

# Transaction History Listing Report

11:59 AM

County of Leelanau

Account Balance Transactions  
Date Range: August 1, 2021 Thru August 31, 2021

**Fund:** 101 General Fund  
**Department:** 850756 Parks & Recreation

Date	SRC	Batch	Operator	Ref #	Description	Debits	Credits
<b>Account:</b> 850756-702.000 Overtime						<b>Dept:</b> Parks & Recreation	
						<b>Beginning Balance :</b> 116.60	
8/19/2021	PR	22644	JLN	08/13/21	O.T. REGULAR	66.63	
<b>Total Overtime Transactions for August:</b>						66.63	0.00
<b>Period Overtime Totals</b>						66.63	0.00
<b>Year-To-Date Overtime Totals</b>						183.23	0.00
		<b>Appropriations -</b>		<b>Current Expenditures =</b>		<b>Unexpended Balance -</b>	
		1,500.00		183.23		1,316.77	
				<b>Current Encumbrance =</b>		<b>Unencumbered Balance</b>	
				0.00		1,316.77	

<b>Account:</b> 850756-703.000 Salaries						<b>Dept:</b> Parks & Recreation	
Date	SRC	Batch	Operator	Ref #	Description	Debits	Credits
						<b>Beginning Balance :</b> 11,385.48	
8/5/2021	PR	22618	JLN	07/30/21	REGULAR WAGES	2,415.20	
8/19/2021	PR	22644	JLN	08/13/21	REGULAR WAGES	2,237.52	
8/19/2021	PR	22644	JLN	08/13/21	PERSONAL DAYS	177.68	
<b>Total Salaries Transactions for August:</b>						4,830.40	0.00
<b>Period Salaries Totals</b>						4,830.40	0.00
<b>Year-To-Date Salaries Totals</b>						16,215.88	0.00
		<b>Appropriations -</b>		<b>Current Expenditures =</b>		<b>Unexpended Balance -</b>	
		31,170.00		16,215.88		14,954.12	
				<b>Current Encumbrance =</b>		<b>Unencumbered Balance</b>	
				0.00		14,954.12	

<b>Account:</b> 850756-703.001 Temporary Office Assistant						<b>Dept:</b> Parks & Recreation	
Date	SRC	Batch	Operator	Ref #	Description	Debits	Credits
						<b>Beginning Balance :</b> 466.29	
8/19/2021	PR	22644	JLN	08/13/21	REGULAR WAGES	61.23	
<b>Total Temporary Office Assistant Transactions for August:</b>						61.23	0.00
<b>Period Temporary Office Assistant Totals</b>						61.23	0.00

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Date	SRC	Batch	Operator	Ref #	Description	Debits	Credits
<b>Year-To-Date Temporary Office Assistant Totals</b>						527.52	0.00
<b>Appropriations - Current Expenditures = Unexpended Balance - Current Encumbrance = Unencumbered Balance</b>							
						0.00	527.52
						527.52	-527.52

**Account:** 850756-704.000 **Per Diem** **Dept:** Parks & Recreation

<b>Beginning Balance :</b>						<b>800.00</b>	
8/5/2021	PR	22618	JLN	07/30/21	PER DIEM	80.00	
8/19/2021	PR	22644	JLN	08/13/21	PER DIEM	40.00	
<b>Total Per Diem Transactions for August:</b>						120.00	0.00
<b>Period Per Diem Totals</b>						120.00	0.00
<b>Year-To-Date Per Diem Totals</b>						920.00	0.00
<b>Appropriations - Current Expenditures = Unexpended Balance - Current Encumbrance = Unencumbered Balance</b>							
						2,800.00	920.00
						1,880.00	0.00
						0.00	1,880.00

**Account:** 850756-717.000 **Social Security** **Dept:** Parks & Recreation

Date	SRC	Batch	Operator	Ref #	Description	Debits	Credits
<b>Beginning Balance :</b>						<b>1,015.03</b>	
8/5/2021	PR	22618	JLN	07/30/21	FICA	154.99	
8/5/2021	PR	22618	JLN	07/30/21	MEDICARE	36.25	
8/19/2021	PR	22644	JLN	08/13/21	FICA	160.05	
8/19/2021	PR	22644	JLN	08/13/21	MEDICARE	37.42	
<b>Total Social Security Transactions for August:</b>						388.71	0.00
<b>Period Social Security Totals</b>						388.71	0.00
<b>Year-To-Date Social Security Totals</b>						1,403.74	0.00
<b>Appropriations - Current Expenditures = Unexpended Balance - Current Encumbrance = Unencumbered Balance</b>							
						2,870.00	1,403.74
						1,466.26	0.00
						0.00	1,466.26

