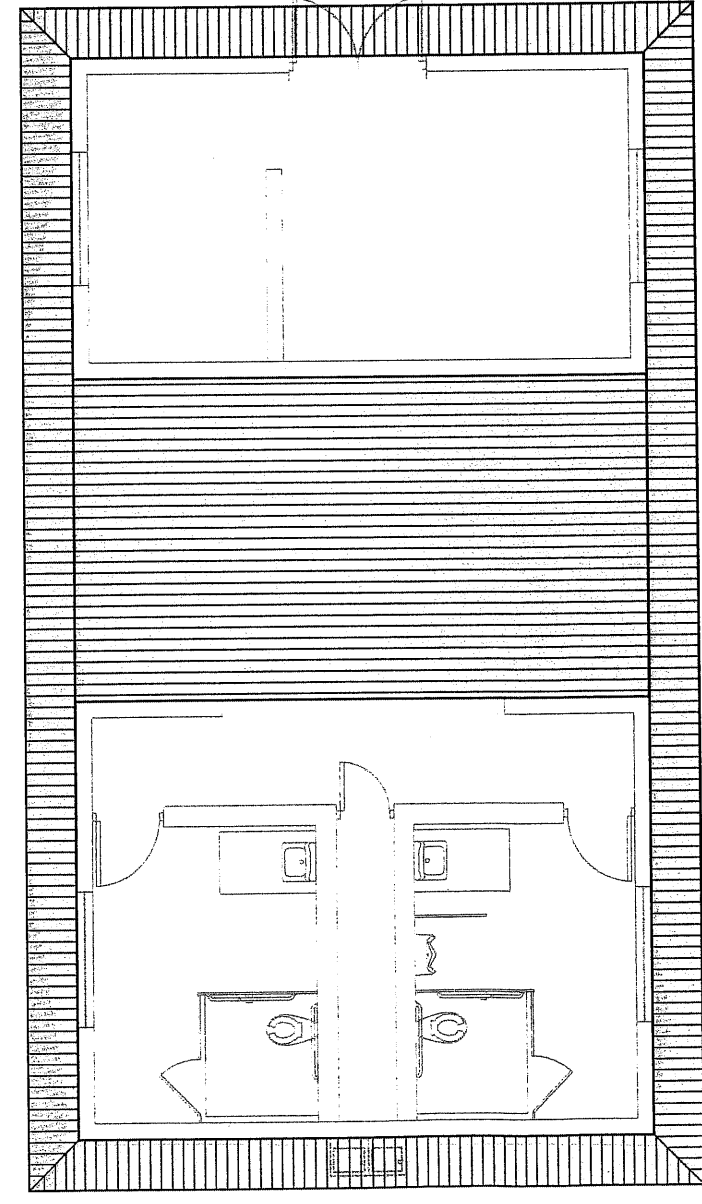
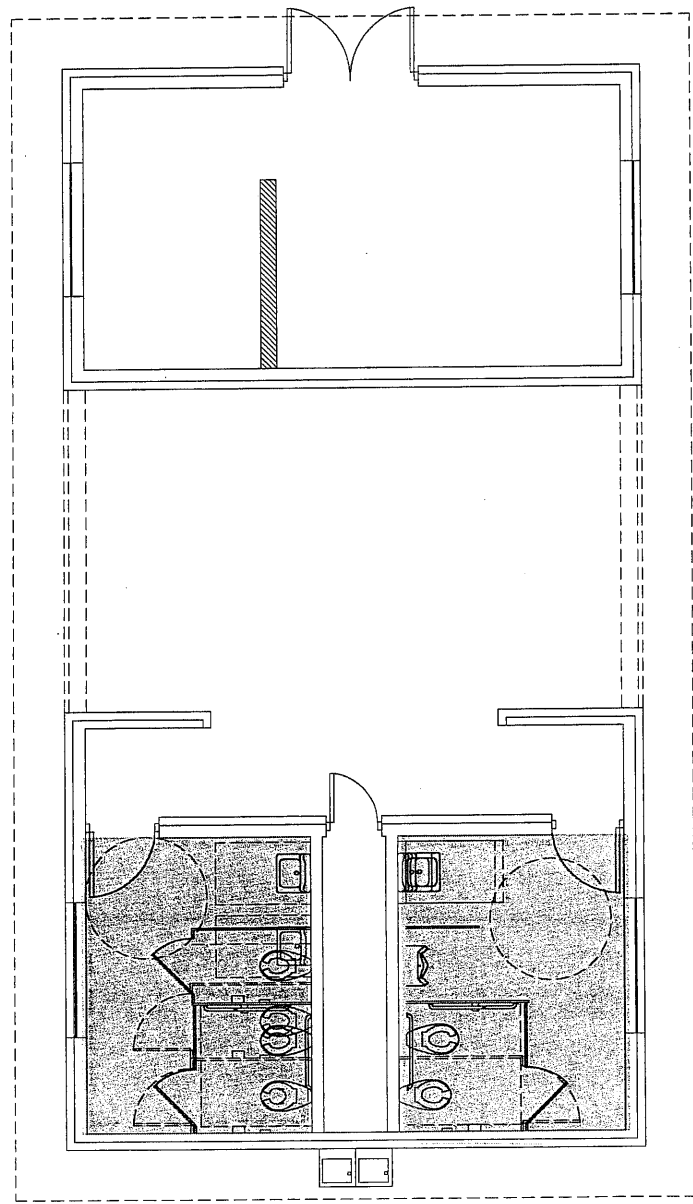
