

Northport/Leelanau Township

Utilities Authority

**Adopted**  
Budget

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March 1, 2022 - February 28, 2023

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# Budget Summary

FY 3/1/22 - 2/28/23

## Revenue

Total Revenue	\$605,028
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## Expenses

NLTUA Total Expenses-	\$432,020
Due to Village of Northport-	\$141,960
Due to Leelanau Township-	<u>\$30,832</u>
	\$604,812

\*Biosolids disposal expected to take place in spring 2026 at an estimated cost of \$45,000.  
Biosolids haul was completed in the fall of 2021, the total cost was \$31,000

Revenue

FY 3/1/22 - 2/28/23

<u>Sources</u>	<u>Proposed</u>
Advancements	
Village	0
Township	0
Hook up Application Fees	300
O&M Fees <i>O&amp;M &amp; Maint.</i>	425,920
Late Charge/Penalty	5,200
Delinquent O&M Fees & Interest	0
Interest	0
Grants	0
Debt Service Collection for the Township	30,832
Debt Service Collection for the Village	142,176
Reimbursements	0
Ordinary Financial Activity	0
Sewer System Damage Cost Recovery	0
Refunds	600
Miscellaneous Revenue	0
Total:	\$605,028

Assumptions

- Operating & Maintenance (O&M) charge is \$176 per quarter per Residential Equivalent Unit (REU)
- There were 9 sewer connection permits issues in 2021.
- O&M is billed quarterly
- Quarterly O&M charge is for service provided during the previous quarter (3 months)
- Debt service is \$70 per quarter in the Village and \$82 per quarter in the Township per REU
- The final bond payments for the municipal sewer system project will be completed in the spring of 2028.
- 2 new connections for the Village, and 1 new connection for the Township are projected to come on line in FY 2022-23 according to Bendzinski schedule dated 5/30/2007
- Properties with structures that have plumbing will be charged O&M and debt service whether or not they are connected to sewer system
- Hook up application fee is \$100 for processing, record keeping and observation of hook up.

## Expenditures

Administration: FY 3/1/22 - 2/28/23

	<u>Proposed</u>
Salary	32,000
Employer's Social Security	1,984
Employee's Medicare	464
Workman's Comp	636
Pension	0
Health Insurance	0
Office Supplies	350
Operating Supplies	400
Postage	900
Capital Outlay	0
Contractual Services	3,000
Legal Services	2,000
CPA Services	2,500
Membership & Dues	0
Education & Training	250
Telephone	0
Mileage	100
Printing & Publishing	500
Insurance & Bonds	7,300
Utilities/Electricity	0
Repair & Maintenance	0
Permits	0
Miscellaneous	0
Bank Service Charges	0
Equipment	0
Rent	<u>0</u>
Total	\$58,384

## Expenditures

### System Operation & Maintenance – FY 3/1/22 - 2/28/23

	<u>Treatment</u>	Proposed <u>Collection</u>
Wages	0	0
Overtime	0	0
Social Security	0	0
Workman's Comp	0	0
Pension	0	0
Health Insurance	0	0
Operating Supplies	1,500	5,000
Education & Training	0	0
Utilities/Gas	150	450
Utilities/Water	928	0
Telephone/Internet	3,000	2,700
Utilities/Electricity	52,000	10,000
Contractual Services	169,409	26,000
Repair, Replace & Maintenance	85,485	12,814
Miscellaneous	0	0
Permits	4,200	0
Insurance & Bonds	0	0
Equipment Rental	0	0
Equipment	0	0
	0	0
Total	\$316,672	\$56,964

#### Assumptions

- The Treatment Operating Supplies expense is for the purchase of ferric chloride
- The Collection Operating Supplies expense is for the purchase of Calcium Nitrate.

## Budget Detail

FY 3/1/22 - 2/28/23

### Operation & Maintenance

	<u>Administration</u>	<u>Treatment</u>	<u>Collection</u>
Contractual Services/Repairs, Replace Maintenance			
SAW Grant Work			
Capital Improvements			
Computer system support	3,000		
Engineering			
Generator maintenance		1,500	1,000
Mowing and Snow Removal		1,500	
WWTF & Collection System			10,000
Operation, Maintenance and Callouts		166,409	15,000
Total:	\$3,000	\$169,409	\$26,000

### Contractual Services Explanation

Operations and Maintenance Agreement (OMI) \$13,867.41 per month	\$166,409
Per the Capital Improvement Plan recommendations from Jacobs	\$85,485