

# LELAND TOWNSHIP PROPERTY LINE ADJUSTMENT APPLICATION

P.O. Box 226, Lake Leelanau, MI 49653

231-360-2557

Twp. Z.A. No. \_\_\_\_\_

Date Received: \_\_\_\_\_

Please answer all questions **and** include all attachments.

Mail to LELAND TOWNSHIP at the above address or deliver to the Zoning Administrator.

**Approval of a property line adjustment is required prior to recording surveys or deeds.**

*(Approval of a Property Line Adjustment is a determination that the resulting parcels comply with existing Township ordinances and regulations.)*

**1. LOCATION OF PARCELS** to be adjusted: Address: \_\_\_\_\_ Road Name: \_\_\_\_\_

**PARCEL IDENTIFICATION NUMBERS:** \_\_\_\_\_

Legal Descriptions (DESCRIBE OR ATTACH): \_\_\_\_\_

## 2. PROPERTY OWNER INFORMATION: (1)

Name: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_ Zip: \_\_\_\_\_

## 3. PROPERTY OWNER INFORMATION: (2) (if not the same as above):

Name: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_ Zip: \_\_\_\_\_

## 4. ATTACHMENTS - All the following attachments **MUST** be included. Letter each attachment as shown:

A. 1. A survey completed by a professional surveyor of proposed property line adjustments.

The survey must show all of the following:

- (1) Property Line Adjustment boundaries, and
- (2) Existing and proposed road/ driveway easements or right-of-way(s), and
- (3) Any existing improvements (structures/buildings, driveways, etc.)

## 8. ACKNOWLEDGMENT

Property Owner's Signature (1) \_\_\_\_\_ Date: \_\_\_\_\_

Property Owner's Signature (2) \_\_\_\_\_ Date: \_\_\_\_\_

*Do not write below this line* (if not the same as above)

Reviewer's action: \_\_\_\_\_ Total Fee \$ \_\_\_\_\_ Check # \_\_\_\_\_

\_\_\_\_\_ Approved: \_\_\_\_\_ Conditions, if any: \_\_\_\_\_

\_\_\_\_\_ Denied: \_\_\_\_\_ Reasons \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Property Line Adjustment Application March 2023*