

**SUTTONS BAY TOWNSHIP  
NOTICE OF PUBLIC MEETING**

A special meeting of the Suttons Bay Township Board will be held on Wednesday March 24, 2021 beginning at 9 A.M.

**Due to current isolation guidelines this meeting will be via Zoom**

**Meeting Call to order: Special Meeting**

**Approval of Agenda**

**Purpose of Meeting: 2020/2021 Budget Adjustments  
Payment of bills  
And any other business to come before the Board**

**Public comments:**

**Board comments:**

**Adjournment.**

## Sandy Van Huystee

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**From:** admin@suttonsbaytwp.com  
**Sent:** Monday, March 15, 2021 9:42 AM  
**To:** Sandy VanHuystee  
**Subject:** Zoom Meeting Invite for March 24, 2021

Sandy

Here is the zoom invite for the special Board meeting on Wednesday March 24, 2021 at 9:00 a.m.

Dorothy

Suttons Bay Township is inviting you to a scheduled Zoom meeting.

Topic: Suttons Bay Township Board Special Meeting March 24, 2021 at 9:00 AM  
Time: Mar 24, 2021 09:00 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/85113137277?pwd=K1BVdkgwME9lVUJpRVRUUkpRSTc0QT09>

Meeting ID: 851 1313 7277

Passcode: 453653

One tap mobile

+13017158592,,85113137277# US (Washington DC)

+13126266799,,85113137277# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

Meeting ID: 851 1313 7277

Find your local number: <https://us02web.zoom.us/u/keJQxEeRQ5>

Dorothy Petroskey  
Suttons Bay Township  
231.271.2722 ext 1

Hi Board Members

We do have 3 cost centers overspent and so we need to adjust the totals:

We need to reallocate \$2500 from Township Office Cost Center to the following:

\$1,100 to the Election Cost Center to increase expense to \$ \$16,100

\$1,100 to the Treasurer Cost Center to increase expense to \$40,727

\$ 300 to the Cemetery Cost Center to increase expense to \$7,677

Total expenses do not change.

In going over the budget, and since we have money unspent-there are line items budgeted for the following:

In cost center Public Safety, page 7, for Road Improvements there is \$20,000

In cost center Township Office, page 7, Long Term Bldg Fund there is \$10,000

In Cost center, Herman Park, page 5, Restroom & Playground equip. there is \$1500 each.

This totals \$33,000

We could transfer the monies to an improvement fund for each and reduce our unspent by that amount

With expenses totaling \$480,492.27 leaving unspent total \$ 99, 477.90

With all left unspent, a thought of maybe purchasing new computers for the office, since these were new when we moved here a few years ago.

To me this is so nice having a cushion finally, we for several years had none and, to me, we should catch up on our office improvements, put more towards roads, and playground equipment and restroom for Herman Park.

REVENUE & EXPENDITURES

SUTTONS BAY TOWNSHIP

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3/10/2021

3/24/2021

	FUNDS ENDING <u>3/31/2020</u>	ADOPTED BUDGET <u>2020/2021</u>	ENDING FUNDS <u>3/31/2021</u>	ADOPTED <u>2021/2022</u>
Total General Funds Revenue	532,130.47	460,745.00	579,940.17	471,287.00
Total Restricted funds	<u>63,675.04</u>	<u>8,200.00</u>	<u>35,940.32</u>	<u>9,800.00</u>
<b>TOTAL REVENUES</b>	<b>468,455.43</b>	<b>452,545.00</b>	<b>543,999.85</b>	<b>461,487.00</b>
Total Expenses	429,475.16	462,477.00	447,492.27	470,685.00
Total Restricted	<u>63,675.04</u>	<u>8,200.00</u>	<u>35,940.32</u>	<u>9,800.00</u>
<b>TOTAL EXPENSES</b>	<b>365,800.12</b>	<b>454,277.00</b>	<b>411,551.95</b>	<b>460,885.00</b>
<b>UNSPENT BALANCE</b>	<b>102,655.31</b>	<b>-1,823.00</b>	<b>132,447.90</b>	<b>602.00</b>