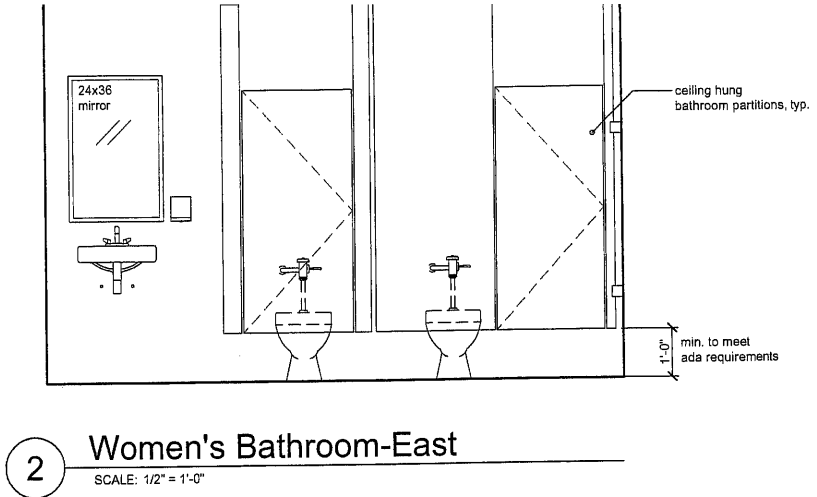
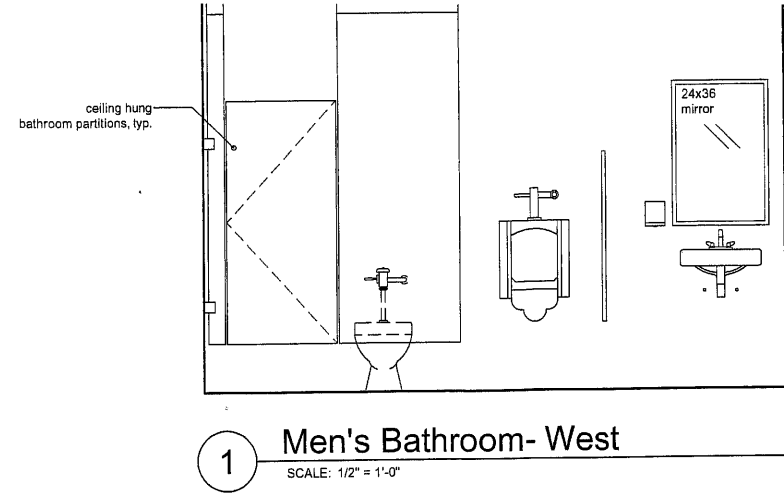
Cherry Bend Old Pavilion/Restrooms



