

**LEELANAU COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION – Tuesday, August 20, 2019**

Tentative minutes.

*Proceedings of the meeting are being recorded and are not the official record of the meeting; the formally approved/accepted written copy of the minutes will be the official record of the meeting.*

Meeting called to order by Chairman William J. Bunek at 7:00 p.m. Today's meeting is being held at the Government Center, 8527 E. Government Center Drive, Suttons Bay, Michigan.

The Pledge of Allegiance to the Flag of the United States of America was led by Chairman Bunek, followed by a moment of silence.

Roll Call:	District #1	Anthony Ansorge	PRESENT
	#2	Debra L. Rushton	PRESENT
	#3	William J. Bunek	PRESENT
	#4	Ty Wessell	PRESENT
	#5	Patricia Soutas-Little	PRESENT
	#6	Carolyn Rentenbach	PRESENT
	#7	Melinda C. Lautner	PRESENT

Guests present.

Communications, Proclamations, Presentations –

Benzie Leelanau District Health Department Update:

Benzie/Leelanau District Health Department Health Officer Lisa Peacock was present to provide the Health Department's annual update and report. Peacock distributed packets of information to the Commissioners –

[https://www.leelanau.cc/downloads/benzieleelanau\\_hd\\_handouts\\_08202019.pdf](https://www.leelanau.cc/downloads/benzieleelanau_hd_handouts_08202019.pdf)

Peacock noted it is part of her job to convey the importance of public health services, keep the Board up to date on the Department's work in the community, and make the Board aware of the challenges they face and the successes they have attained. She said Michigan has an incredible model of decentralized health services, with the state delegating its authority to the counties to provide public health services. They also like (working for) two counties that cooperate together. Peacock said it's important you are aware of the current issues they are facing and what they are advocating for. She has included advocacy materials; she thanked Commissioners Lautner and Rentenbach for their many years of service on the Board of Health. When they talk to legislators on public health services, they talk about the services they are mandated to provide.

Peacock said she feels it is important to remind the public, Commissioners and legislators how important it is that the Health Department is fully funded, as chronic underfunding undermines their work. She is hoping to arm Commissioners with the

tools when they have conversations with legislators. In addition to the pamphlet, she has talking points and an “elevator speech.”

Peacock continued; she is also trying to be fiscally responsible with the funding they do have, doing a lot with a little. She described the return on investment document that includes hearing and vision screening, at a significant cost savings for everyone when those problems are detected and corrected early. They also talk about the things that might be costly if we didn't have public health services, such as food-borne outbreaks and childhood diseases, which have been essentially eradicated due to vaccines. Peacock commented on the West Nile outbreak and the Flint water crisis. They advocate for public officials to consider health in all of their decision-making. The other document is a summary of emerging health threats, such as the issue of recreational marijuana use, and the health threats around that. Their concern is harm reduction for those most at risk, such as youth, children and pregnant women. They are talking about this within the Leelanau County Substance Abuse Prevention Coalition (LCSAPC). Also the opioid crisis – which is rising exponentially. The number of overdose deaths is increasing. They are working on prevention, treatment, and making sure resources are there for people. They are raising the public awareness on these issues. She also noted the risks of vaping.

Peacock commented on PFA, the manmade chemicals in drinking water, which is being tested all over Michigan. They will see some of these thresholds changing. Environmental Health Director Eric Johnson is on top of that issue, and involved with state work groups.

Peacock continued vaccinating for preventable diseases is a concern – the numbers are closer to 200 in the statewide measles outbreak. Of the one case that developed in Grand Traverse County, not a single case developed from that case, due to the quick action by the Grand Traverse County Health Department and Munson Health Care. Peacock said they appreciate the Board's support in helping with that work. They don't think about measles when it is happening, but it only takes a few cases to create an outbreak. We need to mobilize quickly.

Commissioner Rushton remarked she has been reading about the different things we are seeing across other nations. Because we are a traveling society, those are threats to us. When you look at Ebola, which is widespread throughout Africa, the chances of it coming here in the United States is a potential risk. How has the Health Department reviewed those different issues we see worldwide? What preplanning does the Health Department have in place for those vector-borne diseases? Peacock said that is something they do with their public health emergency preparedness planning. The Health Department is partnered with the Grand Traverse County Health Department and the Health Department of Northwest Michigan (as part of the Northern Michigan Public Health Alliance). They all have an Ebola plan. Peacock outlined the steps they took to put a procedure in place. She noted the Ebola virus still comes up; in the other district she works for, a nurse who had cared for patients with Ebola recently returned

in Africa. She outlined the steps taken, noting they had to been in daily contact with her, to ensure she wasn't developing symptoms and was quarantined. Rushton remarked fortunately she was a nurse and aware of the symptoms. Sometimes we lose sight of the traveling population.