**Account:** 850756-719.000 **Retirement** **Dept:** Parks & Recreation

Date	SRC	Batch	Operator	Ref #	Description	Debits	Credits
<b>Beginning Balance :</b>						<b>738.06</b>	

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**Fund:** 101 General Fund  
**Department:** 850756 Parks & Recreation

Date	SRC	Batch	Operator	Ref #	Description	Debits	Credits	
8/26/2021	AP	22672	JLN	20210825	MERS	301.12		
<b>Total Retirement Transactions for August:</b>						301.12	0.00	
<b>Period Retirement Totals</b>						301.12	0.00	
<b>Year-To-Date Retirement Totals</b>						1,039.18	0.00	
		<b>Appropriations -</b>			<b>Current Expenditures =</b>	<b>Unexpended Balance -</b>	<b>Current Encumbrance =</b>	<b>Unencumbered Balance</b>
		1,925.00			1,039.18	885.82	0.00	885.82

**Account:** 850756-720.000 **Life Insurance/Disability** **Dept:** Parks & Recreation

						<b>Beginning Balance :</b>	<b>234.21</b>	
8/26/2021	AP	22672	JLN	20210819	FIRST UNUM LIFE INSURANCE COMP	78.07		
<b>Total Life Insurance/Disability Transactions for August:</b>						78.07	0.00	
<b>Period Life Insurance/Disability Totals</b>						78.07	0.00	
<b>Year-To-Date Life Insurance/Disability Totals</b>						312.28	0.00	
		<b>Appropriations -</b>			<b>Current Expenditures =</b>	<b>Unexpended Balance -</b>	<b>Current Encumbrance =</b>	<b>Unencumbered Balance</b>
		579.00			312.28	266.72	0.00	266.72

**Account:** 850756-727.000 **Office/Operating Supplies** **Dept:** Parks & Recreation

Date	SRC	Batch	Operator	Ref #	Description	Debits	Credits
						<b>Beginning Balance :</b>	<b>5,579.42</b>
8/1/2021	AP	22694	SJL	20210726	CEDAR HARDWARE, INC.	27.46	
8/3/2021	AP	22641	SJL	20210803	ACE HARDWARE	7.98	
8/4/2021	AP	22694	SJL	20210804	CEDAR HARDWARE, INC.	7.98	
8/9/2021	AP	22694	SJL	20210809	CEDAR HARDWARE, INC.	1.79	
8/19/2021	AP	22694	SJL	20210819	ACE HARDWARE	46.97	
<b>Total Office/Operating Supplies Transactions for August:</b>						92.18	0.00
<b>Period Office/Operating Supplies Totals</b>						92.18	0.00
<b>Year-To-Date Office/Operating Supplies Totals</b>						5,671.60	0.00

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Date	SRC	Batch	Operator	Ref #	Description	Debits	Credits
<b>Appropriations -</b>							
9,500.00							
<b>Current Expenditures =</b>							
5,671.60							
<b>Unexpended Balance -</b>							
3,828.40							
<b>Current Encumbrance =</b>							
0.00							
<b>Unencumbered Balance</b>						<b>3,828.40</b>	

**Account:** 850756-743.000      **Gas/Oil**      **Dept:** Parks & Recreation

<b>Beginning Balance :</b>						<b>1,582.69</b>	
8/31/2021	AP	22691	SJL	20210831	LEELANAU CO ROAD COMMISSION	192.27	
<b>Total Gas/Oil Transactions for August:</b>						192.27	0.00
<b>Period Gas/Oil Totals</b>						192.27	0.00
<b>Year-To-Date Gas/Oil Totals</b>						1,774.96	0.00
<b>Appropriations -</b>							
2,500.00							
<b>Current Expenditures =</b>							
1,774.96							
<b>Unexpended Balance -</b>							
725.04							
<b>Current Encumbrance =</b>							
0.00							
<b>Unencumbered Balance</b>						<b>725.04</b>	