SUTTONS BAY TOWNSHIP

BUDGET

Page 2 Revenues

3/10/2021

3/24/2021

	REVENUES ENDING <u>3/31/2020</u>	ADOPTED BUDGET <u>2020/2021</u>	REVENUES <u>3/31/2021</u>	ADOPTED BUDGET <u>2021/2022</u>
<b>PROPOSED REVENUES</b>				
*Tennis Courts	0.00	100.00	0.00	100.00
*Pickelball Courts	41,000.00	100.00	0.00	100.00
*Soccer fields	14,090.00	0.00	25,555.50	0.00
Park Rentals	0.00	0.00	950.00	1,000.00
Property Taxes	142,832.71	142,000.00	145,466.09	143,000.00
Short Term rental Fees	8,200.00	4,000.00	5,400.00	4,000.00
State Shared Revenue	207,713.00	203,045.00	208,018.00	212,787.00
*Metro Funds	7,685.04	7,200.00	8,584.82	8,600.00
Summer Tax Collection Fee	5,665.00	5,800.00	5,700.00	5,700.00
Property Tax Adm Fee	68,450.46	69,000.00	75,527.88	69,500.00
Bingham Zoning Contract	19,200.00	19,200.00	17,920.00	20,000.00
*Cemetery Lot Sales	900.00	800.00	1,800.00	1,000.00
Interest	2,201.79	2,500.00	280.52	500.00
Refunds & Reimbursements	2,996.70	3,000.00	6,965.44	3,000.00
Gleaners Pension Distri.	0.00	0.00	74,991.92	0.00
Zoning Permits	3,965.00	4,000.00	2,780.00	3,000.00
Fire & Rescue Bond Balance	<u>7,230.77</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>TOTAL</b>	<b>532,130.47</b>	<b>460,745.00</b>	<b>579,940.17</b>	<b>471,287.00</b>
<b>*LESS TO RESTRICTED FUNDS</b>	<b><u>63,675.04</u></b>	<b><u>8,200.00</u></b>	<b><u>35,940.32</u></b>	<b><u>9,800.00</u></b>
<b>GENERAL FUND REVENUE</b>	<b>468,455.43</b>	<b>452,545.00</b>	<b>543,999.85</b>	<b>461,487.00</b>
*Metro funds	7,685.04	7,200.00	8,584.82	8,600.00
*Cemetery	900.00	800.00	1,800.00	1,000.00
*Tennis/Pickleball Funds	41,000.00	200.00	0.00	200.00
*Soccer field	<u>14,090.00</u>	<u>0.00</u>	<u>25,555.50</u>	<u>0.00</u>
<b>TOTAL</b>	<b>63,675.04</b>	<b>8,200.00</b>	<b>35,940.32</b>	<b>9,800.00</b>

**SUTTONS BAY TOWNSHIP**

Page 3 expenditures

3/10/2021

3/24/2021

**EXPENSES**

**ENDING**

**3/31/2020**

**ADOPTED**

**BUDGET**

**2020/2021**

**EXPENSES**

**ENDING**

**3/31/2021**

**ADOPTED**

**BUDGET**

**2021/2022**

**TOWNSHIP BOARD EXPENDITURES**

Capital Outlay	0.00	2,000.00	0.00	2,000.00
Meetings/Fees	225.00	500.00	395.00	500.00
Misc/Bank Charges	5,588.70	1,000.00	1,180.53	1,200.00
Secretary	1,140.00	1,100.00	960.00	1,100.00
Salaries & Wages-Twp. Board	3,428.08	3,500.00	3,583.92	3,500.00
Clerical-office staff	5,735.00	4,000.00	1,720.89	3,000.00
Fica/medicare	0.00	135.00	3.94	100.00
Pension	0.00	400.00	425.48	500.00
Office supplies	4,109.08	3,500.00	1,479.52	3,000.00
Profession Fees-Acct & Legal	6,595.49	8,000.00	3,204.09	10,000.00
Publications	883.10	1,500.00	657.80	1,500.00
Association Dues	4,126.42	4,300.00	4,388.84	4,450.00
Equipment lease & maint.	<u>4,535.91</u>	<u>4,200.00</u>	<u>3,657.36</u>	<u>4,500.00</u>
<b>TOTAL</b>	<b>36,366.78</b>	<b>34,135.00</b>	<b>21,657.37</b>	<b>35,350.00</b>
Reallocate to Elections, Cem., Treas		<u>2,500.00</u>		
<b>TOTAL</b>		<b>31,635.00</b>		

**SUPERVISOR**

Salary	17,595.00	18,035.00	18,034.92	18,035.00
Fica/medicare	0.00	262.00	218.00	270.00
Pension	<u>0.00</u>	<u>1,984.00</u>	<u>1,983.85</u>	<u>1,984.00</u>
<b>TOTAL</b>	<b>17,595.00</b>	<b>20,281.00</b>	<b>20,236.77</b>	<b>20,289.00</b>

**ELECTIONS**

Salary	4,326.00	12,000.00	10,646.49	2,000.00
Supplies	<u>4,444.59</u>	<u>3,000.00</u>	<u>5,377.71</u>	<u>1,500.00</u>
<b>TOTAL</b>	<b>8,770.59</b>	<b>15,000.00</b>	<b>16,024.20</b>	<b>3,500.00</b>
Allocated from Township Board		<u>1,100.00</u>		
<b>TOTAL</b>		<b>16,100.00</b>		

