



Elmwood Township Fire and Rescue Department

Fire Department Monthly Report – October 2022

From: Keith Tampa, Fire Chief  
 To: The Township Board of Trustees, Charter Township of Elmwood

**Total Calls for the Month:**

**61**

**Incident Type Breakdown per the National Fire Incident Reporting System (NFIRS)**

• <b>Fire Incidents:</b>		
○ 1 Structure fire		2
○ 1 Grass fire		
• <b>Overpressure Rupture, Explosion, Overheat (no fire):</b>		0
• <b>Rescue &amp; EMS Incidents:</b>		40
○ 33 EMS calls		
○ 3 Motor vehicle accident with injuries		
○ 3 Motor vehicle accident with no injuries		
○ 1 Watercraft rescue		
• <b>Hazard Condition (No Fire):</b>		4
○ 1 Haz. Cond. – tree on powerline		
○ 1 Haz. Cond. – tree on powerline		
○ 2 Carbon monoxide incident		
• <b>Service Calls:</b>		6
○ 1 Assist police or other gov't agency		
○ 5 Lift assists		
• <b>Good Intent Call:</b>		7
○ 2 Dispatched and cancelled enroute – Auto/Mut. Aid		
○ 1 No incident found on arrival at dispatched address		
○ 3 Welfare check, no emergency found		
○ 1 HazMat release investigation, no HazMat		
• <b>False Alarm/False Calls</b>		2
○ 1 Smoke detector activation due to malfunction		
○ 1 Unintentional transmission of alarm, Other		
• <b>Severe Weather</b>		0
<hr/>		
➤ <b>No EFD Resource (Non-NFIRS category)</b>		0
<i>This category represents the number of requests for service that EFD was unable to provide assistance. Calls may have been unfulfilled or covered by mutual aid.</i>		
➤ <b>Overlapping Incident(s) (Non-NFIRS category)</b>		4

**Mutual Aid – Given / Received**

<u>Type of Aid</u>	<u>Incidents</u>	<u>Departments</u>
Received	0	-
Given	2	Cedar Area FD (Vehicle accident), MABAS (Commercial Bldg. fire)

**Response Times (averages)**

<u>Type</u>	<u>Times (hh:mm:ss)</u>	<u>Notes</u>
• Alarm Handling (call to dispatch)	00:00:47	All calls
○ Alarm Hand. – Adjusted	00:00:47	Minus delays (Sheriff or another agency sent earlier. EFD usually requested after the fact.)
• Turnout Time (dispatch to enroute)	00:02:08	All calls*

\*Mutual aid (given) may increase the turnout time. EFD maintains 2 personnel in the station to staff the ambulance, requiring off duty or paid-on-call to come in for the response or back fill. Mutual aid is provided sooner when more than 2 personnel are on duty.

## **General Updates**

### **ADMINISTRATION / OPERATIONS**

- **General Run Information.**
  - There was an approximate decrease of 5% in run volume from 2021 (2021=64 calls). Increases were seen in EMS and Good Intent calls while there were drops in False Alarms and Fire incidents.
- **MABAS Response – Menominee Paper Mill Fire, Menominee, MI.**
  - Our MABAS Division, 3701, received a request for resources to assist with a large commercial fire in Menominee, MI. The fire was at a paper mill located on the Menominee River. EFD sent one member, Lt. Matt Johnson, who served as the company officer on one of two engines that were sent from our area. Lt. Johnson joined members from Cedar, Leland, Grand Traverse Metro, Almira Twp., and Paradise Twp. fire departments on the initial request. They were deployed for 5 days and were relieve by additional resources sent from 3701 and other MABAS divisions throughout the state. This coordination was made it possible to provide a rapid deployment of resources to an overwhelmed community without stripping any one jurisdiction of its ability to serve its own citizens.
- **Health & Safety.**
  - Annual Physicals. Physicals are in process for all EFD employees. Physical protocols have been improved by additional cancer screening and a better TB testing. The new protocol additions are driven by the attending physician at Munson Occupational Health and Medicine (MOHM) and are part of EFD's overall Health and Safety Program.
  - Health & Fitness Program. There appears to be a steady overall improvement in fitness scores since the program was implemented. Second period data indicates a 43% average improvement since January. It has been the goal of the program to improve staff fitness levels, which not only can lead to improved employee health, but can also decrease the potential for injuries.

### **APPARATUS AND EQUIPMENT**

- **Apparatus**
  - Engine 111. Seat sensor was engaging seat belt alarm while driver was seated. Seat sensor was replaced by Allied Fire under warranty. No further issues.
  - Engine 112. Command light adjusted and repaired to improve deployment and "auto-park" feature.
  - Engine 113. Approved by the Township Board to go to bid for disposal. Still working on placing it on MunicBid.
  - Pump Testing & Maintenance. Service completed by Front Line Services. No major issues found. All pumps passed their certification.
- **Equipment**
  - Nothing to report

### **FACILITIES AND GROUNDS**

- Overhead Doors. #2 Door Issue. Motor keeps running. Awaiting technician visit. Temporary fix in place.

### **PUBLIC EDUCATION AND RELATIONS**

- TC Whiskey Storage Warehouse. Site visit and suppression system review.
- Fire Prevention Week - Open House. Had to due to staffing issues.
- Fire Safety Presentations. Pathfinder – Multiple grade levels.

### **TRAININGS**

- LC Ballistic PPE
- Soft Body Armor Policy
- Assisting Special Rescue Teams
- Decontamination Techniques
- Penetrating Trauma (EMS)
- Hip Fractures (EMS)

### **MEETINGS ATTENDED**

- Elmwood Township Board Regular General Meeting
- Elmwood Township Planning Commission
- EFD Officers' Meeting
- LC Fire Chiefs' Association Meeting

To: Elmwood Township Board  
From: Sarah Clarren, Planner/Zoning Administrator  
RE: October 2022 Planning and Zoning Report

PERMITS:	10/2022	10/2021	YTD 2022	YTD 2021
Single Family Dwelling	0	1	23	19
Attached SFD	0	0	0	0
Accessory Building	1	0	13	7
AG Building	0	0	0	0
Residential Addition	0	0	4	7
Deck	1	1	8	1
Sign	0	2	5	2
Commercial	0	0	2	0
Misc.	0	1	10	5
Total Permits	2	5	63	55
Fees Collected	\$100.00	\$273.36	\$5,290.84	\$3,793.60

**Zoning Board of Appeals:**

**Past Meetings** – August 3, 2022 (referenced in previous report)

**Future Meetings** – December 7, 2022 – Case #2022-09 Request by John Dindia regarding property at 8230 E Lakeview Hills Rd, Parcel #45-004-006-012-00 for a 25-foot front yard setback variance (E Lakeview Hills Rd) and a 27.5-foot front yard setback variance (S Lake Leelanau Dr) for an Agricultural Commercial Enterprise.

**Planning Commission:**

**Past Meetings** – September 20, 2022

- October 6<sup>th</sup> – Special Workshop meeting to discuss Master Plan
- October 18<sup>th</sup> – 1) Food Truck Discussion with Fire Chief, 2) Review and Discuss Current Master Plan, 3) CIP Update, 4) Discuss Zoning Ordinance and Zoning Administrator suggested changes.

**Future Meetings**

- November 15<sup>th</sup> – 1) Public Hearing on Capital Improvement Plan; 2) Introduction on SPR/SUP for a Resort, 3) Introduction on a text amendment to clarify various sections of the Ordinance; 4) review schedule

**Office Updates:**

- Continues with Parks & Rec on 5-year update to the Parks & Rec Plan – draft plan is before you on November 14<sup>th</sup>. We are on track to submit to the state by February 2023.
- Food Trucks. Discussion before the Planning Commission stalled as our Fire Chief would like to see the adoption of a uniform fire code prior to moving forward with food trucks. This is deemed necessary as food trucks should be reviewed by the Fire Department.
- STRs. The renewal period has ended. I am still updating my records, but the majority have applied for renewal (less than 5 did not). Four applications are on a waiting list. I have begun my review of the renewal applications. If someone did not submit their renewal application (stated on the license and two reminders were sent out) they will need to submit a new application and will be placed on the waiting list.
- ZA attended MI Association of Planning's Annual Conference on 10/12-10/14.

**CHARTER TOWNSHIP OF ELMWOOD  
REGULAR BOARD MEETING  
OCTOBER 10, 2022  
IN THE TOWNSHIP HALL**

**Call to Order:**

Supervisor Shaw called the meeting to order at 6:00 p.m.

**Pledge of Allegiance:**

Supervisor Shaw led the Pledge of Allegiance.

**Roll Call:**

**Present:** Jeff Shaw, Connie Preston, Jim O'Rourke, Deborah Allen, Terry Lautner, Dave Darga, and Chris Mikowski

**Excused:** None

**Declaration of Conflict of Interest:**

None

**Public Comment**

None

**Consent Calendar:**

**Department Reports:**

Treasurer

Planning/Zoning

Harbormaster

**Committee Reports:**

**Minutes:**

**9-12-22**

**Post Audit Invoices 9-15-22 through 9-30-22**

MOTION BY TRUSTEE O'ROURKE, SECONDED BY TRUSTEE DARGA TO APPROVE THE CONSENT CALENDAR AS PRESENTED. The motion passed unanimously by a voice vote.

**Agenda Approval**

MOTION BY TRUSTEE O'ROURKE, SECONDED BY TRUSTEE DARGA TO APPROVE THE AGENDA AS MODIFIED BY ADDING G. MARINA BOAT. The motion passed unanimously by a voice vote.

**Supervisor Remarks**

Supervisor Shaw submitted a written report.

**Trustee Remarks**

None

### **Engineer's Report**

Engineer Ken Schwerdt updated the Board on the Timberlee Water System and the Cottonwood booster station. In answer to Trustee's questions at the last meeting, the pressure tank was not waterlogged but has a very narrow pressure range. They will be checking for ways to adjust the pressure range.

### **Other Officer Remarks**

Chief Tampa reported on the statistics and events of the Fire Department. The open house scheduled for October 15<sup>th</sup> has been canceled due to a lack of staff for the event. Chief Tampa also reported that retired Captain Dave Noren passed away.

### **Communications from the Clerk**

Clerk Preston included the 3<sup>rd</sup> quarter revenue and expenditure report in the packet. She also reported that nearly 1500 absentee ballots have been distributed.

### **BATA Millage Presentation**

Eric Linguar presented BATA's services and accomplishments to the Board along with planned future improvements. BATA is requesting a millage of 0.4788 on the November 8<sup>th</sup> ballot.

### **OLD BUSINESS**

None

### **NEW BUSINESS**

#### **Brewery Creek Parking Update**

The Board reviewed the updated Brewery Creek proposed parking plan. The estimate was \$286,782.00. There was consensus that this was the direction to take but there were questions regarding the retention basins and what it will cost to clean them out.