Peacock commented that in many of these measles cases, it involves unvaccinated children and adults who travel to other countries and bring it back. We have holes in the fabric of our protection. Commissioner Rushton asked has there been any conversation in regards to what we as a Commission could do in an event? She personally hasn't received any information from the Health Department if there were to be an outbreak, even for measles. Maybe we should have a conversation at some point, so we know our role. Peacock responded absolutely – the H1N1 outbreak, what are the general implications, is shifting resources. We may need to man vaccination clinics. We may need additional or emergency funding. Our Board of Health may need to approve different staffing classifications.

Commissioner Wessell said a recent news article stated that 7% of Leelanau County children entering school are opting out of vaccinations; can you explain that? Peacock affirmed Leelanau County has one of the highest immunization waiver rates in the state; it is actually almost 10% – the number of children whose parents have waived vaccination of their children. The parents have to come into the health Department to receive education, in order to make an informed decision; however, yes – it does concern them, especially with a measles case right “next door.” The strategies around that are in providing community education. They want the educational sessions to be productive; they don't argue with people or try to change their mind; they give them all the information they need to make an informed decision. Research has shown that people who have already made up their minds, and attend the waiver appointments, typically do not change their minds. There are people who are on the fence and do not have all the information. They encourage them to bring their children when they visit so that if they decide to immunize, they can do so then and there.

Peacock then reviewed other documents, including the fiscal picture, landscape, County appropriations and how the Health Department uses the dollars the County allocates to them for public health services. She said they try to prioritize the use of local dollars to maximize the impact of that money. A lot of program (funding) can be matched with Medicaid funds. If you give them \$7,000.00, they can essentially make that \$14,000.00. They have their mandated services that have to be covered. Often they receive grants; and local dollars can be matched. Peacock said nearly 70% of local dollars are matched. She introduced Personal Health Director Michelle Klein and Administrative Services Director Dodie Putney.

Peacock then noted some of the things they have been working on – the Health Department is a member of the Northern Michigan Public Health Alliance, which is in partnership with seven local health departments. Together, they strengthen each other;

they build best practices and efficiencies. It is a large collective voice. Some of their initiatives, the state is listening to that. They do engage with legislators and the directors of MDHHS (Michigan Department of Health and Human Services). Each of them is responsible for inviting local legislators. She said Sen. VanderWall actually listened to their concerns and priorities at the last meeting. She said there is some funding for their Community Connections Program. Their grant from CMS is ending in 2020, so they are working towards a sustainability plan. There is funding in both the State and House budgets, and they certainly wanted Sen. VanderWall to be aware of that.

Peacock said they also hosted MDHHS Director Robert Gordon and Deputy Director Dr. Joneigh Khaldun. They were able to talk to them about the work they are doing with the Alliance. They work hard to ensure they are heard. Through those cross-jurisdictional sharing arrangements, they provide shared administrative staffing, which is her position and Dr. Joshua Meyerson's position. The cost for those positions is split between the two health departments – the Health Department of Northwest Michigan provides 70% of the funding, and the Benzie/Leelanau District Health Department provides 30%. The split is based on population and is a huge cost-savings for both departments. She gave some examples of work, adding they are writing lots of grants, as maximizing fiscal responsibility is one of their goals. They are halfway through their strategic plan, with one goal being to increase revenue. They have secured almost \$350,000.00 in grants. Peacock thanked Public Information Officer Rachel Pomeroy for her grant writing work.

Peacock continued – they made some changes with employee benefits; they have increased their private insurance billing; and they are investing in technology improvements, looking at digitizing their environmental health records; they have some different funding opportunities. They are looking at some grants, and they may return to the Board to ask for some help with that to digitize records. She then presented a pie chart, saying the biggest part of the costs is employee expenses. That is where their spending is, and that is because it is the most important part of their organization – their “boots on the ground.” They are very careful with the funding they have. Their funding is diversified. It gives them stability as a health department. Their staff is cross-trained in many areas. If funding is cut in one area, they can support it with other work. Peacock continued to review the chart with Commissioners. More comments followed.

Peacock then presented the 2017-2018 Annual Report ([https://www.leelanau.cc/downloads/bldhd\\_17\\_18\\_annual\\_report\\_08202019.pdf](https://www.leelanau.cc/downloads/bldhd_17_18_annual_report_08202019.pdf)), saying it matches their goals for the year. The report outlines the mandated services; personal health non-mandated; personal health highlight; environmental health non-mandated programs and services; environmental health highlight; and a financial summary for period.