**ASSESSOR**

Salary	49,986.68	52,000.00	50,076.57	53,000.00
Fica/medicare	0.00	459.00	335.13	460.00
Supplies	595.00	1,500.00	935.00	1,500.00
BSA Support	<u>901.00</u>	<u>1,000.00</u>	<u>918.00</u>	<u>1,000.00</u>
<b>TOTAL</b>	<b>51,482.68</b>	<b>54,959.00</b>	<b>52,264.70</b>	<b>55,960.00</b>

SUTTONS BAY TOWNSHIP	EXPENSES	ADOPTED	EXPENSES	ADOPTED
Page 4 expenditures	ENDING	BUDGET	ENDING	BUDGET
3/10/2021	<u>3/31/2020</u>	<u>2020/2021</u>	<u>3/31/2021</u>	<u>2021/2022</u>
3/24/2021				
<b><u>CLERK</u></b>				
Salary	26,231.04	26,887.00	28,387.08	26,887.00
Deputy Clerk	404.00	1,500.00	682.50	2,000.00
Election Administrator	0.00	5,000.00	3,250.00	1,000.00
Fica/medicare	0.00	900.00	377.37	500.00
Pension	<u>0.00</u>	<u>2,958.00</u>	<u>2,957.57</u>	<u>2,958.00</u>
<b>TOTAL</b>	<b>26,635.04</b>	<b>37,245.00</b>	<b>35,654.52</b>	<b>33,345.00</b>
<b><u>BOARD OF REVIEW</u></b>				
Salary	831.25	1,000.00	926.25	1,000.00
Fica/medicare	0.00	77.00	0.00	100.00
Supplies	0.00	100.00	113.70	100.00
Publishing	<u>319.37</u>	<u>300.00</u>	<u>302.13</u>	<u>300.00</u>
<b>TOTAL</b>	<b>1,150.62</b>	<b>1,477.00</b>	<b>1,342.08</b>	<b>1,500.00</b>
<b><u>TREASURER</u></b>				
Salary	22,137.00	22,690.00	22,690.08	22,690.00
Deputy Treasurer	924.00	2,000.00	3,492.68	3,000.00
Supplies	2,315.48	2,200.00	2,128.95	3,000.00
BSA Support	787.00	825.00	802.00	850.00
School Contract-Salary	5,250.00	5,250.00	5,250.00	5,250.00
School Contract-Supplies	2,000.00	2,000.00	1,933.48	2,100.00
Fica/medicare	0.00	588.00	293.47	500.00
Pension	0.00	3,074.00	3,073.38	3,074.00
Pension payout	0.00	0.00	74,991.92	0.00
Tax Tribunal Adjustments	<u>798.52</u>	<u>1,000.00</u>	<u>1,031.41</u>	<u>1,000.00</u>
<b>TOTAL</b>	<b>34,212.00</b>	<b>39,627.00</b>	<b>115,687.37</b>	<b>41,464.00</b>
Allocated from Township Board		<b><u>1,100.00</u></b>		
<b>TOTAL</b>		<b>40,727.00</b>		
<b><u>PLANNING &amp; ZONING</u></b>				
Planning Contract	14,330.00	15,000.00	8,870.00	15,000.00
Salary-Secretary	960.00	1,000.00	1,200.00	1,000.00
Salary-Planning Commission	2,456.94	3,000.00	5,840.82	5,000.00
Salary-Zoning Administrator	39,313.94	40,180.00	40,322.12	42,700.00
Clerk-office staff	0.00	3,000.00	3,360.00	3,500.00
Fica/medicare	0.00	3,305.00	2,842.54	4,000.00
Office supplies	185.00	500.00	275.00	500.00
Legal-Zoning	243.00	5,000.00	2,290.00	10,000.00
Publishing	172.20	1,500.00	551.10	1,500.00
Meeting & Classes	<u>597.50</u>	<u>1,500.00</u>	<u>100.00</u>	<u>1,500.00</u>
<b>TOTAL</b>	<b>58,258.58</b>	<b>73,985.00</b>	<b>65,651.58</b>	<b>84,700.00</b>

SUTTONS BAY TOWNSHIP	EXPENSES	ADOPTED	EXPENSES	ADOPTED
Page 5 expenditures	ENDING	BUDGET	ENDING	BUDGET
3/10/2021	<u>3/31/2020</u>	<u>2020/2021</u>	<u>3/31/2021</u>	<u>2021/2022</u>
3/24/2021				

**PARKS**

Management	5,000.00	5,000.00	5,000.00	5,000.00
Parks maintenance assistant	0.00	4,000.00	2,500.00	4,000.00
Salary-Rec Committee	0.00	4,300.00	2,120.00	1,500.00
Fica/medicare	<u>0.00</u>	<u>830.00</u>	<u>38.46</u>	<u>400.00</u>
<b>TOTAL</b>	<b>5,000.00</b>	<b>14,130.00</b>	<b>9,658.46</b>	<b>10,900.00</b>