PRELIMINARY

GRAPHIC KEY

- T & G CEILING AND SOFFIT
- EPOXY-1 EPOXY FLOORING (227 SF)
- WALL MATERIAL XXXX



Request for Proposals

Roof Replacement Elmwood Charter Township Fire Hall

Elmwood Charter Township is seeking price proposals from qualified commercial roofing companies to replace the existing Elmwood Township Fire Hall roof.

If interested, please provide a hard copy price proposal to Elmwood Charter Township no later than **Friday, May 28, 2021 at 2:30 p.m. local time**. Proposals can be mailed or hand delivered, but must be received by the Township prior to the specified date time.

Township offices are located at:
Elmwood Township Offices
10090 East Lincoln Road
Traverse City, MI 49684

Price proposals are to include, but may not be limited to, the following work:

Scope of Services

- Remove the existing asphalt shingles, drip edge, and roof penetration seals/flashing.
- Complete roof deck repairs as needed.
- Install new drip edge and flashing.
- Place waterproof membrane such as Grace Ice and Water Shield over the entire roof deck.
- Replace all roof penetrations including all boots, seals, and flashing.
- Provide proper roof venting.
- Place final roofing material.
- All cleanup and restoration.
- Include all costs, labor, materials, permit fees, utility setup fees, and any other items needed for a fully complete and functioning system.
- Coordinate final material selection with the Township.
- Comply with all local, state, and federal requirements for all aspects of the project including workmanship, safety, and disposal.

For questions or to schedule a site inspection, please contact ???? at ???

If interested, please provide a price proposal with the following cost breakdown:

1. Remove and dispose of existing roofing material on a lump sum basis.
2. Repair/replace existing roof deck as needed on a price per square foot basis.
3. Replace flashing, drip edge, sealing, and roof penetrations on a lump sum basis.
4. Installation of ice and water shield on a lump sum basis.
5. Standing-seam steel roofing material and installation on a lump sum basis (minimum 26 gauge, including snow bars/guards as needed).
6. Architectural shingle material and installation on a lump sum basis.

Please note the warranty provided for both the steel roof and shingles, whether the warranty includes labor for replacement if needed, and if there is any cost proration for roof age if warranty is exercised.

Costs supplied above are to include all project related costs from start to finish and are to include a fully-functioning finished product with warranty.

To submit a proposal to the Township for consideration, please include the following documents:

1. Proposal sheet specifically listing the six cost items noted above.
2. Cut sheets and product information for the steel and asphalt shingles proposed and included in your price.
3. Proposed contract to be executed between the Township and contractor.
4. Insurance coverage form outlining the coverages provided by the contractor.
5. Schedule for completion based on a contract execution date of June 25, 2021.

Elmwood Charter Township reserves the right to accept or reject any or all bids and to waive any informality in any bids should it consider same to be in its best interest. **Bids may not be withdrawn for a period of 30 days from the date of receipt.**

May 15, 2021

TRAVERSE CITY WHISKEY CO.

THE WHISKEY OF THE NORTH

Elmwood Township
10090 E Lincoln Rd.
Traverse City, MI 49684

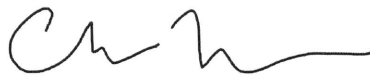
To whom it may concern,

Our company, Traverse City Whiskey Co. (TCWC) is considering the adaptive reuse of the decaying (former) cherry processing facility at 9440 S Center Hwy., Traverse City, MI 49684.

We are seeking Board consensus to extend the sewer from its current location on Crain Hill, up to the facility. The approximate 4,000 foot extension would be constructed at TCWC's expense and turned over to Elmwood Township upon completion, similar to other water and sewer extensions completed in the Township.