#### **Introduction of a Zoning Map Amendment**

Planner Sarah Clarren presented a request by Mr. Jim Hill to amend the zoning map to change parcels 004-260-018-00 and 004-280-019-00 and 004-028-122-00 from Residential 1 (R1) to Neighborhood Commercial (NC). MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE ALLEN TO ACCEPT INTRODUCTION AND PUBLISH FOR CONSIDERATION AT THE NOVEMBER 14, 2022 TOWNSHIP BOARD MEETING. The motion passed unanimously by a voice vote.

#### **Nauti-Cat Request**

Nauti-Cat owners Jack and Chien Nowland requested permission from the Board to have a contractor perform cosmetic boat repairs over the winter while the boat is stored at the Elmwood Marina. They provided a detailed plan to protect the environment while the work is being done, including the use of vacuum sanders. Greg Klang, who certified Elmwood as a clean marina endorsed the plan. MOTION BY TRUSTEE O'ROURKE, SECONDED BY TRUSTEE LAUTNER TO ALLOW THE NAUTI-CAT TO HAVE MAINTENANCE DONE OVER THE WINTER. The motion passed 6-1 by a voice vote with Trustee Darga voting no.

### **Budget Amendment**

Clerk Preston presented the budget amendment necessary to transfer the money to make the final bond payment for the Greilickville Watermain Special Assessment District. MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE ALLEN TO ADOPT RESOLUTION 12 OF 2022. The motion passed 7-0 by a roll call vote.

### **Possible Consultant for Marina Financial Projections**

Clerk Preston and Supervisor Shaw requested permission from the Board to look at consultants to review our marina finances and make recommendations on the best way to finance the completion of our marina improvements. There was a consensus of the Board to get quotes for this.

### **Surplus Fire Engine**

Chief Tampa explained that Engine 113 was purchased in 1994 and is behind in technology and safety and no longer serves the department's mission. He would like it declared surplus and be allowed to dispose of it through auction or direct sales. MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE O'ROURKE TO DECLARE ENGINE 113 SURPLUS AND AUTHORIZE CHIEF TAMPA AND SUPERVISOR SHAW TO DISPOSE OF IT THROUGH AUCTION OR DIRECT SALE. The motion passed unanimously by a voice vote.

### **Marina Boat**

Harbormaster Pete Moon informed the Board that the Leelanau Sheriff is selling their boat, a Boston Whaler. It had already been put up for auction but the bids never met the reserve. The Board expressed interest in purchasing the boat for the marina if the price was right.

### **Payment of Invoices**

MOTION BY TRUSTEE DARGA, SECONDED BY TREASURER MIKOWSKI TO PAY THE INVOICES IN THE AMOUNT OF \$226,170.08. The motion passed unanimously by a voice vote.

### **PUBLIC COMMENT**

None

### **Adjournment**

Supervisor Shaw adjourned the meeting at 7:31 p.m.

# Check Register Report

Date: 11/08/2022  
Time: 11:09 am  
Page: 1

ELMWOOD TOWNSHIP

BANK:

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
<b>Checks</b>								
37095	10/21/2022	Printed			A127	AT&T MOBILITY	ACCT#287303700094	152.92
37096	10/21/2022	Printed			B111	BLUECROSS BLUESHIELD OF GROUP 007015150710 MI		265.85
37097	10/21/2022	Printed			C029	CHARTER COMMUNICATIONS	ACCT#8245128950008281	522.38
37098	10/21/2022	Printed			C010	CHERRYLAND ELECTRIC COOP	ACCT#9902700	115.14
37099	10/21/2022	Printed			C040	CONSUMERS ENERGY	ACCT#1000 0031 1660	71.35
37100	10/21/2022	Printed			M020	DTE ENERGY	ACCT#9100 215 3143 9	541.43
37101	10/21/2022	Printed			E013	ELEVATE NET	MARINA PHONE	149.97
37102	10/21/2022	Printed			M008	GFL ENVIRONMENTAL	ACCT#002114837	246.85
37103	10/21/2022	Printed			M008	GFL ENVIRONMENTAL	ACCT#002119662	77.22
37104	10/21/2022	Printed			G425	GUARDIAN	GROUP ID 357534	472.44
37105	10/21/2022	Printed			P043	PRIORITY HEALTH	GROUP 790105 S001	4,505.02
37106	10/21/2022	Printed			V014	VERIZON WIRELESS	ACCT#286887497-00001	3.38
37107	10/21/2022	Printed			V023	VSP	CLIENT ID 30031936	274.32

**Total Checks: 13**

**Checks Total (excluding void checks): 7,398.27**

**Total Payments: 13**

**Bank Total (excluding void checks): 7,398.27**

**Total Payments: 13**

**Grand Total (excluding void checks): 7,398.27**



## Supervisor's Report

11/14/2022

1. As usual, our Clerk and her Staff did an excellent job on the election last week. Thank you to all the volunteers that work so hard during the election process. Democracy wouldn't be able to function without those individuals willing to dedicate their time.
2. As directed by the Board last month, I contacted the Leelanau County Sheriff regarding the Boston Whaler they had for sale. The Leelanau County Board voted to allow us to buy the Boston Whaler from the Sheriff's Department for \$12,000. The item is on the agenda.
3. Congratulations to Deb Allen for becoming the next Leelanau County Administrator. We need to appoint a new Trustee to the Board. We need to decide how the Board wants to handle filling vacancies.
4. I am contacted every couple months by different companies that want to buy out our cell tower lease with AT&T and Verizon. I know this has been discussed in the past, and if the Board would like me to start bringing those offers forward, I will. Thus far, I haven't wanted to waste the Board's time.
5. We had a minor incident at the Recycling Center when someone accidentally backed over one of the posts marking the exit. The broken 6x6 was replaced and the resident paid for the replacement.
6. The security cameras at the Recycling Center were also used to help identify the car that dropped off the 27 cats at Cherry Bend Animal Hospital.
7. Our Grounds Crew has almost finished all the fall cleanup. Marvin and Nancy Scott will be retiring after this year. The work they have done here at the Township will never be forgotten. Their work ethic and the ownership they have taken in this Township is extraordinary. They will be missed by all of us.



## Elmwood Charter Township Engineer's Update November 14, 2022

The following is a brief synopsis of what Wade Trim has been working on since the last update / Board Meeting. If there are any specific questions, please do not hesitate to call Ken Schwerdt at 231.947.7400, or email at [kschwerdt@wadetrim.com](mailto:kschwerdt@wadetrim.com)

### CURRENT ACTIVITIES:

#### 1) Brewery Creek Parking lot design

- We updated costs for restoring the stormwater wetlands to their initial design capacity. This adds an additional \$126,000 to the project cost estimate.
- The stormwater work will require USACE/EGLE permitting due to work in the wetlands and Drain Commissioner review and approval for work in the County Drain.
- Total Cost for parking lot and stormwater improvements is approximately \$413,000
- Proposed improvements would result in 53 large trailer spaces (11'x50') and 7 car spaces (10'x20')

#### 2) Timberlee Water System

- We reviewed Cottonwood Booster Station in more detail regarding elevations, pumping pressures, and anticipated flow rates.
- Existing hydropneumatic tanks appear sufficiently sized for the location and flow rates of the current service demand.
- Tanks appear to be in good condition. No apparent need to replace them.
- Based on EGLE suggested practices, pump sizing for the demand and hydropneumatic tank size will result in a minimum 60 to 80 gpm pump. The existing 225 gallon pumps are oversized, but do provide a minimum flow to flush the lines out. This flow is not required by EGLE and not currently practiced by DPW.
- Recommend replacing existing 225 gpm pumps with 60-80 gpm pumps. This is inline with EGLE recommendation and previous engineers' recommendation.
- Replacing the Cottonwood Booster pumps were included in the original main hydropneumatic tank cost estimate for a total estimated project cost of \$400,000

### 3) Traverse City Whiskey Company

- Wade Trim received a request to allow a low pressure force main to serve the TCWC site with public sewer. The proposed force main may have one other potential future connection.
- Options of a gravity main, or a private force main in easements would be acceptable, but don't appear to be feasible for the developer based on discussions. On site waste water treatment is an option for them.
- The DPW agreed that installing a force main that pumps downhill, where gravity would work well, is not the best option for the Township and would negate other user connections coming down the hill.
- We recommended against allowing the 3,250 foot long force main that would include a 160 foot vertical drop down Crain Hill Road to connect to the existing sanitary sewer system.

### 4) Marina Phase 3

- We are submitting the USACE/EGLE permit application for the seawall and stormwater discharge.
- We are making plan changes and will coordinate with the building architect for the building updates and plan completion
- Once complete we will send to the state for funding agency review and approval
- Tentative schedule is to get approvals and permits this winter, bid the project this spring, with an early Fall 2023 construction start for the building and site work and a late spring 2024 completion date. Some items such as the new seawall may be completed in the summer of 2023 prior to the building and site improvements.



**Preliminary Project Cost Estimate  
Elmwood Township Brewery Creek Paved Parking Lot  
7-Nov-22**

**Parking Improvements**

Layout includes modifying the existing parking area to make it more maneuverable for boat trailer parking, repairing some paved areas, and overlaying the entire eastern section. Layout provides 25 gravel 50' trailer spaces, 28 paved 50' trailer spaces, and 7 car spaces.

Item No.	Description	Quantity	Unit	Unit Price	Amount
1	Mobilization (5% Max)	1	LS	\$11,400.00	\$11,400.00
2	Site Grading	1	LS	\$10,000.00	\$10,000.00
3	Traffic Control	1	LS	\$5,200.00	\$5,200.00
4	SESC	1	LS	\$5,000.00	\$5,000.00
5	Remove Concrete Curb & Gutter	650	LFT	\$16.00	\$10,400.00
7	HMA Removal, Mill and Stockpile	470	SYD	\$5.50	\$2,585.00
8	Salvage Signs	1	LS	\$1,200.00	\$1,200.00
9	Remove Utility Poles	6	EA	\$900.00	\$5,400.00
10	Remove Signs and Posts	8	EA	\$100.00	\$800.00
12	Adjust Sanitary MH	3	EA	\$1,000.00	\$3,000.00
18	HMA Wearing Course, 4E1, 165#/SYD	790	TON	\$115.00	\$90,850.00
19	HMA Base Course, 3E1, 165 #/SYD	155	TON	\$115.00	\$17,825.00
20	Aggregate Base, 22A Imported	1,000	TON	\$27.00	\$27,000.00
21	Subgrade Undercut	200	CYD	\$50.00	\$10,000.00
24	Curb and Gutter, MDOT D2	200	LF	\$30.00	\$6,000.00
33	Pavement Marking, 4" Waterborne, White	2,000	LF	\$2.10	\$4,200.00
34	Pavement Marking, Symbols and Arrows	9	EA	\$125.00	\$1,125.00
35	Site Signs Allowance	1	LS	\$7,000.00	\$7,000.00
38	Site Electrical	1	LS	\$20,000.00	\$20,000.00
<b>Total Estimated Construction Cost</b>					<b>\$238,985</b>
Construction Contingency (10%)					\$23,899
Architech/Engineer Construction Services(10%)					\$23,899
<b>Total Estimated Parking Improvements Cost</b>					<b>\$287,000</b>

**Storm Water Basin Maintenance**

Estimated quantities are based on field survey information gathered in May, 2018, supplemented by limited record drawing information available. Pipe cleaning quantity assumes all pipes are to be cleaned full length. New riprap to be placed at all locations where existing. All numbers are 2022 costs and do not include State Prevailing Wage Rates.

