

**REVENUE & EXPENSE REPORT - CURRENT**

Fund 101 General Fund

County of Leelanau

Department 850756 Parks & Recreation

Period Ending Date: September 30, 2020

Account Number	Month-to-date Actual	Current Year-to-date Actual	Current Year Total Amended Budget	Percentage Spent/Received
Account Name				
<b>Fund 101 General Fund</b>				
<b>Fiscal Year 2020</b>				
<b>Expenses</b>				
850756-702.000 Overtime	0.00	517.82	1,500.00	34.52%
850756-703.000 Salaries	3,293.84	16,646.09	31,477.00	52.88%
850756-703.006 Salaries -non-work holiday	173.36	520.08	979.00	53.12%
850756-704.000 Per Diem	0.00	840.00	2,800.00	30.00%
850756-717.000 Social Security	262.53	1,419.71	2,928.00	48.49%
850756-718.000 Hospitalization	0.00	5,347.50	7,130.00	75.00%
850756-719.000 Retirement	270.09	1,417.49	2,645.00	53.59%
850756-720.000 Life Insurance/Disability	71.46	357.30	579.00	61.71%
850756-727.000 Office/Operating Supplies	21.21	4,959.45	9,500.00	52.20%
850756-742.000 Uniforms	0.00	266.72	400.00	66.68%
850756-743.000 Gas/Oil	39.16	760.50	2,500.00	30.42%
850756-775.000 Repair and Maintenance	2,037.01	10,898.29	30,000.00	36.33%
850756-801.000 Contractual Services	483.00	10,403.09	18,000.00	57.79%
850756-807.000 Membership Dues and Fees	0.00	569.20	100.00	569.20%
850756-850.000 Telephone	61.34	535.11	400.00	133.78%
850756-850.001 Telephone - Cell phone	65.00	327.35	294.00	111.34%
850756-860.000 Travel	0.00	0.00	70.00	0.00%
850756-860.001 Travel - Taxable	0.00	204.70	1,500.00	13.65%
850756-900.000 Printing and Publishing	430.00	1,262.18	1,200.00	105.18%
850756-920.000 Utilities (Light-Oil)	432.84	3,488.03	4,000.00	87.20%
850756-940.000 Rental	126.56	896.82	1,500.00	59.79%
850756-942.000 Copy Machine Charges (Rental)	0.00	1.96	30.00	6.53%
850756-970.000 Capital Outlay	11,987.71	12,087.71	45,000.00	26.86%
850756-970.010 Capital Outlay under \$5,000.00	0.00	0.00	4,000.00	0.00%
<b>Expenses Total</b>	<b>19,755.11</b>	<b>73,727.10</b>	<b>168,532.00</b>	<b>43.75%</b>
	<b>19,755.11</b>	<b>73,727.10</b>	<b>168,532.00</b>	<b>43.75%</b>
<b>Expenses Fund Total</b>	<b>19,755.11</b>	<b>73,727.10</b>	<b>168,532.00</b>	<b>43.75%</b>
<b>Net (Rev/Exp)</b>	<b>19,755.11</b>	<b>73,727.10</b>	<b>168,532.00</b>	

NOT FINAL

Beginning/Adjusted Balance		YTD Revenues		YTD Expenses		Current Fund Balance
6,988,339.13	+	10,790,632.59	-	9,525,823.00	=	8,253,148.72

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Fund 101 General Fund

County of Leelanau

Department 850756 Parks & Recreation

Period Ending Date: September 30, 2020

Account Number Account Name	Month-to-date Actual	Current Year-to-date Actual	Current Year Total Amended Budget	Percentage Spent/Received
Grand Total for Expenses	19,755.11	73,727.10	168,532.00	43.75%
Grand Total Net Rev/Exp	19,755.11	73,727.10	168,532.00	

**NOT FINAL**

# Transaction History Listing Report

County of Leelanau

## Account Balance Transactions

Date Range: September 1, 2020 Thru September 30, 2020

Fund:	101	General Fund			Dept:	Parks & Recreation			
Department:	850756	Parks & Recreation	Operator	Ref #	Description	Debits	Credits		
Account:	850756-703.000	Salaries							
9/3/2020	PR	21811	JEN	08/28/20	REGULAR WAGES	1,733.60			
9/17/2020	PR	21831	JLN	09/11/20	REGULAR WAGES	1,386.88			
9/17/2020	PR	21831	JLN	09/11/20	PERSONAL DAYS	173.36			
Total Salaries Transactions for September:						3,293.84	0.00		
Period Salaries Totals						3,293.84	0.00		
Year-To-Date Salaries Totals						16,646.09	0.00		
Appropriations -						31,477.00			
Current Expenditures =						16,646.09			
Unexpended Balance -						14,830.91			
Current Encumbrance =						0.00		14,830.91	

