

BINGHAM TOWNSHIP
SPECIAL BOARD MEETING AGENDA
AUGUST ~~3~~², 2023, 6:30 P.M.

WEDNESDAY

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Agenda Approval
5. Conflict of Interest
6. Public Comment
7. Old Business
 - a. Building Project Update
 - i. Basement—Poured or Block?
 - ii. Tri Gas Tank—Tri Gas will move the tank off site or to a different location onsite at no cost. Do we have a preference?
 - iii. FYI Health Department Approval
 - iv. FYI Draft Bingham Township Land Use Permit
 - b. Tree Removal Bids
 - i. Deering Tree Service
 - ii. Parshall Companies
 - iii. Brothers Tree Service
8. New Business
 - a. TTCI Bylaws
9. Public Comment and Announcements
10. Adjournment



Benzie County Office
6051 Frankfort Hwy, Ste 100
Benzonia, MI 49616

Phone: 231-882-4409
Fax: 231-882-0143

Leelanau County Office
7401 E. Duck Lake Rd
Lake Leelanau, MI 49653

Phone: 231-256-0200
Fax: 231-256-7399

www.blhd.org

To: Bingham Township - Steve Patmore, Applicant
From: Jim Reardon, Environmental Health Sanitarian
Date: July 26, 2023
Re: **Approval of Remodel to Township Hall: 7171 S. Center Hwy, Bingham Twp, Leelanau County**
Parcel ID: 45-001-032-005-00

Dear Mr. Patmore,

This letter is in regards to the proposed remodel to the Township Hall on S. Center Hwy in Bingham Twp. Based on the application submitted, the proposed project is to add a 16' x 17' sized room onto the existing building to store election ballots and be used as a counting room. A review of our files for this property pertaining to the septic system could not be found therefore an on-site inspection was performed. The inspection could not exactly locate the septic system in determining the size of the septic tank nor construction of a drainfield or drywell, however it is located on the north side of the building between the building and Bingham Road. A 10ft perimeter around the footprint of the proposed addition was evaluated to verify that the septic system will not be encroached on with this addition. Areas of the drainfield were probed and holes dug to identify any indication of failure, but nothing was found to indicate this. The well was found south of the Fire Station and the well is adequately isolated a min 75ft from the septic area.

Because the proposed project only involves an addition of a storage room and there will not be an increase in wastewater discharge, the Health Department will **approve of this remodel under the condition that the number of employees will remain the same as indicated on the application.**

Should you have any further questions, please do not hesitate to contact me at 231-256-0214.

Sincerely,

Jim Reardon
Environmental Sanitarian
Benzie-Leelanau District Health Department

Computer ID # _____

Remodel Review # L23-018R

BENZIE - LEELANAU DISTRICT HEALTH DEPARTMENT

7401 E. Duck Lake Road Suite100
Lake Leelanau, MI 49653

RECEIVED
LEELANAU OFFICE
JUL 13 2023

Phone: 231) 256-0201 Fax: (231) 256-0223
www.bldhd.org

REQUEST FOR REVIEW FOR REMODELING

Check here if you would like to be present at inspection.

** indicates required fields. To see all required fields click on the Highlight Fields button above.

TWP HALL FIRE STATION

*Property Tax ID# 45-001-032-005-00 ALSO 031-003-00 SP

Applicant's Name Bingham Township - Steve Patmore e-mail zoningadmin@suttonsbaytwp.com

Applicant's Mailing Address 7171 S. Center Highway Phone # +1 (231) 271-2722

City Traverse City State MI Zip Code 49684 Fax # _____

*Owner Name Bingham Township e-mail clerk@Binghamtwpmi.com

*Owner's Mailing Address 7171 S. Center Highway Phone # +1 (231) 922-6767

*City Traverse City *State MI *Zip Code 49682 Fax # _____

*Property Location: Street Name , Address 7171 S. Center Highway

*Directions to site: (Include name of nearest crossroads) Center Highway @Bingham Road

*County and Township Leelanau - Bingham Section 32 Subdivision _____ Lot # _____

Property Size 2 acres Year parcel created _____ *Dwelling Type Township Hall

Septic Tank Size _____ *Number of Bedrooms (Currently) 0 + or - 0 *Total at Completion 0

Drainfield Size _____ Number of Bathrooms Currently 2 + or - 0 *Total at Completion 2

Year Installed _____ Property Owner at Time of Septic Installation _____

Type of Existing Water Supply Private If Private, Type of Well Construction _____ Garbage Disposal No

Facilities in Basement No

Delivery of Final Report

E-Mail to _____ *Name Steve Patmore e-mail zoningadmin@suttonsbaytwp.com

Mailing address 7171 S. Center Highway Phone # +1 (231) 271-2722

City Traverse City State MI Zip Code 49684 Fax # _____

Since many interrelating factors contribute to the failure of a sewage disposal system, approval by BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT cannot be considered a guarantee that successful operation is assured. **If system is found to be inadequate, the fee paid will be applied to the permit fee.**

This request will be processed when the completed application and the correct fee are received.
Please make checks payable to BLDHD.