Item No.	Description	Quantity	Unit	Unit Price	Amount
1	Mobilization & Traffic Control	1	LS	\$9,600.00	\$9,600.00
2	Sediment Excavation	600	CYD	\$22.00	\$13,200.00
3	Remove Rock Inlet Protection	32	EA	\$350.00	\$11,200.00
4	Rem Sediment, Type A Structure	4	EA	\$1,000.00	\$4,000.00
5	Rem Sediment, Type B Structure	4	EA	\$1,000.00	\$4,000.00
6	Rem Sediment, Ex 2' & 4' Dia Structures	10	EA	\$750.00	\$7,500.00
7	Clean Existing 12" Storm Sewer	1,645	LF	\$4.25	\$6,991.25
8	Clean Existing 15" Storm Sewer	55	LF	\$4.75	\$261.25
9	Clean Existing 18" Storm Sewer	115	LF	\$4.85	\$557.75
10	Reinstall Rock Inlet/Outlet Protection	200	SYD	\$115.50	\$23,100.00
11	Restoration	2,500	SYD	\$5.85	\$14,625.00
12	Soil Erosion & Sedimentation Control	1	LS	\$10,000.00	\$10,000.00
<b>Total Estimated Construction Cost</b>					<b>\$105,035</b>
Construction Contingency (10%)					\$10,600
Architech/Engineer Construction Services(10%)					\$10,504
<b>Total Estimated Basin Maintenance Cost</b>					<b>\$126,000</b>
<b>Total Estimated Project Cost</b>					<b>\$413,000</b>

ELMWOOD TWP

For the Period: 1/1/2022 to 11/30/2022

Fund Type:

**Fund: 101 - GENERAL FUND**

Revenues

Dept: 000.000

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
402.000 CURRENT PROP. TAX - ALLOCATED	232,370.00	232,370.00	198,385.43	0.00	0.00	33,984.57	85.4
403.000 INTEREST/PENALTIES ON TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
412.000 DELINQUENT-REAL PROPERTY TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.0
420.000 UNPAID PERSONAL PROPERTY TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.0
445.000 INT/PENALTIES SPEC.ASSES.-TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.0
447.000 PROPERTY TAX ADMIN. FEE	90,000.00	90,000.00	89,683.33	0.00	0.00	316.67	99.6
460.000 CABLE TV FRANCHISE FEES	81,000.00	81,000.00	62,728.86	0.00	0.00	18,271.14	77.4
460.100 METRO AUTHORITY FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
461.000 PEG FEES	7,800.00	7,800.00	6,021.82	0.00	0.00	1,778.18	77.2
462.000 WATER FRANCHISE FEE	940.00	940.00	1,015.20	0.00	0.00	-75.20	108.0
476.000 PERMITS & FEES	4,500.00	4,500.00	10,715.73	0.00	0.00	-6,215.73	238.1
476.100 LAND DIVISION FEES	1,500.00	1,500.00	1,550.00	0.00	0.00	-50.00	103.3
477.000 Short Term Rental	27,900.00	27,900.00	17,700.00	0.00	0.00	10,200.00	63.4
487.000 TRAILER PARK FEES	300.00	300.00	424.00	0.00	0.00	-124.00	141.3
566.000 STATE GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
574.000 STATE SHARED REVENUE	425,000.00	425,000.00	481,969.00	0.00	0.00	-56,969.00	113.4
575.000 FEDERAL ARPA FUNDS	0.00	0.00	238,344.33	0.00	0.00	-238,344.33	0.0
607.000 CHARGES FOR SERVICE - FEES	3,000.00	3,000.00	4,800.00	0.00	0.00	-1,800.00	160.0
626.000 SUMMER TAX COLLECTION FEE	8,000.00	8,000.00	8,112.50	0.00	0.00	-112.50	101.4
635.000 STREET LIGHTING	0.00	0.00	0.00	0.00	0.00	0.00	0.0
642.000 CHARGE FOR SERVICE - SALES	100.00	100.00	5.50	0.00	0.00	94.50	5.5
643.000 SALE OF HISTORY BOOKS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
656.000 UNIFORM TRAFFIC CODE FINES	0.00	0.00	82.77	0.00	0.00	-82.77	0.0
664.000 INTEREST EARNINGS	300.00	300.00	191.90	0.00	0.00	108.10	64.0
664.100 STF BOND INTEREST	2,000.00	2,000.00	20,047.52	0.00	0.00	-18,047.52	1002.4
668.000 RENTS & ROYALTIES	6,000.00	6,000.00	9,975.00	0.00	0.00	-3,975.00	166.3
669.000 LEASE AT FIRE HALL	43,200.00	43,200.00	41,771.12	0.00	0.00	1,428.88	96.7
673.000 SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
675.000 CONTRIBUTIONS - PRIVATE SOURCE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
687.000 REFUNDS	0.00	0.00	784.64	0.00	0.00	-784.64	0.0
691.000 CONTRIBUTIONS - OTHER FUNDS	35,000.00	35,000.00	0.00	0.00	0.00	35,000.00	0.0
692.000 REIMBURSEMENTS	0.00	0.00	1,422.49	0.00	0.00	-1,422.49	0.0
695.000 MISCELLANEOUS INCOME	0.00	0.00	750.00	0.00	0.00	-750.00	0.0
699.000 FUND EQUITY CONTRIBUTION	267,160.00	267,160.00	0.00	0.00	0.00	267,160.00	0.0
<b>Dept: 000.000</b>	<b>1,236,070.00</b>	<b>1,236,070.00</b>	<b>1,196,481.14</b>	<b>0.00</b>	<b>0.00</b>	<b>39,588.86</b>	<b>96.8</b>

Revenues	1,236,070.00	1,236,070.00	1,196,481.14	0.00	0.00	39,588.86	96.8
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Expenditures

Dept: 000.000

882.000 ROAD IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
999.100 OPERATING TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.0

<b>Dept: 000.000</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0</b>
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Dept: 101.000 TOWNSHIP BOARD

701.000 ADMINISTRATIVE WAGES	18,000.00	18,000.00	12,216.80	0.00	0.00	5,783.20	67.9
702.000 CLERICAL WAGES	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
703.000 WAGES	23,600.00	23,600.00	19,061.49	0.00	0.00	4,538.51	80.8
703.100 UNEMPLOYMENT REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.0
703.200 wages	8,405.00	8,405.00	7,002.90	0.00	0.00	1,402.10	83.3
714.000 EMPLOYER'S FICA CONTRIBUTION	4,005.00	4,005.00	2,928.75	0.00	0.00	1,076.25	73.1
715.000 MEDICAL INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
715.100 LIFE INSURANCE	660.00	660.00	521.34	0.00	0.00	138.66	79.0
716.000 WORKERS COMP INSURANCE	4,000.00	4,000.00	4,123.00	0.00	0.00	-123.00	103.1
717.000 RETIREMENT CONTRIBUTION	4,300.00	4,300.00	3,320.00	0.00	0.00	980.00	77.2
724.000 BANK CHARGES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
727.000 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
800.000 VIDEO SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
801.000 PROFESSIONAL SERVICES - LEGAL	8,000.00	8,000.00	5,568.00	0.00	0.00	2,432.00	69.6

ELMWOOD TWP

For the Period: 1/1/2022 to 11/30/2022

Fund Type:

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
<b>Fund: 101 - GENERAL FUND</b>							
Expenditures							
Dept: 209.000 ASSESSOR							
930.000 REPAIR & MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
960.000 EDUCATION & TRAINING	800.00	800.00	95.00	0.00	0.00	705.00	11.9
980.000 OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.0
<b>ASSESSOR</b>	<b>93,855.00</b>	<b>93,855.00</b>	<b>81,662.75</b>	<b>0.00</b>	<b>0.00</b>	<b>12,192.25</b>	<b>87.0</b>
Dept: 215.000 TOWNSHIP CLERK							
701.000 ADMINISTRATIVE WAGES	48,200.00	48,200.00	40,166.60	0.00	0.00	8,033.40	83.3
702.000 CLERICAL WAGES	8,010.00	8,010.00	5,486.60	0.00	0.00	2,523.40	68.5
703.000 WAGES	12,000.00	12,000.00	2,996.50	0.00	0.00	9,003.50	25.0
714.000 EMPLOYER'S FICA CONTRIBUTION	5,150.00	5,150.00	3,721.65	0.00	0.00	1,428.35	72.3
715.000 MEDICAL INSURANCE	430.00	430.00	1,024.30	0.00	0.00	-594.30	238.2
715.100 LIFE INSURANCE	360.00	360.00	295.00	0.00	0.00	65.00	81.9
716.000 WORKERS COMP INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
717.000 RETIREMENT CONTRIBUTION	6,020.00	6,020.00	4,820.00	0.00	0.00	1,200.00	80.1
727.000 OFFICE SUPPLIES	400.00	400.00	330.49	0.00	0.00	69.51	82.6
806.000 CONTRACTUAL FEES & SERVICES	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.0
860.000 TRANSPORTATION	150.00	150.00	0.00	0.00	0.00	150.00	0.0
930.000 REPAIR & MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
956.000 EMERGENCY CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.0
960.000 EDUCATION & TRAINING	1,000.00	1,000.00	200.00	0.00	0.00	800.00	20.0
980.000 OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.0
<b>TOWNSHIP CLERK</b>	<b>84,220.00</b>	<b>84,220.00</b>	<b>59,041.14</b>	<b>0.00</b>	<b>0.00</b>	<b>25,178.86</b>	<b>70.1</b>
Dept: 247.000 BOARD OF REVIEW							
703.000 WAGES	1,000.00	1,000.00	307.00	0.00	0.00	693.00	30.7
714.000 EMPLOYER'S FICA CONTRIBUTION	80.00	80.00	23.48	0.00	0.00	56.52	29.4
716.000 WORKERS COMP INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
727.000 OFFICE SUPPLIES	0.00	0.00	32.46	0.00	0.00	-32.46	0.0
900.000 PRINTING & PUBLISHING	300.00	300.00	193.08	0.00	0.00	106.92	64.4
956.000 EMERGENCY CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.0
960.000 EDUCATION & TRAINING	500.00	500.00	0.00	0.00	0.00	500.00	0.0
<b>BOARD OF REVIEW</b>	<b>1,880.00</b>	<b>1,880.00</b>	<b>556.02</b>	<b>0.00</b>	<b>0.00</b>	<b>1,323.98</b>	<b>29.6</b>
Dept: 253.000 TOWNSHIP TREASURER							
701.000 ADMINISTRATIVE WAGES	48,200.00	48,200.00	40,166.60	0.00	0.00	8,033.40	83.3
703.000 WAGES	11,600.00	11,600.00	9,369.15	0.00	0.00	2,230.85	80.8
714.000 EMPLOYER'S FICA CONTRIBUTION	4,610.00	4,610.00	3,789.53	0.00	0.00	820.47	82.2
715.000 MEDICAL INSURANCE	9,055.00	9,055.00	5,922.48	0.00	0.00	3,132.52	65.4
715.100 LIFE INSURANCE	360.00	360.00	295.00	0.00	0.00	65.00	81.9
716.000 WORKERS COMP INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
717.000 RETIREMENT CONTRIBUTION	6,500.00	6,500.00	6,660.00	0.00	0.00	-160.00	102.5
727.000 OFFICE SUPPLIES	3,000.00	3,000.00	1,913.50	0.00	0.00	1,086.50	63.8
801.000 PROFESSIONAL SERVICES - LEGAL	0.00	0.00	0.00	0.00	0.00	0.00	0.0
814.000 COMPUTER SERVICES	1,400.00	1,400.00	1,423.00	0.00	0.00	-23.00	101.6
860.000 TRANSPORTATION	100.00	100.00	0.00	0.00	0.00	100.00	0.0
900.000 PRINTING & PUBLISHING	1,700.00	1,700.00	684.49	0.00	0.00	1,015.51	40.3
930.000 REPAIR & MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
956.000 EMERGENCY CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.0
960.000 EDUCATION & TRAINING	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
980.000 OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.0
<b>TOWNSHIP TREASURER</b>	<b>87,525.00</b>	<b>87,525.00</b>	<b>70,223.75</b>	<b>0.00</b>	<b>0.00</b>	<b>17,301.25</b>	<b>80.2</b>
Dept: 265.000 TOWNSHIP CENTER							
702.000 CLERICAL WAGES	0.00	0.00	4,992.30	0.00	0.00	-4,992.30	0.0
703.000 WAGES	5,000.00	5,000.00	4,801.25	0.00	0.00	198.75	96.0
714.000 EMPLOYER'S FICA CONTRIBUTION	400.00	400.00	749.24	0.00	0.00	-349.24	187.3
724.000 BANK CHARGES	375.00	375.00	640.34	0.00	0.00	-265.34	170.8
727.000 OFFICE SUPPLIES	11,500.00	11,500.00	8,597.06	0.00	0.00	2,902.94	74.8
740.000 OPERATING SUPPLIES	1,800.00	1,800.00	1,326.04	0.00	0.00	473.96	73.7