**HERMAN PARK**

Maint. (Whiteford & Herman Bros.)	16,423.23	17,000.00	14,518.00	16,500.00
ADA compliant bottle fill station	0.00	0.00	0.00	2,500.00
Operations: trash/port-a-jons	3,099.71	2,500.00	5,281.55	5,000.00
Grant match	5,917.20	0.00	0.00	10,000.00
Prof. Services (Soil /general)	6,305.97	5,500.00	6,420.00	11,000.00
Tennis Court Maintenance	179.14	4,000.00	3,352.98	18,000.00
Pavilion Maintenance	33.95	4,500.00	160.00	9,300.00
Misc.gnrl A-F on report of 2/16/20	20,444.82	7,000.00	1,843.83	0.00
New Pickle Ball Court Construction	0.00	10,000.00	10,000.00	0.00
Electrical work-shed, fountain, etc	0.00	15,000.00	7,568.63	0.00
Restroom-restricted	0.00	1,500.00	0.00	1,500.00
Playground-restricted	0.00	1,500.00	0.00	1,500.00
Soccer Field Eng.	0.00	2,100.00	807.50	0.00
Electric for Herman Park	0.00	0.00	388.53	600.00
Water Testing	0.00	0.00	233.12	500.00
Restripe parking lot	0.00	0.00	0.00	800.00
Repair damaged paved trail	0.00	0.00	0.00	1,500.00
Pruning-pond and trail	0.00	0.00	0.00	3,000.00
Soccer Field construction	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>TOTAL</b>	<b>52,404.02</b>	<b>70,600.00</b>	<b>50,574.14</b>	<b>81,700.00</b>

**ICE RINK**

Maintenance/salary	2,317.00	3,500.00	3,331.71	2,000.00
Operations: trash/port-a-jons	1,590.98	1,000.00	1,047.44	1,200.00
Electric	307.44	500.00	378.45	500.00
Rink Liner	2,875.25	0.00	0.00	0.00
Aerate, overseed & fertilizer	0.00	0.00	0.00	1,500.00
Signage & Post	0.00	0.00	<u>0.00</u>	<u>1,400.00</u>
<b>TOTAL</b>	<b>7,090.67</b>	<b>5,000.00</b>	<b>4,757.60</b>	<b>6,600.00</b>



Suttons Bay Township Page 6 expenditures 3/10/2021 3/24/2021	EXPENSES ENDING <u>3/31/2020</u>	ADOPE D BUDGET <u>2020/2021</u>	EXPENSES ENDING <u>3/31/2021</u>	ADOPTED BUDGET <u>2021/2022</u>
<b><u>GRAHAM-GREENE</u></b>				
Maintenance	1,360.00	2,000.00	1,392.00	2,000.00
Operations: trash/port-a-jons	744.38	1,200.00	585.81	1,000.00
Stump removal	0.00	1,500.00	1,500.00	0.00
Signage & post	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,600.00</u>
<b>TOTAL</b>	<b>2,104.38</b>	<b>4,700.00</b>	<b>3,477.81</b>	<b>4,600.00</b>
<b><u>STEIMEL PARK</u></b>				
Maintenance	2,455.00	2,500.00	1,390.00	2,500.00
Operations: trash/port-a-jons	701.83	1,000.00	589.11	1,000.00
Stump Removal	0.00	1,000.00	315.00	0.00
Signage & post	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,600.00</u>
<b>TOTAL</b>	<b>3,156.83</b>	<b>4,500.00</b>	<b>2,294.11</b>	<b>5,100.00</b>
<b><u>45th Parallel Park</u></b>				
Signage	0.00	0.00	0.00	1,600.00
<b><u>CEMETERY</u></b>				
Salary/Sexton	1,000.00	1,000.00	1,000.00	1,000.00
Fica/medicare	0.00	77.00	0.00	77.00
Maintenance	4,304.58	4,300.00	6,601.60	6,500.00
Improvements	<u>4,298.74</u>	<u>2,000.00</u>	<u>0.00</u>	<u>2,000.00</u>
<b>TOTAL</b>	<b>9,603.32</b>	<b>7,377.00</b>	<b>7,601.60</b>	<b>9,577.00</b>
Allocated from Township Board		<u>300.00</u>		
<b>TOTAL</b>		<b>7,677.00</b>		