**Account:** 850756-775.000      **Repair and Maintenance**      **Dept:** Parks & Recreation

Date	SRC	Batch	Operator	Ref #	Description	Debits	Credits
<b>Beginning Balance :</b>						<b>9,759.99</b>	
8/1/2021	AP	22694	SJL	20210731	TRUGREEN	687.28	
8/3/2021	AP	22694	SJL	20210831	TRUGREEN	687.28	
8/9/2021	AP	22694	SJL	20210809	CEDAR HARDWARE, INC.	10.98	
<b>Total Repair and Maintenance Transactions for August:</b>						1,385.54	0.00
<b>Period Repair and Maintenance Totals</b>						1,385.54	0.00
<b>Year-To-Date Repair and Maintenance Totals</b>						11,145.53	0.00
<b>Appropriations -</b>							
30,000.00							
<b>Current Expenditures =</b>							
11,145.53							
<b>Unexpended Balance -</b>							
18,854.47							
<b>Current Encumbrance =</b>							
0.00							
<b>Unencumbered Balance</b>						<b>18,854.47</b>	

**Account:** 850756-801.000      **Contractual Services**      **Dept:** Parks & Recreation

Date	SRC	Batch	Operator	Ref #	Description	Debits	Credits
<b>Beginning Balance :</b>						<b>5,113.55</b>	
8/1/2021	AP	22655	SJL	20210731	AMERICAN WASTE	26.40	
8/1/2021	AP	22691	SJL	20210731	AMERICAN WASTE	94.60	
8/1/2021	AP	22691	SJL	20210731	AMERICAN WASTE	27.50	

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Date	SRC	Batch	Operator	Ref #	Description	Debits	Credits	
8/9/2021	AP	22668	SJL	20210809	AMERICAN WASTE	20.00		
8/23/2021	AP	22694	SJL	20210823	WILLIAMS AND BAY	180.00		
8/23/2021	AP	22694	SJL	20210823	WILLIAMS AND BAY	90.00		
8/23/2021	AP	22694	SJL	20210823	WILLIAMS AND BAY	360.00		
8/31/2021	AP	22691	SJL	20210831	AMERICAN WASTE	20.00		
<b>Total Contractual Services Transactions for August:</b>						818.50	0.00	
<b>Period Contractual Services Totals</b>						818.50	0.00	
<b>Year-To-Date Contractual Services Totals</b>						5,932.05	0.00	
		<b>Appropriations -</b>			<b>Current Expenditures =</b>	<b>Unexpended Balance -</b>	<b>Current Encumbrance =</b>	<b>Unencumbered Balance</b>
		18,000.00			5,932.05	12,067.95	0.00	12,067.95

Date	SRC	Batch	Operator	Ref #	Description	Debits	Credits	
<b>Beginning Balance :</b>						<b>298.38</b>		
8/13/2021	AP	22681	SJL	20210813	CENTURYLINK	59.67		
<b>Total Telephone Transactions for August:</b>						59.67	0.00	
<b>Period Telephone Totals</b>						59.67	0.00	
<b>Year-To-Date Telephone Totals</b>						358.05	0.00	
		<b>Appropriations -</b>			<b>Current Expenditures =</b>	<b>Unexpended Balance -</b>	<b>Current Encumbrance =</b>	<b>Unencumbered Balance</b>
		400.00			358.05	41.95	0.00	41.95

Date	SRC	Batch	Operator	Ref #	Description	Debits	Credits
<b>Beginning Balance :</b>						<b>148.14</b>	
8/11/2021	AP	22668	SJL	20210811	AT&T MOBILITY	49.41	
<b>Total Telephone - Cell phone Transactions for August:</b>						49.41	0.00
<b>Period Telephone - Cell phone Totals</b>						49.41	0.00
<b>Year-To-Date Telephone - Cell phone Totals</b>						197.55	0.00

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<b>Appropriations -</b>						<b>Current Expenditures =</b>	
294.00						197.55	96.45
<b>Unexpended Balance -</b>						<b>Current Encumbrance =</b>	
96.45						0.00	96.45
<b>Unencumbered Balance</b>							
96.45							