ELMWOOD TWP

For the Period: 1/1/2022 to 11/30/2022

Fund Type:

**Fund: 101 - GENERAL FUND**

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
<b>Expenditures</b>							
Dept: 405.000 Planning /Zoning Administratio							
860.000 TRANSPORTATION	200.00	200.00	0.00	0.00	0.00	200.00	0.0
960.000 EDUCATION & TRAINING	1,500.00	1,500.00	-150.00	0.00	0.00	1,650.00	-10.0
980.000 OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.0
<b>Planning /Zoning Administratio</b>	<b>91,415.00</b>	<b>91,415.00</b>	<b>74,332.10</b>	<b>0.00</b>	<b>0.00</b>	<b>17,082.90</b>	<b>81.3</b>
Dept: 410.000 ZONING BOARD OF APPEALS							
702.000 CLERICAL WAGES	500.00	500.00	552.00	0.00	0.00	-52.00	110.4
703.000 WAGES	2,500.00	2,500.00	1,670.00	0.00	0.00	830.00	66.8
714.000 EMPLOYER'S FICA CONTRIBUTION	230.00	230.00	169.95	0.00	0.00	60.05	73.9
727.000 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
801.000 PROFESSIONAL SERVICES - LEGAL	3,000.00	3,000.00	2,280.00	0.00	0.00	720.00	76.0
830.000 MEMBERSHIP AND DUES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
860.000 TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	0.00	0.0
900.000 PRINTING & PUBLISHING	400.00	400.00	200.70	0.00	0.00	199.30	50.2
956.000 EMERGENCY CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.0
960.000 EDUCATION & TRAINING	500.00	500.00	0.00	0.00	0.00	500.00	0.0
<b>ZONING BOARD OF APPEALS</b>	<b>7,130.00</b>	<b>7,130.00</b>	<b>4,872.65</b>	<b>0.00</b>	<b>0.00</b>	<b>2,257.35</b>	<b>68.3</b>
Dept: 411.000 ZONING ADMINISTRATION							
703.000 WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
714.000 EMPLOYER'S FICA CONTRIBUTION	0.00	0.00	0.00	0.00	0.00	0.00	0.0
717.000 RETIREMENT CONTRIBUTION	0.00	0.00	0.00	0.00	0.00	0.00	0.0
727.000 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
801.000 PROFESSIONAL SERVICES - LEGAL	0.00	0.00	0.00	0.00	0.00	0.00	0.0
860.000 TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	0.00	0.0
960.000 EDUCATION & TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	0.0
980.000 OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.0
<b>ZONING ADMINISTRATION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0</b>
Dept: 445.000 PUBLIC WORKS							
801.000 PROFESSIONAL SERVICES - LEGAL	0.00	0.00	0.00	0.00	0.00	0.00	0.0
930.000 REPAIR & MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
992.000 PAYMENT ON BONDS - G.T. COUNTY	0.00	0.00	0.00	0.00	0.00	0.00	0.0
992.200 STF Bond Purchase	0.00	0.00	0.00	0.00	0.00	0.00	0.0
995.000 INTEREST ON LOANS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
<b>PUBLIC WORKS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0</b>
Dept: 448.000 STREET LIGHTING							
920.000 UTILITIES - ELECTRIC	6,500.00	6,500.00	4,966.25	0.00	0.00	1,533.75	76.4
<b>STREET LIGHTING</b>	<b>6,500.00</b>	<b>6,500.00</b>	<b>4,966.25</b>	<b>0.00</b>	<b>0.00</b>	<b>1,533.75</b>	<b>76.4</b>
Dept: 751.000 PARKS							
703.000 WAGES	30,000.00	30,000.00	31,469.78	0.00	0.00	-1,469.78	104.9
714.000 EMPLOYER'S FICA CONTRIBUTION	2,400.00	2,400.00	2,407.54	0.00	0.00	-7.54	100.3
740.000 OPERATING SUPPLIES	3,000.00	3,000.00	2,443.57	0.00	0.00	556.43	81.5
741.000 MOTOR FUELS	900.00	900.00	1,007.25	0.00	0.00	-107.25	111.9
775.000 REPAIR & MAINTENANCE SUPPLIES	3,000.00	3,000.00	5,309.29	0.00	0.00	-2,309.29	177.0
802.000 ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
804.000 PLANNING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
920.000 UTILITIES - ELECTRIC	1,500.00	1,500.00	1,194.19	0.00	0.00	305.81	79.6
924.000 UTILITIES - SEWER USE	280.00	280.00	207.00	0.00	0.00	73.00	73.9
930.000 REPAIR & MAINTENANCE	8,000.00	8,000.00	3,645.00	0.00	0.00	4,355.00	45.6
931.000 EQUIP. REPAIR & MAINTENANCE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
972.000 CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
974.000 LAND IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
975.000 BUILDINGS, ADDITIONS & IMPROVEM	72,000.00	72,000.00	66,902.50	0.00	0.00	5,097.50	92.9
977.000 EQUIPMENT	0.00	50,000.00	57,509.00	0.00	0.00	-7,509.00	115.0
<b>PARKS</b>	<b>122,080.00</b>	<b>172,080.00</b>	<b>172,095.12</b>	<b>0.00</b>	<b>0.00</b>	<b>-15.12</b>	<b>100.0</b>





ELMWOOD TWP

For the Period: 1/1/2022 to 11/30/2022

Fund Type:

Fund: 206 - FIRE FUND

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Expenditures							
Dept: 000.000							
932.000 UNSCHEDULED MAINTENANCE	500.00	500.00	0.00	0.00	0.00	500.00	0.0
933.000 apparatus repair and maint	15,000.00	15,000.00	38,916.99	0.00	0.00	-23,916.99	259.4
956.000 EMERGENCY CONTINGENCY	400.00	400.00	0.00	0.00	0.00	400.00	0.0
960.000 EDUCATION & TRAINING	13,000.00	13,000.00	12,726.18	0.00	0.00	273.82	97.9
975.000 BUILDINGS,ADDITIONS & IMPROVEM	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00	0.0
977.000 EQUIPMENT	10,000.00	10,000.00	4,666.84	0.00	0.00	5,333.16	46.7
978.000 EQUIPMENT REPLACEMENT	20,300.00	20,300.00	1,826.28	0.00	0.00	18,473.72	9.0
978.100 FUTURE EQUIP REPLACEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.0
993.000 PRINCIPAL PAYMENT - FIRE TRUCK	56,465.00	56,465.00	56,463.97	0.00	0.00	1.03	100.0
995.000 INTEREST ON LOANS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
<b>Dept: 000.000</b>	<b>685,675.00</b>	<b>685,675.00</b>	<b>529,447.39</b>	<b>0.00</b>	<b>0.00</b>	<b>156,227.61</b>	<b>77.2</b>
Dept: 344.000 EMS							
701.000 ADMINISTRATIVE WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
703.200 wages	14,750.00	14,750.00	4,764.56	0.00	0.00	9,985.44	32.3
704.000 FIRE WAGES	257,400.00	257,400.00	218,256.27	0.00	0.00	39,143.73	84.8
704.100 firefighter shift wages	0.00	0.00	0.00	0.00	0.00	0.00	0.0
714.000 EMPLOYER'S FICA CONTRIBUTION	21,100.00	21,100.00	16,984.20	0.00	0.00	4,115.80	80.5
715.000 MEDICAL INSURANCE	20,430.00	20,430.00	9,700.07	0.00	0.00	10,729.93	47.5
715.100 LIFE INSURANCE	1,800.00	1,800.00	1,290.55	0.00	0.00	509.45	71.7
716.000 WORKERS COMP INSURANCE	18,000.00	18,000.00	16,712.50	0.00	0.00	1,287.50	92.8
717.000 RETIREMENT CONTRIBUTION	26,100.00	26,100.00	20,062.50	0.00	0.00	6,037.50	76.9
727.000 OFFICE SUPPLIES	500.00	500.00	54.50	0.00	0.00	445.50	10.9
740.000 OPERATING SUPPLIES	10,000.00	10,000.00	6,571.30	0.00	0.00	3,428.70	65.7
741.000 MOTOR FUELS	2,500.00	2,500.00	3,810.07	0.00	0.00	-1,310.07	152.4
742.000 EMS & RESCUE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
776.000 JANITORIAL SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
778.000 Billing Services	8,000.00	8,000.00	6,672.83	0.00	0.00	1,327.17	83.4
801.000 PROFESSIONAL SERVICES - LEGAL	1,200.00	1,200.00	250.00	0.00	0.00	950.00	20.8
802.000 ENGINEERING SERVICES	700.00	700.00	0.00	0.00	0.00	700.00	0.0
803.000 MEDICAL - PHYSICAL EXAMS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
805.000 AUDIT FEES	100.00	100.00	100.00	0.00	0.00	0.00	100.0
807.000 LICENSING AND FEES	1,400.00	1,400.00	624.75	0.00	0.00	775.25	44.6
830.000 MEMBERSHIP AND DUES	2,200.00	2,200.00	4,816.88	0.00	0.00	-2,616.88	218.9
850.000 TELEPHONES	2,400.00	2,400.00	1,586.88	0.00	0.00	813.12	66.1
860.000 TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	0.00	0.0
880.000 COMMUNITY PROMOTION	200.00	200.00	0.00	0.00	0.00	200.00	0.0
881.000 ALS INTERCEPT SERVICE	16,000.00	16,000.00	22,177.50	0.00	0.00	-6,177.50	138.6
900.000 PRINTING & PUBLISHING	200.00	200.00	0.00	0.00	0.00	200.00	0.0
910.000 INSURANCE & BONDS	6,800.00	6,800.00	7,602.50	0.00	0.00	-802.50	111.8
920.000 UTILITIES - ELECTRIC	3,800.00	3,800.00	2,956.63	0.00	0.00	843.37	77.8
922.000 UTILITIES - GAS	2,500.00	2,500.00	2,599.49	0.00	0.00	-99.49	104.0
924.000 UTILITIES - SEWER USE	330.00	330.00	207.00	0.00	0.00	123.00	62.7
930.000 REPAIR & MAINTENANCE	4,000.00	4,000.00	1,250.78	0.00	0.00	2,749.22	31.3
931.000 EQUIP. REPAIR & MAINTENANCE	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.0
932.000 UNSCHEDULED MAINTENANCE	500.00	500.00	0.00	0.00	0.00	500.00	0.0
933.000 apparatus repair and maint	4,500.00	4,500.00	5,302.20	0.00	0.00	-802.20	117.8
956.000 EMERGENCY CONTINGENCY	400.00	400.00	0.00	0.00	0.00	400.00	0.0
960.000 EDUCATION & TRAINING	9,000.00	9,000.00	5,866.88	0.00	0.00	3,133.12	65.2
975.000 BUILDINGS,ADDITIONS & IMPROVEM	500.00	500.00	0.00	0.00	0.00	500.00	0.0
977.000 EQUIPMENT	2,000.00	2,000.00	2,843.38	0.00	0.00	-843.38	142.2
978.000 EQUIPMENT REPLACEMENT	2,100.00	2,100.00	604.35	0.00	0.00	1,495.65	28.8
<b>EMS</b>	<b>444,910.00</b>	<b>444,910.00</b>	<b>363,668.57</b>	<b>0.00</b>	<b>0.00</b>	<b>81,241.43</b>	<b>81.7</b>
<b>Expenditures</b>	<b>1,130,585.00</b>	<b>1,130,585.00</b>	<b>893,115.96</b>	<b>0.00</b>	<b>0.00</b>	<b>237,469.04</b>	<b>79.0</b>



ELMWOOD TWP

For the Period: 1/1/2022 to 11/30/2022

Fund Type:

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
<b>Fund: 590 - SEWER FUND</b>							
Revenues							
Dept: 000.000							
445.000 INT/PENALTIES SPEC.ASSES.-TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.0
446.000 INT/PENALTIES BEN/RISER	0.00	0.00	0.00	0.00	0.00	0.00	0.0
476.000 PERMITS & FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
607.000 CHARGES FOR SERVICE - FEES	348,000.00	348,000.00	262,343.08	0.00	0.00	85,656.92	75.4
608.000 NON-BUSINESS LICENSES & PERMIT	0.00	0.00	0.00	0.00	0.00	0.00	0.0
610.000 MISCELLANEOUS PAYMENTS & FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
662.000 PENALTIES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
664.000 INTEREST EARNINGS	0.00	0.00	69.21	0.00	0.00	-69.21	0.0
672.000 SPECIAL ASSESSMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
691.000 CONTRIBUTIONS - OTHER FUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
693.000 REFUND - FACTOR CREDIT TC	0.00	0.00	0.00	0.00	0.00	0.00	0.0
699.000 FUND EQUITY CONTRIBUTION	87,500.00	87,500.00	0.00	0.00	0.00	87,500.00	0.0
Dept: 000.000	435,500.00	435,500.00	262,412.29	0.00	0.00	173,087.71	60.3
Revenues							
	435,500.00	435,500.00	262,412.29	0.00	0.00	173,087.71	60.3
Expenditures							
Dept: 000.000							
724.000 BANK CHARGES	250.00	250.00	251.78	0.00	0.00	-1.78	100.7
724.100 agent fees	0.00	0.00	0.00	0.00	0.00	0.00	0.0
727.000 OFFICE SUPPLIES	25.00	25.00	3.00	0.00	0.00	22.00	12.0
740.000 OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
801.000 PROFESSIONAL SERVICES - LEGAL	500.00	500.00	0.00	0.00	0.00	500.00	0.0
802.000 ENGINEERING SERVICES	5,000.00	5,000.00	4,720.86	0.00	0.00	279.14	94.4
802.100 ENGINEERING SERVICES-REIMBURSE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
805.000 AUDIT FEES	675.00	675.00	675.00	0.00	0.00	0.00	100.0
806.000 CONTRACTUAL FEES & SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
814.000 COMPUTER SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
815.000 BILLING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
820.000 ADMINISTRATION FEE	4,100.00	4,100.00	0.00	0.00	0.00	4,100.00	0.0
850.000 TELEPHONES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
860.000 TRANSPORTATION	200.00	200.00	0.00	0.00	0.00	200.00	0.0
900.000 PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00	0.0
910.000 INSURANCE & BONDS	700.00	700.00	1,436.00	0.00	0.00	-736.00	205.1
920.000 UTILITIES - ELECTRIC	0.00	0.00	0.00	0.00	0.00	0.00	0.0
921.000 UTILITIES - SEWAGE TREATMENT	100,000.00	100,000.00	55,649.03	0.00	0.00	44,350.97	55.6
930.000 REPAIR & MAINTENANCE	130,000.00	130,000.00	50,854.32	0.00	0.00	79,145.68	39.1
940.000 RENTALS OR LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
964.000 REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
968.000 DEPRECIATION	115,000.00	115,000.00	0.00	0.00	0.00	115,000.00	0.0
972.000 CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
972.100 PLANT UPGRADE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
973.000 PLANT CAPACITY	0.00	0.00	0.00	0.00	0.00	0.00	0.0
992.000 PAYMENT ON BONDS - G.T. COUNTY	77,000.00	77,000.00	76,873.03	0.00	0.00	126.97	99.8
995.000 INTEREST ON LOANS	2,000.00	2,000.00	907.10	0.00	0.00	1,092.90	45.4
999.000 PAYING AGENT FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
999.100 OPERATING TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 000.000	435,450.00	435,450.00	191,370.12	0.00	0.00	244,079.88	43.9
Expenditures							
	435,450.00	435,450.00	191,370.12	0.00	0.00	244,079.88	43.9

ELMWOOD TWP

For the Period: 1/1/2022 to 11/30/2022

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal % Bud

Fund Type:

**Fund: 592 - GREILICKVILLE WATER**

## Revenues

Dept: 000.000

476.000 PERMITS & FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
480.000 SERVICE LEAD	0.00	0.00	0.00	0.00	0.00	0.00	0.0
602.000 SALES - HORNS & METERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
607.000 CHARGES FOR SERVICE - FEES	56,000.00	56,000.00	61,863.56	0.00	0.00	-5,863.56	110.5
662.000 PENALTIES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
664.000 INTEREST EARNINGS	0.00	0.00	396.76	0.00	0.00	-396.76	0.0
691.000 CONTRIBUTIONS - OTHER FUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
699.000 FUND EQUITY CONTRIBUTION	0.00	0.00	0.00	0.00	0.00	0.00	0.0

Dept: 000.000

56,000.00	56,000.00	62,260.32	0.00	0.00	-6,260.32	111.2
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## Revenues

56,000.00	56,000.00	62,260.32	0.00	0.00	-6,260.32	111.2
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## Expenditures

Dept: 000.000

801.000 PROFESSIONAL SERVICES - LEGAL	0.00	0.00	0.00	0.00	0.00	0.00	0.0
802.000 ENGINEERING SERVICES	0.00	0.00	99.56	0.00	0.00	-99.56	0.0
805.000 AUDIT FEES	120.00	120.00	120.00	0.00	0.00	0.00	100.0
820.000 ADMINISTRATION FEE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
900.000 PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00	0.0
910.000 INSURANCE & BONDS	430.00	430.00	467.00	0.00	0.00	-37.00	108.6
920.000 UTILITIES - ELECTRIC	0.00	0.00	0.00	0.00	0.00	0.00	0.0
925.000 WATER FROM CITY	17,000.00	17,000.00	0.00	0.00	0.00	17,000.00	0.0
930.000 REPAIR & MAINTENANCE	31,000.00	31,000.00	10,299.98	0.00	0.00	20,700.02	33.2
968.000 DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0.00	0.0
999.100 OPERATING TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.0

Dept: 000.000

48,550.00	48,550.00	10,986.54	0.00	0.00	37,563.46	22.6
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## Expenditures

48,550.00	48,550.00	10,986.54	0.00	0.00	37,563.46	22.6
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ELMWOOD TWP

For the Period: 1/1/2022 to 11/30/2022

Fund Type:

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
<b>Fund: 594 - MARINA FUND</b>							
Expenditures							
Dept: 000.000							
920.000 UTILITIES - ELECTRIC	24,000.00	24,000.00	25,007.60	0.00	0.00	-1,007.60	104.2
922.000 UTILITIES - GAS	550.00	550.00	608.26	0.00	0.00	-58.26	110.6
924.000 UTILITIES - SEWER USE	1,800.00	1,800.00	1,449.00	0.00	0.00	351.00	80.5
926.000 UTILITIES-WATER	10,000.00	10,000.00	8,881.37	0.00	0.00	1,118.63	88.8
930.000 REPAIR & MAINTENANCE	10,000.00	10,000.00	3,958.68	0.00	0.00	6,041.32	39.6
956.000 EMERGENCY CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.0
960.000 EDUCATION & TRAINING	500.00	500.00	0.00	0.00	0.00	500.00	0.0
964.000 REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
968.000 DEPRECIATION	185,000.00	185,000.00	0.00	0.00	0.00	185,000.00	0.0
974.000 LAND IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
975.000 BUILDINGS,ADDITIONS & IMPROVEM	310,000.00	310,000.00	7,990.46	0.00	0.00	302,009.54	2.6
977.000 EQUIPMENT	1,000.00	1,000.00	4,225.50	0.00	0.00	-3,225.50	422.6
993.100 PRINCIPAL PAYMENT ON CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00	0.0
994.100 SAD WATERMAIN	0.00	0.00	0.00	0.00	0.00	0.00	0.0
995.000 INTEREST ON LOANS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
999.100 OPERATING TRANSFER OUT	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	0.0
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Dept: 000.000	875,960.00	875,960.00	345,824.99	0.00	0.00	530,135.01	39.5
Dept: 751.000 PARKS							
703.000 WAGES	26,800.00	26,800.00	25,641.34	0.00	0.00	1,158.66	95.7
714.000 EMPLOYER'S FICA CONTRIBUTION	2,100.00	2,100.00	1,961.61	0.00	0.00	138.39	93.4
740.000 OPERATING SUPPLIES	2,000.00	2,000.00	1,883.52	0.00	0.00	116.48	94.2
741.000 MOTOR FUELS	700.00	700.00	1,012.97	0.00	0.00	-312.97	144.7
775.000 REPAIR & MAINTENANCE SUPPLIES	2,000.00	2,000.00	3,907.20	0.00	0.00	-1,907.20	195.4
802.000 ENGINEERING SERVICES	0.00	0.00	1,499.38	0.00	0.00	-1,499.38	0.0
804.000 PLANNING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
920.000 UTILITIES - ELECTRIC	700.00	700.00	614.06	0.00	0.00	85.94	87.7
924.000 UTILITIES - SEWER USE	1,740.00	1,740.00	235.29	0.00	0.00	1,504.71	13.5
926.000 UTILITIES-WATER	4,000.00	4,000.00	8,840.90	0.00	0.00	-4,840.90	221.0
930.000 REPAIR & MAINTENANCE	3,000.00	3,000.00	23,440.22	0.00	0.00	-20,440.22	781.3
931.000 EQUIP. REPAIR & MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
975.000 BUILDINGS,ADDITIONS & IMPROVEM	0.00	0.00	0.00	0.00	0.00	0.00	0.0
977.000 EQUIPMENT	1,000.00	1,000.00	10,578.80	0.00	0.00	-9,578.80	1057.9
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PARKS	44,040.00	44,040.00	79,615.29	0.00	0.00	-35,575.29	180.8
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Expenditures	920,000.00	920,000.00	425,440.28	0.00	0.00	494,559.72	46.2
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Net Effect for	-50,153.00	-226,153.00	544,559.05	0.00	0.00	-770,712.05	
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Grand Total Net Effect:	-50,153.00	-226,153.00	544,559.05	0.00	0.00	-770,712.05	

To: Elmwood Township Board

From: Sarah Clarren, Planner/Zoning Administrator

RE: Consideration of PC **ZO 2017-04-16**

Date: November 8, 2022

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**Recommended Action by Township Board:** Motion to amend the Elmwood Township Zoning Ordinance and accept the map amendment for PC **ZO 2017-04-16** for parcels 004-260-018-00, 004-280-019-00, and 004-028-122-00

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The applicant has submitted a zoning map amendment request for three abutting parcels at the corner of S Briar Drive and E Grandview Road. Parcels are: 0 S Briar Drive (004-260-018-00), 0 E Pico Drive (004-280-019-00) and 10651 E Grandview Road (004-028-122-00). They are requesting to rezone the all three parcels from Residential 1 (R-1) to Neighborhood Commercial (NC).

**SECTION 15.13- ZONING ORDINANCE AMENDMENTS**

D. The following guidelines shall be used by the Planning Commission, and may be used by the Township Board in consideration of amendments to the Zoning Ordinance:

**2. Map Amendment (Rezoning).**

1. The proposed map amendment shall be consistent with the goals, policies, and future land use map of the Elmwood Township Master Plan.

*The Planning Commission finds that the rezoning request is consistent with the Elmwood Township Master Plan.*

2. The proposed district and the uses allowed shall be compatible with the site's physical, geological, hydrological and other environmental features. The potential uses allowed in the proposed zoning district shall also be compatible with surrounding uses in terms of land suitability, impacts on the community, density, and potential influence on property values and traffic impacts.

*The Planning Commission finds that the property to the east is zoned NC and property to the south is zoned GC, so the request is similar to adjacent properties and the onsite vegetation and wetlands on surrounding vacant parcels provides a buffer to the parcels.*

3. If rezoned, the site is capable of accommodating the uses allowed, considering existing or planned infrastructure including roads, sanitary sewers, storm sewers, water, sidewalks, and road lighting.

*The Planning Commission finds that the site is capable of accommodating the uses allowed and that public water and sewer will be utilized.*

4. Other factors authorized by law.

## Elmwood Marina Boat

Dear Elmwood Township Board Members,

As you may recall, Harbormaster Pete Moon brought up the possibility of purchasing the Leelanau County Sheriff's Department Boston Whaler, and you directed me to contact the Sheriff. The Leelanau County Board agreed to sell us the Boat for \$12,000. It appears to be the perfect boat for our needs at the Marina, and by all accounts is a good deal.

We would need a motion to purchase the boat for \$12,000.

# J.D. POWER

## 2011 Boston Whaler Inc MONTAUK 150/CC(\*) Values

### Values

	Suggested List Price	Low Retail	Average Retail
Base Price	\$21,487	\$12,710	\$14,530
Options ( <u>Add</u> )			
Trailer ( <u>Change</u> )			
2011 Single 19 Feet		\$505	\$570
<b>Total Price</b>	<b>\$21,487</b>	<b>\$13,215</b>	<b>\$15,100</b>

See available inventory and pricing from local Certified Dealers

49684

[View Pricing](#)

 Don't make a \$14,530 mistake,  
get a Boat History Report before you buy!





*FEED Inc.*

*Elmwood Proposal & Safety*

*Plan*

*Danielle Lynch*

*231-250-8277*

*[feedeveryoneeveryday@gmail.com](mailto:feedeveryoneeveryday@gmail.com)*

**Event Summary:**

The proposed event will be a boutique style, fine art show at Greilickville Park. we are seeking Board permission for exception to section I of ordinance 2011-5 allowing commercial activity for the artists and FEED, Inc. We are ideally looking for 40-50 artists for 1<sup>st</sup> year. Artists from all mediums will be encouraged to apply. Artist booths will be mini galleries for patrons to view works. Artist's applications are chosen by a jury panel who review submitted photos and artist profiles to keep a balanced, diverse art show. All events are outside and require green space without any support from existing facility staff. Booth spaces are 10 ft by 10 ft with 4-10 ft in between for distancing. We limit jewelry category to no more than 25% of total applicants to keep a well-rounded art event. All tents displayed must be white and secured with at least 40 pounds weight per leg. A raffle for original artworks will also take place under hospitality tent with final drawings being done by 2pm Sunday. Collection stations will collect nonperishable food and other items to be disbursed to local food banks and other local associations to assist in the battle to end hunger in our communities. We will also have a local youth art competition for area schools to design event poster.

Requested date: June 17/18, 2023 or August 12/13, 2023 or Aug 19/20, 2023

Friday artist setup 2-6pm. Event hours Saturday and Sunday 10am to 5pm. Breakdown Sunday 5pm-8pm.

The Art & Craft Show event will be a 2 day fine & craft art show. Best in show will receive a cash prize, free booth for 2024 and jury exempt for 2024. Possible other prizes to be determined. We anticipate 1000-1500 people throughout the two day event with an average of 110 per hour. Peak hours noon to 3pm. Setup times Friday 10am to 6pm, event hours Saturday & Sunday 10am to 5pm with breakdown of event scheduled for 5-8pm Sunday.

Proposed staff on location is 6 individuals. There will be at least 2 authorized staff on location during event hours including setup and breakdown.

If approval is granted, we will furnish a more comprehensive overview of event in full as per any township requirements.

## COVID19 Safety Plan detailing Policies & Procedures

Should Covid or any other communicable disease be a concern for show dates, we agree to implement the following:

- **FEED Inc. will regulate the flow of and density of people by several methods. These methods below will also help maintain acceptable social distancing:**
  1. All space between booths for all 2023 events will be 6 to 10 feet from 2 feet to allow for social distancing
  2. All walkways will be at least 10 feet wide for increased social distancing. All booths will be set back 2 feet from any existing walkways to increase the width of traffic flow.
  3. Directional walkways promoting one-way shopping.
  4. Encourage horseshoe or multiple exit points on displays.
  5. One family/unit per booth. Have artists monitor and request additional patrons to wait in 10' space between tents.
  6. Traffic counting at informational booth setup at show entries. We will monitor events to keep crowds at agreed upon accepted levels. If there is any point when numbers are above acceptable amounts, we will stop the incoming flow and stagger entry into event.
  7. We will have no more than vendor booths for the event.
  8. All vendors will be given a social distancing reminder sign to be hung in a visible location in their booth
- **FEED Inc. will utilize several methods to address and help eliminate the possibility of the spread of germs should event staff or township management deem required:**
  1. 20-24 Hand sanitizing stations spread throughout the event Informational booth with disposable gloves available for those that choose. Please see the map attached. H-hand sanitizing stations. In addition, all vendor booths are required to have hand sanitizer in booths for patrons
  2. Vendors encouraged to utilize pointers to talk about art to minimize direct touching.
  3. Artists sanitize browse bins, displays and jewelry as needed.
  4. Contactless payment systems are encouraged
  5. Bathroom signage added to recommend no more than 3 people in restrooms at any time. there are 3 stalls in each public bathroom. Signage reminder to be hung on outside of each door.
- **Mask wearing if needed is promoted throughout the event in several manners**
  1. Artists/vendors required to wear PPE masks when they can't maintain 6 ft social distancing.
  2. All staff will lead by example by wearing masks when CDC recommended distance of 6 feet can't be maintained.
  3. Disposable gloves and masks available at info booth for patrons that need them.
  4. 20 social distancing reminder signs 18" by 24" will be utilized and staked into the ground. 10 are marked on the attached map. Other 10 will be placed throughout event to supplement. We

have 40 should we need more. They will be on hand to utilized if needed. See sign below.



5. Restrooms and portolets will have signage encouraging mask usage by artists and patrons when occupying either.
6. All vendors will have a sign visibly displayed within booth space should we deem necessary based on current CDC and government recommendations.

### **Traffic & Crowd Control Logistics**

The proposed events will utilize public parking in and around event. Customers will self-park. All vendor parking will be at agreed upon location with Township.

The event is FREE to the public, eliminating the chance of any congestion at entry gates. We will monitor traffic counts to keep in line with state and CDC mandated guidelines.

All our events are setup to accommodate customers with disabilities. We have 10-15 foot walkways which are accessible for wheelchair, stroller and walker users. We also utilize on sight handicap bathroom facilities or provide portolets that are ADA approved.