Suttons Bay Township

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3/10/2021

3/24/2021

EXPENSES

ENDING

3/31/2020

ADOPTED

BUDGET

2020/2021

EXPENSES

ENDING

3/31/2021

ADOPTED

BUDGET

2021/2022

**PUBLIC SAFETY**

Road Maint. S. S. Drive Balance	53,095.78	13,861.00	13,861.00	0.00
<b>Road Maint. S. S. Drive Balance</b>	21,000.00	0.00	0.00	0.00
Road Improvements	<u>0.00</u>	<u>20,000.00</u>	<u>0.00</u>	<u>20,000.00</u>
<b>TOTAL</b>	<b>74,095.78</b>	<b>33,861.00</b>	<b>13,861.00</b>	<b>20,000.00</b>

**OTHER FUNCTIONS**

Short Term Rentals	2,532.00	5,000.00	2,659.65	3,000.00
Insurance	8,536.50	9,600.00	8,525.75	9,000.00
Payroll Expenses	6,201.22	5,000.00	3,238.91	7,000.00
Pension Program Expenses	8,467.71	0.00	240.00	0.00
Spring Cleanup	<u>4,170.00</u>	<u>4,300.00</u>	<u>3,750.00</u>	<u>4,000.00</u>
<b>TOTAL</b>	<b>29,907.43</b>	<b>23,900.00</b>	<b>18,414.31</b>	<b>23,000.00</b>

**TOWNSHIP OFFICE**

Office crawl space	710.00	0.00	0.00	0.00
Condo Fees	1,481.47	2,000.00	368.52	2,000.00
Building Maint/Custodial	3,231.60	3,200.00	1,850.11	3,200.00
Electric	1,162.83	1,200.00	1,100.54	1,500.00
Heat	914.98	1,100.00	1,045.44	1,300.00
Water/Sewer	1,180.67	1,100.00	792.76	1,200.00
Phone	2,959.89	3,100.00	3,177.28	3,300.00
Long Term Building Fund	0.00	10,000.00	0.00	10,000.00
Roof & carpet replacement	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>9,000.00</u>
<b>5 TOTAL</b>	<b>11,641.44</b>	<b>21,700.00</b>	<b>8,334.65</b>	<b>31,500.00</b>

<b>TOTAL GENERAL FUND EXPENSES</b>	<b>429,475.16</b>	<b>462,477.00</b>	<b>447,492.27</b>	<b>470,685.00</b>
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BALANCES IN RESTRICTED FUNDS

<u>ACCOUNTS</u>	<u>BALANCE</u>
PARKS	11,115.41
CEMETERY	13,000.10
METRO	8,813.07
TECHNOLOGY	1,722.61
PICKLE BALL	38.00
SOCCER FIELDS	39,055.50
<b>TOTAL RESTRICTED</b>	<b>73,744.69</b>

## Suttons Bay Township Profit & Loss Budget Performance April 2020 through March 2021

	Apr '20 - Mar 21	Budget	Apr '20 - Mar 21
Ordinary Income/Expense			
Income			
101 - General Government Revenue			
101-677 - Pension Distribution	74,991.92		74,991.92
101-455 - Parks Rental Fee	950.00		950.00
101-952 - Tennis Court	0.00	100.00	0.00
101-951 - Pickleball	0.00	100.00	0.00
101-411 - Property Taxes - Current	145,466.09	142,000.00	145,466.09
101-450 - Short Term Permit Fees	5,400.00	4,000.00	5,400.00
101-574 - State Shared Revenue	208,018.00	203,045.00	208,018.00
101-575 - Metro Funds	0.00	7,200.00	0.00
101-605 - Summer Tax Collection Fee	5,700.00	5,800.00	5,700.00
101-607 - Property Tax Administration Fee	75,527.88	69,000.00	75,527.88
101-608 - Zoning Services-Bingham Twp	17,920.00	19,200.00	17,920.00
101-642 - Cemetary Lot Sales	0.00	800.00	0.00
101-665 - Interest Income	280.52	2,500.00	280.52
101-676 - Refunds and Reimbursements	6,965.44	3,000.00	6,965.44
101-685 - Zoning-Permits	2,780.00	4,000.00	2,780.00
<b>Total 101 - General Government Revenue</b>	<b>543,999.85</b>	<b>460,745.00</b>	<b>543,999.85</b>
<b>Total Income</b>	<b>543,999.85</b>	<b>460,745.00</b>	<b>543,999.85</b>
<b>Gross Profit</b>	<b>543,999.85</b>	<b>460,745.00</b>	<b>543,999.85</b>
Expense			
102 - General Government Expenses			
277 - Township Office			
277-973 - Long Term Bldg fund	0.00	10,000.00	0.00
277-972 - Office crawl space	0.00	0.00	0.00
277-930 - Maintenance	1,850.11	3,200.00	1,850.11
277-925 - Water & sewer	792.76	1,100.00	792.76
277-853 - phone	3,177.28	3,100.00	3,177.28
277-923 - heat	1,045.44	1,100.00	1,045.44
277-921 - electric	1,100.54	1,200.00	1,100.54
277-945 - Condo Fees	368.52	2,000.00	368.52
<b>Total 277 - Township Office</b>	<b>8,334.65</b>	<b>21,700.00</b>	<b>8,334.65</b>

