

CENTERVILLE TOWNSHIP MONTHLY BOARD MEETING
Wednesday November 10, 2021 7:00PM
Centerville Township Hall; public participation via Zoom
MINUTES

PRESENT: James Schwantes, Katrina Pleva, Ron Schaub, Elizabeth Chiles; Absent: Dan Hubbell.

GUESTS: County Commissioner Patricia Soutas-Little, and 2 members of the public

1. **Call to Order/Pledge of Allegiance:** Schwantes called the meeting to order at 7:00 PM
2. **Review Agenda/Additions /Public Comment /Approve Agenda**
 1. **Public comment:** none
 2. **Agenda—no changes**

MOTION: Schaub moved to approve agenda; seconded by Chiles. Motion carried. Yeas: 4 Nays:0
3. **Previous Meeting Minutes**
 1. **October 13, 2021 Regular Meeting**
 - **Correction: 12.1 change “responsibilities” to “frontages”**

MOTION: Schwantes moved to accept **October 13, 2021 minutes of the Regular Business Meeting** as amended; seconded by Pleva. Motion carried. Yeas: 4 Nays:0 Abstain: 1
4. **Township Financial Update**
 1. **Treasurer’s Report**—Explanation of Receipt# 3107 related to reimbursements from collection of Leland school taxes. Treasurer also noted that tax bills will be finalized by Friday, Nov. 12. Treasurer attended 2-day workshop covering, among other topics, SAD administration.

MOTION: Schwantes moved to accept the Treasurer’s report as presented; seconded by Chiles. Motion carried. Yeas:4 Nays:0
 2. **Reconciliation Report**— A correction related to reimbursement for official travel was discussed. Reconciliation was reviewed by the Board and signed by Supervisor Schwantes on November 10, 2021.
 3. **ARPA Funds**—Funds have been approved; Clerk to determine when funds are to be transferred to township. Supervisor is collecting citizen suggestions for use of ARPA. Will compile and send out in a future email. Discussion followed related to various possible uses of ARPA funds including: a potential application to rehabilitating blighted property which property could then be used for local affordable housing, establishing a boat launch washing station under projects associated with providing environmentally safe public recreation in the event of future pandemics, improving township hall internet and broadcasting capabilities, and improving the location for the Centerville Absentee Ballot Counting Board at the Hall. MTA is also assembling a list of projects that would be examples of valid uses of the funds.
5. **Invoices--Review and authorize payment** – no questions from board

MOTION: Pleva moved to accept invoices and pay as presented; seconded by Schaub. Motion carried. Yeas:4 Nays:0
7. **Clerk Report:** Attended the 7th Annual Northwest Michigan Housing seminar. the three day conference community leaders, housing agencies, businesses, and funders together to network, learn, and build solutions for housing choices.
8. **Correspondence/ Communications** – Supervisor, Clerk and Tim Johnson met, via Zoom, with Paul Winston of LIFT (Leelanau Internet Futures Team) to discuss local internet service options and local needs. Discussion followed about possible use of township ARPA funds for expanding internet access within the township. Question raised about burn permits—these are issued by state. Unauthorized burning should be brought to sheriff’s attention.

8. **Board of Review—**
 1. **Next meeting:** December 14, 2021 at 1PM at the township hall
9. **Zoning Administrator's Report—** Written reports were submitted to and reviewed by board members.
 1. **Lake Shore Drive—**Schwantes reported that legal is working on preparing court filing for the township.
10. **Planning Commission**
 1. **Board member report** – no report, meeting cancelled
 2. **Next regular meeting:** Monday, December 6, 2021 at 6:30PM (Supervisor will attend).
11. **Cedar Area Fire and Rescue (CAFR) Board**
 1. **Board member (Ron Schaub) report:** See CAFR Board minutes from October 21, 2021 meeting. Anther part-time hire who is qualified as an EMT has been hired; CAFR has the required staffing to operate, transport and provide EMS per Bennett bill. Drain repair quotes still in process. Discussion followed about future direction for managing CAFR drain and improvements to the CAFR buildings. (RE: ARPA funds for CAFR—CAFR itself is not eligible to receive ARPA funds directly, but townships could elect to contribute some of their ARPA funds to CAFR for specific purposes.)
 2. **Next regular meeting:** Thursday, November 18, 2021 at 7:00PM
12. **Board – Unfinished business**
 1. **Chalet Roads—**Supervisor reviewed MTA SAD Manual. Legal provided input on proposed sequence of activities and events as well as a draft resolution for the SAD. Discussion of SAD draft resolution details and timeline for public hearings with associated communications followed. Supervisor also presented several alternative methods for adjusting frontage fees in order to achieve an equitable distribution of total cost. Board informally agreed to one of the capping methods presented. Board will review Resolution next month when more information on scheduling the sequence of hearings and required notices will be provided.
13. **Board new business**
 1. **Hall Maintenance** –Shannon will continue to provide cleaning services for hall. Furnace inspection is scheduled for December. Other routine safety maintenance was completed in October. Clerk to follow-up with fire chief about whether system is hard-wired for CO monitoring.
14. **County Commissioner Report—**sent via email and posted on township website
15. **Upcoming Township Meetings:**
 1. **Next regular Board of Trustees Meeting:** Wednesday, December 8, 2021
16. **Public Comment—**There was a question about a previously proposed recycling units at Centerville Township Hall and their location. Supervisor clarified that, should recycling come to the Hall, it would be located to the north of the hall and would have its own access and parking. Commissioner Soutas-Little also indicated that recycling district is considering a number of small satellite recycling locations located throughout the county as well as possibly at the County Government Center. Pleva was contacted by citizen who wished to donate a picture of our State Capitol to the township hall. He will drop off and board will decide whether to keep or donate it to the County Building.
17. **Motion to Adjourn at 8:36 PM**

Respectfully submitted,
Patty Ray, Deputy Clerk

Clerk's Signature: _____ Date: _____