For load in and out, vendors will drive in, unload their setup next to booth and move car to vendor parking before setup unless previously discussed with event staff.

No more than 70 artist booths at event.

Crowd control and counting to keep agreed upon numbers acceptable. Two entry/exit utilized where numbers are still limited by governing municipality.

### **For the event we plan to provide for the following:**

Police & Fire protection will be left 15' walkways throughout event to be able to drive any needed emergency vehicles through. We do not anticipate utilizing any services except for any unexpected emergency. As all parking is off the main street, we don't anticipate any parking issues or need for police assistance.

Overnight security will be provided for by event staff.

We will have an emergency medical kit at our hospitality tent for any small issues such as Band-Aids, sunscreen, ect. Our hospitality tent provides unlimited bottled water for all artists, staff and emergency personnel. We also provide continental breakfast for all artists daily that includes packaged snacks, fruit and coffee.

Portable toilets will be supplied by FEED Ind. as agreed upon if needed with township staff. They will be supplied by TC Sanitation or K & J. We also utilize hand sanitizing stations at entry ways, bathrooms and hospitality stations. We have the ability to display 24 stations as required by municipalities. We will also utilize the park bathrooms on location and will restock as needed.

Artist & staff vehicles will be parked in designated area once unloaded. To unload, they will drive up to booth location, unload and move car to designated parking before beginning setup of display unless otherwise directed by staff.

Any emergency vehicles will have access through 15' to 20' aisles and walkways throughout the event. Patrons will self-park in surrounding parking spaces. We will not be charging for admittance or parking to prevent any congestion at entry points. We will have two main entrances/exits.

All booth spaces will be marked for artists as agreed upon. We will utilize golf ball/tee/paper plate to denote booth spaces as we did this year so as not to mark the grass.

Additional garbage receptacles will be provided as needed with garbage to be removed by event staff daily to prevent an overnight critter possibility.

We will not have any impact on noise ordinances as no loud music is planned to be played. Light background music is provided with the hours of 10am to 5pm being played.

We do not anticipate any road closures. Patrons, artists and staff will utilize park parking.

We would request that this is an annual event on the same weekend of the month each year and request dates to be approved for June 2025.

## **Terms and Conditions**

We shall be responsible for ensuring compliance with the Americans with Disabilities Act ("ADA") for Permit-related activities conducted in the event space. The Permittee shall provide reasonable accommodation for persons with disabilities, which includes reasonable accommodation and access to the Event, including programs and/or activities that the Permittee offers to the public. The Permittee shall make its accessibility and inclusion policy available to employees and the public during FEED Inc., its employees, representatives or agents shall not discriminate, by segregation or otherwise, against any person on the basis of race, color, religion, sex, national origin, age or disability in its performance under this Permit.

Feed Inc. shall ensure that all employees of the Permittee will display a courteous, friendly, and helpful attitude.

We assume all risk in the operation of its business under this Permit and shall be solely responsible and answerable in damages for accidents or injuries to persons or property, whether direct or indirect, arising out of its operations or arising by virtue of the carelessness, negligence, or improper conduct of the Permittee, its officers, employees, agents, or its subcontractors.

## **Insurance**

The Permittee shall secure and maintain insurance coverage as listed below, covering its operations under this Permit. Such insurance policies shall name the agreed upon as additional parties insured. At the time the Permit is executed, the Permittee shall provide the required insurance policy certificate.

Commercial General Liability insurance including bodily injury, property damage, personal and advertising injury, contents of the facility, products, and completed operations. The minimum limits of liability shall be \$500,000.00 each occurrence and \$1,000,000.00 general aggregate.

## **Cancellations and Modifications**

Any modifications or cancellations by either party shall be made in writing at least 30 days before any proposed event dates.

## **Governing Law**

This agreement shall be governed by and construed in accordance with the laws of the State of Michigan.

## **Judicial Action**

Any action or dispute arising from or brought under this agreement shall be filed with the proper courts in Michigan

## **Confidentiality**

Any information that any of the parties may acquire through the course of this agreement and discussions herein shall be recognized as confidential information and shall keep confidential the confidential information and shall exercise the same degree of care required by law.



Contact: Dolly Martinson  
231-995-9000 ph 231-995-0620 fx  
Group Number: 790105

Contact: Connie Preston  
231-946-0921 ph 231-946-9320 fx  
Renewal: December 1, 2022



2021: +4.2%  
2020: +3.5%  
2019: +2%  
2018: -7%

# PriorityHealth

BASE PLAN	CURRENT	OPTION A (RENEWAL)	OPTION B	* OPTION C
Annual In-Plan Deductible Single/Two + % Coinsurance	90% HSA HMO \$1,400 / \$2,800	85% HSA HMO \$1,500 / \$3,000	70% HSA HMO \$2,000 / \$4,000	80% TRADITIONAL HMO \$1,500 / \$3,000
Annual Out of Pocket Max Single/Two + Accumulation/Reset Method	100% \$3,500 / \$7,000	15% \$4,000 / \$8,000	30% \$7,000 / \$14,000	20% to \$4,500 / \$9,000 \$8,200 / \$16,400
SERVICES & COPAYS	Plan Year	Plan Year	Plan Year	Plan Year
Primary/Specialist/Urgent Care	AD 10%	AD 15%	AD 30%	\$20 / \$50 / \$85
Labs/X-Rays	AD 10%	AD 15%	AD 30%	\$25 / \$75
High Tech Imaging (MRI, CT, etc)	AD 10%	AD 15%	AD 30%	AD \$250
Prescriptions	AD \$5 / \$25 / \$65 / \$85 / 20% ≤ \$450	AD \$5 / \$30 / \$65 / \$85 / ≤ 20% ≤ \$450	AD \$5 / \$30 / \$60 / \$80 / ≤ 20% ≤ \$550	\$5 / \$30 / \$65 / \$85 / ≤ 20% ≤ \$450
Hospital/Surgical	AD 10%	AD 15%	AD 30%	AD 20%
Ambulance/ER	AD 10%	AD 15%	AD 30%	AD \$250
Medical Equipment/Prosthetics	AD 50%	AD 50%	AD 50%	50%
DENTAL	0 / 20 / 50 / 50 (\$1,500 Annual Max)	0 / 20 / 50 / 50 (\$1,500 Annual Max)	0 / 20 / 50 / 50 (\$1,500 Annual Max)	0 / 20 / 50 / 50 (\$1,500 Annual Max)
VISION	12 / 12 / 12 \$5 Exam / \$150 Allowance	12 / 12 / 12 \$5 Exam / \$150 Allowance	12 / 12 / 12 \$5 Exam / \$150 Allowance	12 / 12 / 12 \$5 Exam / \$150 Allowance
Totals by Contract (Members)				
1 Employee	\$296.54	\$317.64	\$270.46	\$325.69
2 Employee	\$307.14	\$331.06	\$281.90	\$339.46
3 Employee	\$795.00	\$839.55	\$714.87	\$860.85
4 Employee	\$517.28	\$570.89	\$486.11	\$585.38
5 Employee	\$744.65	\$804.01	\$684.61	\$824.41
6 Employee + Spouse	\$630.97	\$675.00	\$574.75	\$692.13
7 Employee	\$719.21	\$786.38	\$669.59	\$806.33
8 Employee	\$494.23	\$546.27	\$465.14	\$560.13
Monthly Medical Premium (+6.7%)	\$4,505.02	\$4,870.80	\$4,147.43	\$4,994.38
Monthly Dental Premium (+8.6%) ***	\$315.71	\$321.01	\$321.01	\$321.01
Monthly Vision Premium (0%) ***	\$274.32	\$274.32	\$274.32	\$274.32
** Monthly HSA Single Funding @ 100% of Deductible	\$816.67	\$875.00	\$1,166.67	\$274.32
Total Monthly Premium w/ Funding	\$5,911.72	\$6,341.13	\$5,909.43	\$5,589.71
Annualized Premium	\$70,940.60	\$76,093.56	\$70,913.12	\$67,076.52
Annualized Difference from Current		\$5,152.96		(\$3,864.08)
Monthly Difference from Current		\$429.41		(\$322.01)
% Change from Current		7.3%		-5.4%

\* This plan is not eligible for the Health Savings Account.  
 \*\* Per IRS regulations, HSA contributions are disallowed for Medicare enrollees.  
 \*\*\* Enrollment in this coverage may vary from the health plan.  
 † All premiums are based on enrollment reported as of September 1, 2022

AD: After Deductible  
 New Hires Effective: First of the Month Following 30 Days of FTE  
 Coverage Ends: Last Day of the Termination Month  
 Dependents: Covered through End of 26th Birthmonth



To: Elmwood Township Board

From: Sarah Clarren, Planner/Zoning Administrator

Date: November 7, 2022

RE: Parks and Recreation Plan

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At the Parks and Recreation Committee's October 25<sup>th</sup> meeting, they voted unanimously to send the enclosed Draft Parks and Recreation Plan to the Township Board for review and consideration.

After a Plan has been drafted, the State requires that the Plan be available for public comment for a minimum period of 30 days.

Therefore, at your November 14<sup>th</sup> meeting, I would recommend the following motion be used:

**Recommended Motion:** Motion to request comment from the public on the draft Township Recreation Plan and schedule a public hearing on the 2023 Park and Recreation Plan on January 9<sup>th</sup> at 6pm.

CHARTER TOWNSHIP OF ELMWOOD  
RESOLUTION #13 OF 2022  
BUDGET AMENDMENT RESOLUTION

At a regular meeting of the Board of the Charter Township of Elmwood, held in the Township Hall located at 10090 E. Lincoln Rd. Traverse City Michigan, on the 14<sup>th</sup> day of November, 2022 there were

PRESENT:

ABSENT:

The following resolution was offered by \_\_\_\_ and seconded by \_\_\_\_\_.

WHEREAS, a budget was adopted on December 13, 2021 to govern the receipts and expenditures of various Township funds for the next fiscal year of the Township, and  
WHEREAS, as a result of unanticipated cost, it is necessary to modify the aforesaid budget and  
NOW THEREFORE BE IT RESOLVED, that the aforesaid budget be modified as follows:

Increase the following line items:

101-751-703 Park Wages by \$2000.00 to \$32,000.00  
101-751-775 Park Repair and Maintenance Supplies by \$2500.00 to \$5500.00  
101-751-977 Equipment by \$8000.00 to \$58,000.00  
101-954-910 Insurance and Bonds by \$2200.00 to \$14,700.00

Upon a roll call vote, the following voted:

YES:

NO:

RESOLUTION DECLARED ADOPTED

\_\_\_\_\_  
Jeff Shaw, Supervisor

I, the undersigned, the Clerk of the Charter Township of Elmwood, Leelanau County, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said municipality at its regular meeting held on November 14, 2022 relative to adoption of the resolution therein set forth; that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Dated: November 14, 2022

\_\_\_\_\_  
Connie Preston, Clerk

**Tribal Council Allocation of 2% Funds  
Application Form**

**PLEASE NOTE:**

Under the terms of the consent decree, which settled *Tribes v. Engler* (Case No. 1:90-CV-611, U.S. Dist. Ct., West. Dist. Mich.), the Grand Traverse Band of Ottawa and Chippewa Indians, as defined in the stipulation, has agreed to pay 2% of its video gaming revenue to local units of government (i.e., local township, village, city, county board of commissioners, public school system).