## Suttons Bay Township Profit & Loss Budget Performance April 2020 through March 2021

	Apr '20 - Mar 21	Budget	Apr '20 - Mar 21
170 - Township Board			
170-716 - Pension	425.48	400.00	425.48
170-709 - FICA contribution	3.94	135.00	3.94
170-970 - Capital Outlay	0.00	2,000.00	0.00
170-945 - Meetings & Fees	395.00	500.00	395.00
170-956 - Miscellaneous	1,180.53	1,000.00	1,180.53
170-700 - Secretary	960.00	1,100.00	960.00
170-701 - Salaries & Wages - Twp Board	3,583.92	3,500.00	3,583.92
170-702 - Clerical	1,720.89	4,000.00	1,720.89
170-726 - Office Supplies - Twp Board	1,479.52	3,500.00	1,479.52
170-801 - Professional Fees-Acct & Legal	3,204.09	8,000.00	3,204.09
170-900 - Publishing-Board	657.80	1,500.00	657.80
170-955 - Association Dues	4,388.84	4,300.00	4,388.84
170-960 - Equip. lease & maint	3,657.36	4,200.00	3,657.36
<b>Total 170 - Township Board</b>	<b>21,657.37</b>	<b>34,135.00</b>	<b>21,657.37</b>
171 - Supervisor			
171-716 - Pension	1,983.85	1,984.00	1,983.85
171-709 - FICA contribution	218.00	262.00	218.00
171-701 - Salaries & Wages - Supervisor	18,034.92	18,035.00	18,034.92
<b>Total 171 - Supervisor</b>	<b>20,236.77</b>	<b>20,281.00</b>	<b>20,236.77</b>
191 - Elections			
191-701 - Salaries & Wages - Elections	10,646.49	12,000.00	10,646.49
191-726 - Office Supplies - Elections	5,377.71	3,000.00	5,377.71
<b>Total 191 - Elections</b>	<b>16,024.20</b>	<b>15,000.00</b>	<b>16,024.20</b>
209 - Assessor			
209-709 - FICA contribution	335.13	459.00	335.13
209-740 - BSA Support	918.00	1,000.00	918.00
209-701 - Salaries & Wages - Assessor	50,076.57	52,000.00	50,076.57
209-726 - Office Supplies - Assessor	935.00	1,500.00	935.00
<b>Total 209 - Assessor</b>	<b>52,264.70</b>	<b>54,959.00</b>	<b>52,264.70</b>
215 - Clerk			
215-705 - Election Administrator	3,250.00	5,000.00	3,250.00
215-716 - Pension	2,957.57	2,958.00	2,957.57
215-709 - FICA contribution	377.37	900.00	377.37
215-700 - Deputy Clerk	682.50	1,500.00	682.50
215-701 - Salaries & Wages - Clerk	28,387.08	26,887.00	28,387.08
<b>Total 215 - Clerk</b>	<b>35,654.52</b>	<b>37,245.00</b>	<b>35,654.52</b>