Commissioner Rushton asked Peacock, as an agency, do you annually look at certain priorities you would like to focus on. We all recognize a mandated slate of duties. How does the Health Department determine what their priorities are for the year? Peacock said the strategic plan directions are spread over three years. Another important source of information is the community health needs assessment and improvement planning process, which she could present at a different date. That is a coordinated effort across the 31 counties, called "MIthrive." All of the health departments, hospitals, many community agencies – all involved in that process. They set priorities regionally and in smaller groups of counties. The regional priorities this year were behavioral health and substance abuse. Another source of priority setting is through their performance management system, which is a way of setting very specific measurable goals for each division. They look at the community health needs assessment, the strategic plan, and other priorities that are important to our region and then set specific goals. That will be presented to the Board of Health as well.

Commissioner Rushton remarked, you had said you are just a piece of a larger puzzle, especially in northern Michigan. When Rushton looks at Leelanau, some of the statistics that come out of this County, they are very favorable as compared to other communities that lack resources. She was wondering if there are shared funding that comes from our Health Department that goes to another department? Peacock said no, the only time funding is shared is in the process of writing a grant on behalf of the Health Alliance. She gave the example of a grant written to the Michigan Health Endowment Fund on behalf of the Health Alliance for "Mom Power," for moms who had experienced some sort of trauma. What they did was serve as the fiduciary and then contracted out funding to different sites across the region. They developed partnerships in the community to create sustainability. They funded us to figure out how to make us sustainable. Rushton said she appreciates the work you do.

Commissioner Wessell remarked that 8% of Benzie County's approximately \$6.5 million budget goes to the joint Health Department and 11% of Leelanau County's budget, which is twice the size of Benzie's budget, are we getting more services for our residents, does it cost more? Peacock asked Putney to respond. Putney said the funding is based on population; Leelanau has a larger population. Wessell remarked, so the same services across the two counties. Commissioner Lautner noted and Putney affirmed that Benzie County is paying more in fees.

Chairman Bunek said you had stated that you received \$350,000.00 in grants; is that for Leelanau or Leelanau/Benzie? Peacock responded the award is combined. Klein responded it is for a variety of grants, district-wide. Every grant is different, for specific programs. Bunek said so we don't know the split. Peacock affirmed; they could determine (a split). Bunek asked how many children are you serving in Leelanau, (ages) 0-5? Peacock said she can find that out. Bunek said he would like to know that. Peacock asked, for the percentage of children we currently serve? Bunek affirmed. Bunek said when you talk about the 9.9% (of children) that are not immunized, that seems high for

any population in the U.S. Is there some underlying reason why? It doesn't have anything to do with the Health Department? Peacock said it has to do with personal beliefs, as some people choose not to immunize. The rate varies across the nation. The reasons are similar in that it is a trend. Some call it a "generational amnesia;" that people forget that the vaccine for preventable diseases that used to exist in our communities no longer does is because of immunizations. It's not because (the diseases) went away because of the successes of our vaccines. There is a lot of research diving deeper into the populations that choose not to vaccinate. It is a public health concern for all of us. Bunek said some people (say they request deferrals) because they are "taking aborted babies and using them to make the vaccines." Peacock responded that is not true. There are a lot of myths. There have been some significantly flawed information made public; social media has spread that information – it all contributes toward that trend. A study had been published in a reputable medical journal a number of years ago that stated there was a link between autism and vaccines, and since then, it was (determined to be a) flawed study. The doctor who conducted his study lost his license and the study was revoked and refuted. People remember that; it is hard to battle that flow of (mis)information.

Commissioner Rushton asked is the measles vaccine a live virus? Peacock affirmed. Rushton said from her situation, when it was time to get her youngest child vaccinated, she couldn't do so because she had a brother who had leukemia and his immune system was compromised. She wonders how many immune systems are compromised that do not allow for that child to be vaccinated out of that 9.9%. Peacock clarified medical waivers are different from philosophical waivers. Peacock asked and Klein responded the medical waiver rate (for Leelanau) is quite low; all the requests are philosophical.

Commissioner Ansorte said he has seen in other locations where there have been outbreaks, and immediate problems they need to address. The health departments really do have some strong tools for quarantining people. He isn't sure people understand that if it happened here that could be their kids that would be affected. Peacock gave the example of chicken pox, and if children hadn't been vaccinated, they would need to stay home for three weeks. This is part of the education provided in the waiver appointment.

Approval of Board Minutes –  
July 16, 2019, Regular Session:

MOTION BY RUSHTON THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVE THE REGULAR SESSION MEETING MINUTES OF TUESDAY, JULY 16, 2019. SECONDED BY LAUTNER.