Account:	850756-703.006	Salaries -non-work holiday			Dept:	Parks & Recreation		
Date	SRC	Batch	Operator	Ref #	Description	Debits	Credits	
9/17/2020	PR	21831	JLN	09/11/20	HOLIDAY	173.36		
Total Salaries -non-work holiday Transactions for September:						173.36	0.00	
Period Salaries -non-work holiday Totals						173.36	0.00	
Year-To-Date Salaries -non-work holiday Totals						520.08	0.00	
Appropriations -						979.00		
Current Expenditures =						520.08		
Unexpended Balance -						458.92		
Current Encumbrance =						0.00		458.92

Account:	850756-717.000	Social Security			Dept:	Parks & Recreation		
Date	SRC	Batch	Operator	Ref #	Description	Debits	Credits	
9/3/2020	PR	21811	JEN	08/28/20	FICA	106.39		
9/3/2020	PR	21811	JEN	08/28/20	MEDICARE	24.88		
9/17/2020	PR	21831	JLN	09/11/20	FICA	106.38		
9/17/2020	PR	21831	JLN	09/11/20	MEDICARE	24.88		
Beginning Balance :						1,157.18		

\* Indicates Prior Year Transactions

# Transaction History Listing Report

County of Leelanau

Account Balance Transactions

Date Range: September 1, 2020 Thru September 30, 2020

Fund:	101	General Fund	SRC	Batch	Operator	Ref #	Description	Debits	Credits
Department:	850756	Parks & Recreation							

Total Social Security Transactions for September:

262.53

0.00

Period Social Security Totals

262.53

0.00

Year-To-Date Social Security Totals

1,419.71

0.00

Current Encumbrance =

0.00

Unencumbered Balance

1,508.29

Appropriations -

2,928.00

Current Expenditures =

1,419.71

Unexpended Balance -

1,508.29

Dept: Parks & Recreation

1,147.40

Beginning Balance :

270.09

0.00

MERS

270.09

0.00

Total Retirement Transactions for September:

270.09

0.00

Period Retirement Totals

270.09

0.00

Year-To-Date Retirement Totals

1,417.49

0.00

Current Encumbrance =

0.00

Unencumbered Balance

1,227.51

Appropriations -

2,645.00

Current Expenditures =

1,417.49

Unexpended Balance -

1,227.51

Dept: Parks & Recreation

285.84

Beginning Balance :

71.46

0.00

UNUM LIFE INSURANCE

71.46

0.00

Total Life Insurance/Disability Transactions for September:

71.46

0.00

Period Life Insurance/Disability Totals

71.46

0.00

Year-To-Date Life Insurance/Disability Totals

357.30

0.00

Current Encumbrance =

0.00

Unencumbered Balance

221.70

Appropriations -

579.00

Current Expenditures =

357.30

Unexpended Balance -

221.70

Dept: Parks & Recreation

285.84

Beginning Balance :

71.46

0.00

Office/Operating Supplies

71.46

0.00

Total Life Insurance/Disability Transactions for September:

71.46

0.00

\* Indicates Prior Year Transactions



# Transaction History Listing Report

County of Leelanau

Account Balance Transactions

Date Range: September 1, 2020 Thru September 30, 2020

Fund:	101	General Fund				
Department:	850756	Parks & Recreation				
Date	SRC	Batch	Operator	Ref #	Description	
					Debits	Credits

<b>Period Repair and Maintenance Totals</b>						
					2,037.01	0.00
<b>Year-To-Date Repair and Maintenance Totals</b>						
					10,898.29	0.00
<b>Appropriations -</b>						
	30,000.00					
<b>Current Expenditures =</b>						
	10,898.29					
<b>Unexpended Balance -</b>						
	19,101.71					
					<b>Current Encumbrance =</b>	<b>Unencumbered Balance</b>
					0.00	19,101.71

Account:	850756-801.000	Contractual Services		Dept:	Parks & Recreation	
9/1/2020	AP	21832	JLN	20200901		
9/1/2020	AP	21832	JLN	20200901	AMERICAN WASTE	75.00
9/1/2020	AP	21832	JLN	20200901	AMERICAN WASTE	23.00
9/9/2020	AP	21832	JLN	20200909	WILLIAMS AND BAY	300.00
<b>Total Contractual Services Transactions for September:</b>						
					483.00	0.00
<b>Beginning Balance :</b>						
					9,920.09	

<b>Period Contractual Services Totals</b>						
					483.00	0.00
<b>Year-To-Date Contractual Services Totals</b>						
					10,403.09	0.00
<b>Appropriations -</b>						
	18,000.00					
<b>Current Expenditures =</b>						
	10,403.09					
<b>Unexpended Balance -</b>						
	7,596.91					
					<b>Current Encumbrance =</b>	<b>Unencumbered Balance</b>
					0.00	7,596.91