# Suttons Bay Township Profit & Loss Budget Performance April 2020 through March 2021

	Apr '20 - Mar 21	Budget	Apr '20 - Mar 21
247 · Board of Review			
247-709 · FICA contribution	0.00	77.00	0.00
247-701 · Salaries & Wages - Board of Rev	926.25	1,000.00	926.25
247-726 · Office Supplies - Board of Rev	113.70	100.00	113.70
247-900 · Printing & Publishing	302.13	300.00	302.13
<b>Total 247 · Board of Review</b>	<b>1,342.08</b>	<b>1,477.00</b>	<b>1,342.08</b>
253 · Treasurer			
253-717 · Pension Distribution	74,991.92		74,991.92
253-716 · Pension	3,073.38	3,074.00	3,073.38
253-709 · FICA contribution	293.47	588.00	293.47
253-965 · Tax Tribunal Adjustments	1,031.41	1,000.00	1,031.41
253-740 · BSA support	802.00	825.00	802.00
253-701 · Salaries & Wages - Treasurer	22,690.08	22,690.00	22,690.08
253-702 · Deputy Treasurer	3,492.68	2,000.00	3,492.68
253-703 · School Contract Wages	5,250.00	5,250.00	5,250.00
253-726 · Office Supplies - Treasurer	2,128.95	2,200.00	2,128.95
253-727 · contract-ols	1,933.48	2,000.00	1,933.48
<b>Total 253 · Treasurer</b>	<b>115,687.37</b>	<b>39,627.00</b>	<b>115,687.37</b>
270 · Parks			
270-962 · Water testing - Herman Park	233.12		233.12
270-922 · Electric for Herman Park	388.53		388.53
270-703 · Parks Committee Salary	2,120.00		2,120.00
270-802 · Soccer field engineering	807.50	2,100.00	807.50
270-705 · Parks Assistant salary	2,500.00	4,000.00	2,500.00
270-709 · FICA contribution	38.46	830.00	38.46
270-982 · Pavilion Maintenance	160.00	4,500.00	160.00
270-979 · Steimel park tree removal	315.00	1,000.00	315.00
270-978 · Graham-Green Tree Removal	1,500.00	1,500.00	1,500.00
270-961 · Well/electricity/forestry	7,568.63	15,000.00	7,568.63
270-921 · Skating Rink electric	378.45	500.00	378.45
270-944 · Pickleball Court	10,000.00	10,000.00	10,000.00
270-743 · Skating rink/oper. & rental	1,047.44	1,000.00	1,047.44
270-742 · Steimel/operations/rental	589.11	1,000.00	589.11
270-741 · Herman Park/operations & rental	5,281.55	2,500.00	5,281.55
270-945 · Tennis Courts	3,352.98	4,000.00	3,352.98
270-655 · Green Graham Park Maintenance	1,392.00	2,000.00	1,392.00
270-701 · Parks-Salary	5,000.00	5,000.00	5,000.00
270-740 · Graham Green-operations/rental	585.81	1,200.00	585.81
270-801 · parks-professional service	6,420.00	5,500.00	6,420.00
270-930 · Parks-Maint-misc	1,843.83	7,000.00	1,843.83
270-950 · Herman Park Maintenance	14,518.00	17,000.00	14,518.00
270-955 · Steimel Park Maintenance	1,390.00	2,500.00	1,390.00

## Suttons Bay Township Profit & Loss Budget Performance April 2020 through March 2021

Accrual Basis

	Apr '20 - Mar 21	Budget	Apr '20 - Mar 21
270-960 · Herman Park Development	0.00	3,000.00	0.00
270-931 · Skating Rink Maintenance	3,331.71	3,500.00	3,331.71
<b>Total 270 · Parks</b>	<b>70,762.12</b>	<b>94,630.00</b>	<b>70,762.12</b>
276 · Cemetery			
276-709 · Fica/med	0.00	77.00	0.00
276-970 · improvements/free removal	0.00	2,000.00	0.00
276-701 · Salaries & Wages - Cemetery	1,000.00	1,000.00	1,000.00
276-930 · Maintenance	6,601.60	4,300.00	6,601.60
<b>Total 276 · Cemetery</b>	<b>7,601.60</b>	<b>7,377.00</b>	<b>7,601.60</b>
<b>Total 102 · General Government Expenses</b>	<b>349,565.38</b>	<b>326,431.00</b>	<b>349,565.38</b>
103-300 · Public Safety			
400 · Planning			
400-701 · Salaries & Wages - Planning	8,870.00	15,000.00	8,870.00
400-955 · Zoning dues/Meetings	100.00		100.00
<b>Total 400 · Planning</b>	<b>8,970.00</b>	<b>15,000.00</b>	<b>8,970.00</b>
410 · Zoning			
410-705 · Clerk-Office Staff	3,360.00	3,000.00	3,360.00
410-709 · FICA contribution	2,842.54	3,305.00	2,842.54
410-700 · Secretary/Zoning	1,200.00	1,000.00	1,200.00
410-701 · Salaries & Wages - P/Commission	5,840.82	3,000.00	5,840.82
410-702 · Zoning Administrator	40,322.12	40,180.00	40,322.12
410-726 · Office Supplies - Zoning	275.00	500.00	275.00
410-801 · Legal-Zoning	2,290.00	5,000.00	2,290.00
410-900 · Publishing ads	551.10	1,500.00	551.10
410-945 · Meetings /classes	0.00	1,500.00	0.00
<b>Total 410 · Zoning</b>	<b>56,681.58</b>	<b>58,985.00</b>	<b>56,681.58</b>
<b>Total 103-300 · Public Safety</b>	<b>65,651.58</b>	<b>73,985.00</b>	<b>65,651.58</b>
104-440 · Public Works			
104-970 · Road Improvements	0.00	20,000.00	0.00
104-930 · Road Maintenance	13,861.00	13,861.00	13,861.00
<b>Total 104-440 · Public Works</b>	<b>13,861.00</b>	<b>33,861.00</b>	<b>13,861.00</b>