**Account:** 850756-860.001 **Travel - Taxable** **Dept:** Parks & Recreation

<b>Beginning Balance :</b>						<b>273.28</b>	
8/5/2021	PR	22618	JLN	07/30/21	TAXABLE TRAVEL	22.40	
8/19/2021	PR	22644	JLN	08/13/21	TAXABLE TRAVEL	15.68	
<b>Total Travel - Taxable Transactions for August:</b>						<b>38.08</b>	<b>0.00</b>
<b>Period Travel - Taxable Totals</b>						<b>38.08</b>	<b>0.00</b>
<b>Year-To-Date Travel - Taxable Totals</b>						<b>311.36</b>	<b>0.00</b>
<b>Appropriations -</b>						<b>Current Expenditures =</b>	
1,500.00						311.36	1,188.64
<b>Unexpended Balance -</b>						<b>Current Encumbrance =</b>	
1,188.64						0.00	1,188.64
<b>Unencumbered Balance</b>							
1,188.64							

**Account:** 850756-920.000 **Utilities (Light-Oil)** **Dept:** Parks & Recreation

Date	SRC	Batch	Operator	Ref #	Description	Debits	Credits
<b>Beginning Balance :</b>						<b>2,854.35</b>	
8/18/2021	AP	22681	SJL	20210818	CHERRYLAND ELECTRIC COOPERATIV	19.50	
8/25/2021	AP	22681	SJL	20210825	CHERRYLAND ELECTRIC COOPERATIV	40.61	
8/25/2021	AP	22691	SJL	20210825	CONSUMERS ENERGY	34.46	
8/25/2021	AP	22691	SJL	20210825	CONSUMERS ENERGY	291.65	
8/25/2021	AP	22691	SJL	20210825	CONSUMERS ENERGY	86.03	
<b>Total Utilities (Light-Oil) Transactions for August:</b>						<b>472.25</b>	<b>0.00</b>
<b>Period Utilities (Light-Oil) Totals</b>						<b>472.25</b>	<b>0.00</b>
<b>Year-To-Date Utilities (Light-Oil) Totals</b>						<b>3,326.60</b>	<b>0.00</b>
<b>Appropriations -</b>						<b>Current Expenditures =</b>	
4,000.00						3,326.60	673.40
<b>Unexpended Balance -</b>						<b>Current Encumbrance =</b>	
673.40						0.00	673.40
<b>Unencumbered Balance</b>							
673.40							

**Account:** 850756-940.000 **Rental** **Dept:** Parks & Recreation

Date	SRC	Batch	Operator	Ref #	Description	Debits	Credits
<b>Beginning Balance :</b>						<b>675.30</b>	

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Date	SRC	Batch	Operator	Ref #	Description	Debits	Credits	
8/31/2021	JE	22690	JLN	JE#9398	Vehicle Charges	236.40		
<b>Total Rental Transactions for August:</b>						236.40	0.00	
<b>Period Rental Totals</b>						236.40	0.00	
<b>Year-To-Date Rental Totals</b>						911.70	0.00	
		<b>Appropriations -</b>			<b>Current Expenditures =</b>	<b>Unexpended Balance -</b>	<b>Current Encumbrance =</b>	<b>Unencumbered Balance</b>
		1,500.00			911.70	588.30	0.00	588.30

Account:	850756-942.000	Copy Machine Charges (Rental)	Dept:	Parks & Recreation				
					<b>Beginning Balance :</b>	12.28		
8/31/2021	JE	22689	JLN	JE#9397	Copy Machine Charges	.80		
<b>Total Copy Machine Charges (Rental) Transactions for August:</b>						0.80	0.00	
<b>Period Copy Machine Charges (Rental) Totals</b>						0.80	0.00	
<b>Year-To-Date Copy Machine Charges (Rental) Totals</b>						13.08	0.00	
		<b>Appropriations -</b>			<b>Current Expenditures =</b>	<b>Unexpended Balance -</b>	<b>Current Encumbrance =</b>	<b>Unencumbered Balance</b>
		30.00			13.08	16.92	0.00	16.92
<b>Grand Totals</b>						<u>50,244.31</u>	<u>0.00</u>	

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