Following the Board's agreement that this is acceptable, TCWC would do a feasibility study and then prepare the plans and permit application for EGLE, working with the Township Engineer as necessary.

Thank you,



Chris Fredrickson, Owner



MEMORANDUM

To: Elmwood Charter Township Board

From: Brian Sousa, PE/Wade Trim

A handwritten signature in blue ink, appearing to read 'Brian Sousa'.

Date: May 21, 2021

Subject: Traverse City Whiskey Company Sanitary Sewer Extension

Wade Trim has been asked to review and comment on the May 15, 2021 letter from the Traverse City Whiskey Company requesting to extend sanitary sewer west along Crain Hill Road, then north on 633 to their establishment. The total length of sewer extension would be approximately 4,000 linear feet. Currently, the Township-owned sanitary sewer ends on Crain Hill Road near the intersection with South Lou Len Road. The request did not indicate the anticipated wastewater volume produced by the development. However, their technical report dated May 13, 2021 titled "Wastewater Practices and Procedures" (copy attached) indicated all process waste produced, including wash water, would be contained in a system separate from the sanitary sewer system and trucked offsite. Currently, the Traverse City Whiskey Company (located at the northeast corner of Cass and 14th Streets) is connected to the City's wastewater collection system.

Based on this request, we have reviewed the capacity of the Township system and do not foresee any conveyance capacity issues. We have also reviewed the current volume of wastewater sent to the City for treatment and find that the Township currently has plenty of excess wastewater treatment capacity based on the available capacities outlined in the Amended Restated Master Sewer Agreement (2017).

Any extension would be required to follow state and local requirements being the 10 States Standards for Wastewater Construction (State) and the 2017 Standard Specifications for Construction (Township). Both entities would have review and permitting oversight of the design and construction of the system.

Given the above information, we do not see any issue with the extension of the wastewater system to serve the Traverse City Whiskey Company.

BCS:jlb

ELM 2003.04C

20210521_SANITARYSEWEREXTENSION-MEMO.DOCX

Attachment

The purpose of this document is to provide good and common practices and procedures for dealing with plant wastewater.

The goal is to eliminate any accidental spill or discharge of any process materials to the community wastewater stream. Several measures will be implemented and incorporated into the facility and the process to ensure that none of the by-products of the process reach the wastewater stream.

Facility protection – The plumbing and construction of the sanitary sewers and wastewater plumbing will be constructed in a manner as to provide a level of protection to the wastewater stream from any discharge of process by-products such as cooked mash, spent grains (commonly know as stillage) and alcohol. These barriers will be in the form of containment valves located on all the floor drains within the production area. Each area will have significant floor drains for general floor washdown and general cleaning, however the containment valves will remain closed during normal operations. By keeping the containment valves in the normally closed position for daily operations, which will be the common practice and procedure, this will eliminate any possibility of a spill or discharge from reaching the wastewater stream.

If such a spill or discharge should occur, we will simply recover the product from the containment area and either re-distill (if alcohol), or discharge to the stillage tank, (for spent grains) for transport from the distillery.

The facility also has incorporated into its designs a stillage collection tank where spent grains from the distillation process are collected and then released to local farmers for use as a feed supplement for livestock. None of the spent grains or mash will be discarded to either a land fill or local garbage collection.

Once alcohol has been distilled from the mash, we will never lose or discard any alcohol that has either been spilled or discharge by accident from the process. We will always recover alcohol and re-distill this product.

Procedures for washdown of equipment – Once the process of cooking mash, fermentation, and distillation has begun, we will keep all vessel washdown by-products incorporated into the process.

After cooking mash in the mash cooker, a rinse down of the vessel with clean water will all be transferred to the next phase of the process with the cooked mash to the fermenters which is where the fermentation process takes place.