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03/22/21

Accrual Basis

# Suttons Bay Township Profit & Loss Budget Performance April 2020 through March 2021

	Apr '20 - Mar 21	Budget	Apr '20 - Mar 21
106-850 · Other Functions			
106-881 · Short Term Rentals	2,659.65	5,000.00	2,659.65
101-851 · Insurance & Bonds	8,525.75	9,600.00	8,525.75
101-862 · Payroll Expenses - Fringes	3,238.91	5,000.00	3,238.91
101-874 · Pension Program Expense	240.00		240.00
101-880 · Spring Cleanup	3,750.00	4,300.00	3,750.00
<b>Total 106-850 · Other Functions</b>	<b>18,414.31</b>	<b>23,900.00</b>	<b>18,414.31</b>
<b>Total Expense</b>	<b>447,492.27</b>	<b>458,177.00</b>	<b>447,492.27</b>
<b>Net Ordinary Income</b>	<b>96,507.58</b>	<b>2,568.00</b>	<b>96,507.58</b>
<b>Net Income</b>	<b>96,507.58</b>	<b>2,568.00</b>	<b>96,507.58</b>



9:20 AM

03/23/21

Accrual Basis

**Suttons Bay Township**  
**Transactions by Account**  
 As of March 31, 2021

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
201 · Special Revenue								39,055.50
215-001 · Soccer Fields								39,055.50
Total 215-001 · Soccer Fields								39,055.50
Total 201 · Special Revenue								39,055.50
<b>TOTAL</b>								<b>39,055.50</b>

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03/23/21

Accrual Basis

**Suttons Bay Township  
Transactions by Account  
As of March 31, 2021**

Type	Date	Num	Name	Memo	Cir	Split	Amount	Balance
201 - Special Revenue								
210-001 - Pickle Ball Improvements								38.00
Total 210-001 - Pickle Ball Improvements								38.00
Total 201 - Special Revenue								38.00
<b>TOTAL</b>								<b>38.00</b>

**Suttons Bay Township**  
**Unpaid Bills Detail**  
 As of March 30, 2021

Type	Date	Num	Due Date	Aging	Open Balance
<b>Amy Coleman</b>					
Bill	03/24/2021		03/30/2021		110.82
Total Amy Coleman					110.82
<b>Andy Brandt</b>					
Bill	03/24/2021		03/30/2021		110.82
Total Andy Brandt					110.82
<b>Chris Branson</b>					
Bill	03/24/2021		03/30/2021		92.35
Total Chris Branson					92.35
<b>Consumers Energy</b>					
Bill	02/10/2021		02/20/2021	38	30.97
Bill	02/10/2021		02/20/2021	38	96.44
Bill	02/10/2021		02/20/2021	38	45.43
Total Consumers Energy					172.84
<b>Debbie Slocombe</b>					
Bill	03/24/2021		03/30/2021		157.68
Total Debbie Slocombe					157.68
<b>Dee McClure</b>					
Bill	03/24/2021		03/30/2021		147.76
Total Dee McClure					147.76
<b>Dennis Rathnaw</b>					
Bill	03/24/2021		03/30/2021		230.87
Total Dennis Rathnaw					230.87
<b>Donald Gregory</b>					
Bill	03/24/2021		03/30/2021		73.88
Bill	03/24/2021		03/30/2021		184.70
Total Donald Gregory					258.58
<b>Doug Periard</b>					
Bill	03/24/2021		03/30/2021		110.82
Total Doug Periard					110.82
<b>Gerald Battle</b>					
Bill	03/24/2021		03/30/2021		270.11
Total Gerald Battle					270.11
<b>Jean Ann Moe</b>					
Bill	03/24/2021		03/30/2021		173.15
Total Jean Ann Moe					173.15
<b>Jeffrey Slocombe</b>					
Bill	03/24/2021		03/30/2021		73.88
Total Jeffrey Slocombe					73.88
<b>Jesse Fox</b>					
Bill	03/24/2021		03/30/2021		1,000.00
Total Jesse Fox					1,000.00
<b>Jim Eckerle</b>					
Bill	03/24/2021		03/30/2021		315.14
Total Jim Eckerle					315.14

**Suttons Bay Township**  
**Unpaid Bills Detail**  
 As of March 30, 2021

Type	Date	Num	Due Date	Aging	Open Balance
<b>Michael Hill</b>					
Bill	03/24/2021		03/30/2021		270.11
Total Michael Hill					270.11
<b>Pete Ostrowski</b>					
Bill	03/24/2021		03/30/2021		73.88
Total Pete Ostrowski					73.88
<b>Planning &amp; Zoning News</b>					
Bill	03/24/2021		03/30/2021		185.00
Total Planning & Zoning News					185.00
<b>Rhoda Johnson</b>					
Bill	03/24/2021		03/30/2021		147.76
Total Rhoda Johnson					147.76
<b>Susan Odom</b>					
Bill	03/24/2021		03/30/2021		193.93
Total Susan Odom					193.93
<b>Tom Nixon</b>					
Bill	03/24/2021		03/30/2021		118.26
Bill	03/24/2021		03/30/2021		197.10
Total Tom Nixon					315.36
<b>TOTAL</b>					<b>4,410.86</b>