*Signed By Steve W. Patmore Current Date 7/13/2023

FOR HEALTH DEPARTMENT USE ONLY: Fee \$160 Commercial Fee \$175

This water supply and/or sewage system has been found to be

ADEQUATE **INADEQUATE**

for the proposal as described above

7/20/23 Date [Signature] Sanitarian

Date Fee Paid: 7-13-2023

Cash Check# 5879

Paid By: STEVE PRATTMIRE - Bingham TWP

Receipt#: 11644

Construction of Storage Room,
... added wastewater discharge

Permit #: 23-042

DRAFT

Date: July 25, 2023

Land Use Permit

Bingham Township, Leelanau County

Expiration Date: July 25, 2024

Parcel ID 45-001-032-005-00
45-001-031-003-00

Location: 7171 S. Center Highway

Owner Bingham Township
Address 7171 S. Center Highway
Traverse City, MI 49684

Applicant: Owner
Address: _____

Permitted Activity: 16' x 17' Addition to Township Hall.
1 story, 20' height.

Health Dept. Permit No. pending Road Comm Permit No.: extg Soil Erosion Permit No: _____

Flood Zone: None

Zoning District: Agricultural

Setbacks

	Front*	Front*	Side	Side	Shoreline
Required Setbacks:	40'	40'	35'	35'	NA
Proposed Setbacks:	100' Center	45' Bingh	200' S	100'+	

* from right-of-way line

Setbacks are measured from eave lines.

The issuance of this permit is based upon the information submitted with the Application. By proceeding with the permitting and construction of this work, the Owner and Applicant acknowledge the conditions of this permit, agree to abide by this permit and the Bingham Township Zoning Ordinance, and authorize Bingham Township officials the right to access the property for purposes of reviewing compliance with this permit.

Approved By: _____
Steven W. Patmore, Zoning Administrator

Date: _____ Permit Fee: \$0.00

Conditions / Remarks:



Deering Tree Service
 12776 S. Maple City Rd.
 Maple City, MI 49664

Proposal #5230
 Date: 07/05/2023
 From: Josh Deering

Proposal For

Bingham Township

Bingham Township Clerk
 7171 S. Center Highway
 Traverse City, MI 49684

main: 231-922-6767 - Townhall
 mobile: 231-883-9791 - Midge
 supervisor@binghamtwpmi.com

Location

7171 S Center Hwy
 Traverse City, MI 49684

Bingham Township - 7171 S Center Hwy 49684

Terms
 Net 15

ACCEPT	SCOPE OF WORK	QUANTITY	TOTAL
<input checked="" type="checkbox"/>	<p>Tree Work <i>Included</i> Remove spruce east of building per map</p> <p>Remove white pine with broken east of building</p> <p>Remove dead elm east side of parking lot per map</p> <p>Haul everything off site</p>	1	\$ 2,500.00
<input type="checkbox"/>	<p>Tree Work <i>Optional</i> Remove an additional white pine with broken top that is closer to building</p> <p>Haul everything in for site</p> <p>\$650 if done at same time \$1100 if done at separate time</p>	1	\$ 650.00

Please use the checkbox to mark items as accepted.



Deering Tree Service
 12776 S. Maple City Rd.
 Maple City, MI 49664

Proposal #5230

Date: 07/05/2023

From: Josh Deering

All work will be completed in accordance with these plans unless subsequent changes are agreed upon in writing. Balances not paid by the due date are subject to late fees. By signing or verbally approving this proposal you are stating that you own and/or have authority to make decisions on the tree(s) we will be servicing.

Thank you for contacting Deering Tree Service!

Signature

x

Date:

Please sign here to accept the terms and conditions

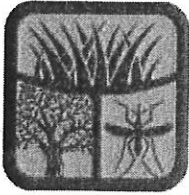
Sales Reps

Josh Deering

Office: 231-228-6492



Awaiting Approval



SENT ON : Jul 14, 2023

Parshall Companies

PO Box 215 Traverse City, MI 49685

Bingham Township-Supervisor 7171 S. Center Highway
Traverse City, MI 49684

JOB NAME Bingham Township-Supervisor 20230714	SALES REP Matthew Haro	SENT ON Jul 14, 2023
BALANCE ⓘ \$0.00	DUE \$2,725.00	RECEIVED \$0.00

<input type="checkbox"/>	1 - Tree Removal -- Trees 4	\$2,425.00	\$2,425.00
--------------------------	-----------------------------	------------	------------

Description (Show More)

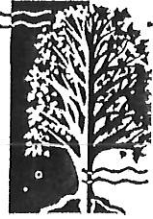
- #1 Pine (White) 19" is located behind the school right of the door and just off the parking lot.
- #2 Pine (White) 25.5" (broken top and widow maker) located on the same side of the school, the

<input type="checkbox"/>	2 - Log Pick up -- Logs 3	\$300.00	\$300.00
--------------------------	---------------------------	----------	----------

Description (Show More)

Large-diameter trunk wood too large to go through the chipper will be cut into long sections and placed by the road for pickup shortly after the work is completed. The log crew will finish with a thorough final

Subtotal	\$2,725.00
Total	\$2,725.00



Brothers Tree Service Date:7/24/23 # _____

Proposal

Client:
Midge

Bingham Township Hall Phone: Email:

Services	Species	Location	Notes:
Remove	Elm x1	Parking lot	dead
Remove	Spruce x1	Propane tank	
Remove	White Pine x2	Propane tank	

Protect the landscape on the burm

Chip/haul brush 10" and smaller
Leave the wood in length

Total: \$3038. Accepted: _____ Date: _____

Grind White Pine stumps
Total \$420. Accepted: _____ Date: _____

clean up excess grindings

- * Proposal prepared by Ed "Fritz" Girrback: Certified Arborist # MI-4532A
- *Includes necessary crew, equipment, and mobilization
- *Arbormax Insurance, tree industry specific
- *All work to be performed in accordance with ANSI Best Management Practices
- *International Society of Arboriculture Best Management Practices