After fermentation is completed (in about 3 days) the mash is transferred to a beer well which will supply the distillation column with mash for the entire process run. After the fermented mash has been transferred to the beer well, a rinse of the fermenter with clean water will follow the mash to the beer well for distillation, thus cleaning and rinsing the fermenter for its next use. Again, this rinse water is incorporated into the beer well with the mash for distillation and remains in the process.

After the beer well is emptied of mash, an additional rinse down of the beer well with clean water occurs resulting in all of the rinse water going to the distillation column where it will be incorporated with the stillage and transferred to the stillage tank, keeping all wastewater in the process.

After the distillation process is complete, a rinse down of the column occurs with clean water. This rinse water is again transferred to the stillage tank and remains in process.

By keeping these common practices and procedures in place we will ensure that all products and by-products of the distillation process are kept from the community sanitation system.

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

PRELIMINARY

Date: 06/07/2021

Time: 4:47 pm

Page: 1

ELMWOOD TOWNSHIP

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
THE ACCUMED GROUP	A026	BILLING SERVICES	0	00/00/0000	709.10
				Vendor Total:	709.10
ED BOSWORTH	252	BUOY REFUND	0	00/00/0000	478.00
				Vendor Total:	478.00
HAROLD BRUNNER	969	HAUL TRACTOR	0	00/00/0000	100.00
				Vendor Total:	100.00
D&W MECHANICAL	D019	FURNACE REPAIR	0	00/00/0000	881.75
				Vendor Total:	881.75
DAY SIGNS, INC.	D050	MARINA BANNER	0	00/00/0000	90.00
				Vendor Total:	90.00
TOM DONLEY	D006	MOVE SWIM BUOYS	0	00/00/0000	250.00
				Vendor Total:	250.00
GRAND TRAVERSE COUNTY	G200	ELMWOOD GREILICKVILLE WATER	0	00/00/0000	28,272.61
				Vendor Total:	28,272.61
HOMETOWN LAWN SERVICE	H024	FERTILIZER/WEED CONTROL	0	00/00/0000	1,693.00
				Vendor Total:	1,693.00
KSS ENTERPRISES	K014	CUST ECCT ELMWO120	0	00/00/0000	206.49
				Vendor Total:	206.49
SARA LINT	1515	PAVILION DEPOSIT REFUND	0	00/00/0000	50.00
				Vendor Total:	50.00
SHAWN OR LINDSEY MCMILLAN	1516	PAVILION DEPOSIT REFUND	0	00/00/0000	50.00
				Vendor Total:	50.00
KARA MEAD	1514	PAVILION REFUND	0	00/00/0000	100.00
				Vendor Total:	100.00
MICHIGAN CLEAN MARINA FOUND	M152	5 year renewal	0	00/00/0000	600.00
				Vendor Total:	600.00
MICHIGAN TOWNSHIPS ASSOCIAT	M090	MEMBERSHIP TWP ID 42916	0	00/00/0000	6,229.65
				Vendor Total:	6,229.65
SKYLER NELLES	1513	SLIP OVERPAYMENT	0	00/00/0000	100.00
				Vendor Total:	100.00
CHARLES RANEY	R016	REIMBURSEMENT	0	00/00/0000	329.00
				Vendor Total:	329.00
SCOTT RUNDE	1512	50% SLIP REFUND	0	00/00/0000	1,321.00
				Vendor Total:	1,321.00
SOS ANALYTICAL	S058	WATER TESTING	0	00/00/0000	100.00
				Vendor Total:	100.00
VERIZON WIRELESS	V014	ACCT#682962913-00001	0	00/00/0000	60.59
				Vendor Total:	60.59
VISIBLE DIFFERENCE BLDG. MAIN	V002		0	00/00/0000	135.00
				Vendor Total:	135.00
WADE TRIM	W107	MISC	0	00/00/0000	5,728.31
				Vendor Total:	5,728.31
				Grand Total:	47,484.50
				Less Credit Memos:	0.00
				Net Total:	47,484.50
				Less Hand Check Total:	0.00
				Outstanding Invoice Total :	47,484.50
	Total Invoices:	29			