Discussion – Commissioner Wessell asked can we delay approval; we just received these tonight, and he hasn't reviewed them as thoroughly as possible. Discussion followed.

Motion withdrawn by Commissioner Rushton.

Approval of Agenda/Late Additions or Deletions:

Chairman Bunek noted a request to Move Action Item #6, Leland Dam Authority – Engineering Study Recommendation – up to Action Item #1a.

*#189-08202019 Regular Session*

**MOTION BY WESSELL TO APPROVE THE AGENDA AS AMENDED. SECONDED BY RENTENBACH.**

Discussion – none.

**AYES – 7 (Wessell, Ansorge, Bunek, Lautner, Rentenbach, Rushton, Soutas-Little)**

**NO – 0**

**MOTION CARRIED.**

Public Comment:

►None.

Discussion/Action Items –

Government Center HVAC Renovations Options:

Administrator Chet Janik recapped the HVAC renovation to date; we have been discussing this for three years. The Board held special sessions on this issue August 1 and August 6, 2019. It became quite apparent all Commissioners wanted to do something to address the issues. We can all agree we needed time to review options. The last three weeks, a lot of effort has gone into this. He has been in discussion with both E Three, Inc., and Apollo Engineering to come up with what could we realistically do to address the major issues. A survey had been conducted last year of all employees. Additionally, he gave the same assignment to Maintenance Director Gerald Culman II and D&W Mechanical Technician Gary O'Connor, on what issues do they see from a technical standpoint are the main focus. Janik said the good news is the feedback received from both O'Connor and Culman was similar to what was received from our professionals. The memo from O'Connor and Culman ([https://www.leelanau.cc/downloads/08122019\\_memo\\_maintenance\\_hvac.pdf](https://www.leelanau.cc/downloads/08122019_memo_maintenance_hvac.pdf)) shows that their priorities were pretty much the same as that of the professionals. The biggest issue currently is our heat pumps. We have five or six (out of 94) that are not working; some have not worked for several years – we all agree we need to address those. Replacement of the boiler and adding the baseboard-heating units; that is something we have discussed for years, since the building was opened, how the baseboard units should have been part of it. We did that, and then he talked to E Three and Apollo which came up with basically the same list. Janik reviewed his memo ([https://www.leelanau.cc/downloads/admin\\_hvac\\_memo\\_08202019.pdf](https://www.leelanau.cc/downloads/admin_hvac_memo_08202019.pdf)) which outlines how we can accomplish these goals, stay within budget, not go out for bonding, not impact our future MERS payments or impact any other potential project, such as the Leland Dam.

Janik continued; we went back to the bidders to address the issues. In terms of the baseboard heating, ABI Mechanical was able to modify their bid to focus on just that part of the project, at a cost of \$655,000.00; for the electrical portion, Shoreline Power Services reduced its bid to \$186,000.00; and Integrity Test and Balance reduced its bid to \$15,000.00. The other part, some of the items we were going to purchase ourselves. The biggest costs are the thermostats and sensors. These are exact quotes we have received. The boilers and pumps, and the extended warranties for the boilers.

Janik said for the management portion of the project, the Board had actually approved the proposal in January, based on the bid project. Janik said he then asked E Three to reduce its bid due to the reduced scope of the project, which they did, down to \$54,000.00. This equates to 4.82%; the industry standard is usually 5 to 6% for owners' representation, so the 4.82% is in line. And because you always find something you do not anticipate, they put in a (project) contingency amount of \$15,000.00, just to protect ourselves, in the event we get into the project, and find something no one had thought of, so that we have a contingency.

Janik continued; the heat pumps are a separate component. We found out we shouldn't fix them because they are outdated; we should get new pumps that can be blended into our system. He asked for and D&W Mechanical subsequently supplied a quote. We know we need 6; however, he is proposing we base it on 10, as next month another pump could go out. Janik said to protect ourselves and realistically have a firm budget, he based the quote on 10 heat pumps, at an estimated cost of \$80,500.00.

Janik said we can do the project without bonding; and Chief Deputy County Clerk Jennifer Zywicki can later explain the funding. We have drafted specific motions on where the money will come from. Janik said that he, Zywicki, County Treasurer John A. Gallagher III, and County Clerk Michelle L. Crocker all concur this project can be done for the \$1.12 million without impacting future projects, MERS payments or the proposed Leland Dam project, and address the needs of this building. We can look at long-term for other updates as we go forward. We can address the major needs for \$1.12 million without going out for bonding.