Account:	850756-850.000	Telephone		Dept:	Parks & Recreation	
9/13/2020	AP	21867	JLN	20200913	CENTURYLINK	
<b>Total Telephone Transactions for September:</b>						
					61.34	0.00
<b>Beginning Balance :</b>						
					473.77	
					61.34	

<b>Period Telephone Totals</b>						
					61.34	0.00
<b>Year-To-Date Telephone Totals</b>						
					535.11	0.00
<b>Appropriations -</b>						
	400.00					
<b>Current Expenditures =</b>						
	535.11					
<b>Unexpended Balance -</b>						
	135.11					
					<b>Current Encumbrance =</b>	<b>Unencumbered Balance</b>
					0.00	-135.11

Account: 850756-850.001 Telephone - Cell phone Dept: Parks & Recreation

\* Indicates Prior Year Transactions

# Transaction History Listing Report

County of Leelanau

Account Balance Transactions

Date Range: September 1, 2020 Thru September 30, 2020

Fund:	101	General Fund							
Department:	850756 Parks & Recreation								
Date	SRC	Batch	Operator	Ref #	Description	Debits	Credits		
Date	SRC	Batch	Operator	Ref #	Description	Debits	Credits		

9/17/2020	AP	21867	JLN	20200917	AT&T MOBILITY	65.00			
						262.35			
Beginning Balance :									
Total Telephone - Cell phone Transactions for September:						65.00	0.00		
Period Telephone - Cell phone Totals						65.00	0.00		
Year-To-Date Telephone - Cell phone Totals						327.35	0.00		
Appropriations -						294.00			
Current Expenditures =						327.35			
Unexpended Balance -						33.35			
Current Encumbrance =						0.00			
Unencumbered Balance								-33.35	

Account:	850756-900.000	Printing and Publishing							
Date	SRC	Batch	Operator	Ref #	Description	Debits	Credits		

9/24/2020	AP	21887	JLN	20200924	LEELANAU ENTERPRISE & TRIBUNE	430.00			
						832.18			
Beginning Balance :									
Total Printing and Publishing Transactions for September:						430.00	0.00		
Period Printing and Publishing Totals						430.00	0.00		
Year-To-Date Printing and Publishing Totals						1,262.18	0.00		
Appropriations -						1,200.00			
Current Expenditures =						1,262.18			
Unexpended Balance -						62.18			
Current Encumbrance =						0.00			
Unencumbered Balance								-62.18	

Account:	850756-920.000	Utilities (Light-Oil)							
Date	SRC	Batch	Operator	Ref #	Description	Debits	Credits		

9/1/2020	AP	21824	JLN	20200827	CONSUMERS ENERGY	32.15			
9/1/2020	AP	21824	JLN	20200827	CONSUMERS ENERGY	29.25			
9/1/2020	AP	21824	JLN	20200827	CONSUMERS ENERGY	311.44			
9/16/2020	AP	21867	JLN	20200916	CHERRYLAND ELECTRIC COOPERATIV	19.50			
9/23/2020	AP	21867	JLN	20200923	CHERRYLAND ELECTRIC COOPERATIV	40.50			
Beginning Balance :						3,055.19			

\* Indicates Prior Year Transactions

# Transaction History Listing Report

County of Leelanau

Account Balance Transactions

Date Range: September 1, 2020 Thru September 30, 2020

Fund:	101	General Fund	SRC	Batch	Operator	Ref #	Description	Debits	Credits
Department:	850756	Parks & Recreation							

Total Utilities (Light-Oil) Transactions for September:

432.84

0.00

Period Utilities (Light-Oil) Totals

432.84

0.00

Year-To-Date Utilities (Light-Oil) Totals

3,488.03

0.00

Appropriations - Current Expenditures = Unexpended Balance - Current Encumbrance = Unencumbered Balance

4,000.00

3,488.03

511.97

0.00

511.97

Account: 850756-940.000 Rental Dept: Parks & Recreation

9/30/2020

JE

JEN

21900

JE#8827

Vehicle Charges

126.56

770.26

0.00

Total Rental Transactions for September:

126.56

0.00

Period Rental Totals

126.56

0.00

Year-To-Date Rental Totals

896.82

0.00

Appropriations - Current Expenditures = Unexpended Balance - Current Encumbrance = Unencumbered Balance

1,500.00

896.82

603.18

0.00

603.18

Account: 850756-970.000 Capital Outlay Dept: Parks & Recreation

9/29/2020

AP

JLN

21877

20200929

J SCHICHEL CONSTRUCTION COLL

11,987.71

100.00

0.00

Total Capital Outlay Transactions for September:

11,987.71

0.00

Period Capital Outlay Totals

11,987.71

0.00

Year-To-Date Capital Outlay Totals

12,087.71

0.00

Appropriations - Current Expenditures = Unexpended Balance - Current Encumbrance = Unencumbered Balance

45,000.00

12,087.71

32,912.29

0.00

32,912.29

Grand Totals

65,979.20

0.00