**\*ONLY APPLICATIONS FROM LOCAL UNITS OF GOVERNMENT LOCATED WITHIN  
GTB'S 6-COUNTY SERVICE AREA WILL BE CONSIDERED FOR 2% FUNDING**

1. Allocation Cycle:  JUNE – New submission date, Postmarked by **MAY 31st**  
 DECEMBER – New submission date, Postmarked by **NOVEMBER 30th**

2. Name of Applicant: Elmwood Charter Township  
Address: 10090 E Lincoln Rd  
Traverse City, MI 49684  
Phone #: 231-946-0921 Fax #: \_\_\_\_\_  
Printed Name: Jeff Shaw

- **Authorized Signature:** \_\_\_\_\_  
(Signature of local unit of government official; e.g., county/city official, township supervisor, village president, college president, school superintendent)

Title: Supervisor  
E-mail address: supervisor@elmwoodmi.gov

Printed Name of contact person: Stephanie Rustem  
Telephone #: 517-285-8103 Fax #: \_\_\_\_\_  
E-mail address: stephanie@discoverygreatlakes.org

3. Type of Applicant: \_\_\_\_\_ Local Government \_\_\_\_\_ Local Court  
\_\_\_\_\_ Township \_\_\_\_\_ County Commissioner \_\_\_\_\_ Road Commission  
\_\_\_\_\_ Public School District \_\_\_\_\_ College \_\_\_\_\_ Charter School  
\_\_\_\_\_ Public Library \_\_\_\_\_ Sheriff/Police Department \_\_\_\_\_ Fire Department  
 501c3 applying through local unit of government (name): Discovery Center & Pier

4. Fiscal Data: Amount Requested: \$ 50,000 Percent: 2.1 %  
 Local Leveraging: \$ 2,358,090 Percent: 97.9 %  
 (Match)  
 Total Budget: \$ 2,408,090 Percent: 100 %

5. Target Population numbers: 21,151 Children 67,545 Adults 26,044 Elders  
 (Indicate the 115 Total GTB member Community 114,625 Others  
 number of GTB  
 members)

6. Counties Impacted:          Antrim          Benzie          Charlevoix  
X          Grand Traverse X          Leelanau          Manistee

7. Brief Description (purpose of funding); include statement of need:  
The overall purpose of this project is to transform Traverse City's old coal dock, renamed Discovery Pier (Pier), into a barrier-free public park and hub for Great Lakes education and recreation. In its current state, the Pier is used for limited nonprofit educational programs and the public is welcome. The site, however, is an uninviting gravel lot that lacks land-based infrastructure for Great Lakes-based education and barrier-free access for people with disabilities. Funding provided by the Grand Traverse Band of Ottawa and Chippewa Indians will be used to support the construction of a new, barrier-free outdoor classroom pavilion. This space will be used to offer Great Lakes educational and recreational programming to youth and adults in our community and help us expand our existing partnership with the Grand Traverse Band of Ottawa and Chippewa Indians' Education Department. Our desired outcome is to increase the diversity of people who have access to Great Lakes experiences by offering programs with equitable opportunity. There is a lack of barrier-free outdoor classroom space in our region which limits access to environmental educational experiences for those with disabilities. We believe everyone deserves safe, dignified access to the Great Lakes and its educational and recreational opportunities. Creating a barrier-free outdoor classroom on Grand Traverse Bay would allow more people to participate in Great Lakes activities and help develop environmental stewards.

8. This question only pertains to Indian Education Programs of Public School Systems. If you are not an Indian Education Program of a Public School system, skip to question 9.

(a) Program formula: (1) \$5,000, up to \$10,000 per school district + (\$1,000, up to \$1,500 x # of GTB member students) = allocation. The increase to the formula will be determined by the previous timely 2% report received, and the data provided within the report on the success of the school's Indian Education Program as a result of the 2% allocation.

**Please note:** 1) In completing this section, only provide the student numbers of currently enrolled GTB members; do not include the general Native American data of your school system; and 2) there will be a cap of \$100,000, up to \$125,000 per school, based on the school's GTB membership count and data provided within the 2% report received from the previous year.

(b) Recommendation from Parent Committee:  YES  NO

**Please have the Parent Committee sign the attached Certification Form.**

(c) Describe parent involvement in project: \_\_\_\_\_

(d) Does the school receive Title VII Indian Education Funds?  YES  NO

If yes, how much: \_\_\_\_\_

9. What are the start and completion dates of the proposed project?

Start 04/1/2022 Completion 05/31/2023

10. Has applicant received prior awards through the Tribe's 2% funding allocation?

YES  NO. If yes, please list the start and end dates and amount:

11/30/2020 - 05/10/2022 and amounts: \$4,850

12/01/2016 - 11/27/2017 and amounts: \$7,694

\_\_\_\_\_ - \_\_\_\_\_ and amounts: \_\_\_\_\_

11. Is the proposed project new  or a continuation project \_\_\_\_\_?

If this is a continuation project, please explain why there is a need to continue funding:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

12. If the previous project has been completed, did you submit your 2% report?  YES  NO.  
**The 2% report must be submitted one year from the date you received your 2% award. If your report has not been submitted, your current application will not be considered! 2% Reports are mandatory for future grant considerations. Mail your 2% report to: Attn: 2% Reports; GTB, 2605 N.W. Bay Shore Drive, Peshawbestown, MI 49682.**
13. Impact of Gaming on local program: (e.g., increase in student population, resulting from increase in Tribal employment or increase in emergency services to Casino patrons).  
Programs offered at Discovery Pier will be available for enrollment by casino visitors and employees.
14. How will the success of the project be assessed (evaluation plan)? The success of the project will be demonstrable by the number and types of programs available on the Pier. We intend to track the number of programs that are conducted at the Pier after the outdoor classroom is constructed.
15. If new staff is required, will preference be given to Native American applicants?  
 YES  NO
16. Budget: Please attach a one-page itemization of the planned budget. Include explanation for each category of the budget.

**IMPORTANT!! BEFORE YOU MAIL YOUR 2% APPLICATION, PLEASE REMEMBER TO:**

- 1) Execute authorized signature on first page, question #2.
- 2) Attach 1-page budget
- 3) Attach Parent Committee Certification Form if application is from an Indian Education/Title VII Program.
- 3) Submit by appropriate deadline:
  - **If for June cycle, postmarked by May 31st.**
  - **If for December cycle, postmarked by November 30th.**

**Mail completed 2% applications to:**

**Attention: 2% Program  
 Grand Traverse Band of Ottawa and Chippewa Indians  
 2605 N.W. Bay Shore Drive  
 Peshawbestown, MI 49682**

**If you have any questions, please call 231-534-7601.**

**Grand Traverse Band of Ottawa and Chippewa Indians 2% Indian Education Parent Committee Certification Form**

Instructions: By filling out this form, you are certifying that only one 2% application is being submitted for your school district's Indian Education/Title VII program.

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We affirm that we have participated in providing information regarding the content of this 2% application for the Grand Traverse Band of Ottawa and Chippewa Indians (GTB).

We affirm that previous 2% reports have been submitted to GTB for 2% funding that this school district has received from GTB.

As current members of this school district's Parent Committee for the Indian Education Program/Title VII, we approve of and certify that this 2% application is being submitted on behalf of the \_\_\_\_\_ School District.  
(Name of school district)

_____ Print Name	_____ Sign Name	_____ Date
_____ Print Name	_____ Sign Name	_____ Date
_____ Print Name	_____ Sign Name	_____ Date
_____ Print Name	_____ Sign Name	_____ Date
_____ Print Name	_____ Sign Name	_____ Date
_____ Print Name	_____ Sign Name	_____ Date

# WINTER HEMLOCK SURVEYING

Help ISN prevent the spread of hemlock woolly adelgid - **NO COST TO LANDOWNER!**

The Northwest Michigan Invasive Species Network (ISN) will be conducting surveys this winter (January - April) for hemlock woolly adelgid (HWA). HWA is an invasive pest insect that targets hemlock trees. ISN is looking for private properties to survey that fall within the below parameters:



Property is located within Benzie, Grand Traverse, Leelanau, or Manistee County

Property is located within 10 miles of Lake Michigan shoreline



There are 5 or more acres of property (or multiple neighboring properties that add up to a minimum of 5 acres)

## OTHER CONSIDERATIONS

One or more trees were purchased from an online retailer and/or property is located along the Manistee/Mason county border or along the Manistee River



If you have property that qualifies, please contact ISN's Murielle Garbarino - (231)941-0960 x29 or [mgarbarino@gtcd.org](mailto:mgarbarino@gtcd.org)

More information: [www.HabitatMatters.org](http://www.HabitatMatters.org)

*Funding for this project is provided by the Michigan Invasive Species Grant Program, administered by the Mason-Lake Conservation District.*



## Hemlock woolly adelgid

### *Adelges tsugae*

#### Description

First described in western North American in 1924 and first reported in 1951 near Richmond, VA. It is a true bug native to East Asia.

#### Identification

Small, less than 1/16 in (1.5 mm) long and varies from dark reddish-brown to a purplish-black color. As it matures, it produces a covering of wool-like wax filaments to protect itself. They are parthenogenic, meaning all individuals are female.

#### Habitat

Native to Japan and China; Eastern hemlocks and Carolina hemlocks are most vulnerable. They can develop on all species of hemlock trees.



### **Reproduction**

Life cycle includes six stages of development: egg, four nymphal instars, and adult. They completes two generations a year on hemlock. The winter generation, the sistens, develops from early summer to midspring of the following year (June through March). The spring generation, the progrediens, develops from spring to early summer (March through June). The generations overlap in mid to late spring.

### **Impact**

Heavy infestations can kill a tree within four to ten years; trees are also weakened and made vulnerable to attack by other insects and diseases.

### **Similar**

Balsam woolly adelgid (*Adelges piceae*).

### **Monitoring and Rapid Response**

Move bird feeders away from hemlocks to prevent spreading. Remove isolated infested trees from woodlot. Foliar sprays using horticultural oils (February or early March before egg laying occurs) and insecticidal soaps.

### **Credits**

The information provided in this factsheet was gathered from the Wisconsin Department of Natural

# MISIN Midwest Invasive Species Information Network

Resources, U.S Department of Agriculture and the U.S. Forest Service. Individual species images that appear with a number in a black box are courtesy of the Bugwood.org network (<http://www.invasive.org>). Individual photo author credits may not be included due to the small display size of the images and subsequent difficulty of reading the provided text. All other images appear courtesy of Google (<http://images.google.com>).