Commissioner Rentenbach asked are all the items (listed within the Maintenance memo) included in the quote? Janik concurred. Rentenbach asked about the humidification component. Janik asked John Richards of Apollo Engineering and O'Connor to address this. Richards said no. Janik said some of the equipment earmarked for purchase will address the humidification issues. Chairman Bunek asked, is it humidification or dehumidification? Rentenbach said it is listed as humidification of the entire building. O'Connor said we do not have humidification in this building; each heat pump was equipped for dehumidification. Most of the time it worked very well. Commissioner Rentenbach asked and O'Connor affirmed, we would need humidification in the fall through early spring. Janik said if you look at the big picture, of the (previously approved) \$3.6 million, we could break it down into small chunks for a

couple of years, which would save the amount spent from the bonding, fees, etc., and address these issues one at a time. The big items right now are the heat pumps and baseboard heating. We are looking at long-term solutions for all these issues. We need to address the heat pumps and the baseboard heating to get started.

Commissioner Ansoerge said we have six heat pumps not working and nine that are cause for concern. We are only putting in for four more. Are we short-changing ourselves? Janik said he put 10 in (the request) to get us through this phase of the project. The ones listed as points of concern, he is dealing with them. They could last two weeks or two years. O'Connor said the ones listed as a concern are because of the repeatability of breakdowns. The ones that are defective now, are a "Herculean task" to repair. Janik said to legitimately address what we can do now, he is asking for 10, so we can get through at least this year. O'Connor concurred.

Commissioner Soutas-Little asked of the 95 heat pumps in the building, do you have a sense of how many you have repaired so far? O'Connor responded in going back on the last 13 years, quite a few, with some of them repaired a multiple of times. Kirstin Policastro, Project Manager of E Three, Inc., said she knows the number and can email it to Commissioners.

Commissioner Lautner said if we continue on with a heat pump system and buy new equipment, will the pumps continue to be available 5 to 10 years from now? O'Connor responded yes; however, what we are finding is that controls, components, and refrigerants are changing all the time. The current refrigerant in use has been obsoleted out; that is why they are transitioning on to new refrigerants, with the rumor this refrigerant is on its way out as well.

Commissioner Ansoerge asked do we have a timeline with this new suggested option? Janik said if you choose to start the project tonight, we will order the parts, heat pumps and other equipment components tomorrow.

Policastro said she can address the timeline, as there was one modification. They can do a kickoff meeting next week or the following week, and prepare a timeline. The idea is to be substantially complete before Christmas with a punch list and testing in January. Richards remarked they will be running during the heating season.

Commissioner Lautner asked are we taking a chance on this, sticking with the heat pumps; are we "kicking the can down the road"? Are we going to spend more in the future? O'Connor responded there will be future costs, because you still have the same vintage of equipment; he isn't advocating replacing all of the pumps. However, their concern is the critical ones now, as we need to do something before the weather turns. Policastro added whatever they do in the initial phase is to allow for future phases. If you do not want to do water-sourced heat pumps down the road, you will be able to do a swap-out then. You will have a cooling tower that will last maybe that much longer,

and then you will have to address that. Which means it would be a perfect time to change from a water-sourced heat pump to something else. Lautner said we should have one line item specifically for this system in our budget in the future to address (these issues), as all (heat pumps) will eventually need to be replaced and/or worked on.

Janik said Commissioner Ansorge had noted if you took the original project of \$3.6 million and divided it over a number of years, and had how much we could spend per year, and if we do this project (in phases), we can do this without borrowing or bonding. He asked Zywicki to then explain the proposed project funding. Zywicki said for this project's 2019 budget year, she has divided this into two separate projects; 2019 HVAC Phase #1 with the initial set up to get you started and moving. They took the numbers Janik has proposed to you, the \$1.121 million, and she has also taken into consideration the \$86,000.00 contract you agreed to in order to get the project going and made that a budget within the Capital Improvements Fund (#470). Zywicki said she had discussed the heat pump replacement beforehand with County Clerk Crocker and determined this is more of a repair and maintenance issue, but also an improvement to the location, so we wanted to keep that separate, in hopes that the (\$8,050.00 per heat pump) is the higher end of what the actual cost per heat pump will be. As Janik had stated, it is 6 heat pumps for sure, we budget for 10 – that funding she is specifically taking from the General Fund (#101). Zywicki noted a few years ago before the Leland property had sold, they had discussed concern over the Capital Improvements Fund (CIF) having money, as we were budgeting \$100,000.00 each year. We are hoping that will get us further along, and perhaps fund one or two more heat pumps out of the budget (depending on the final cost per heat pump).

Zywicki continued – because the money will be transferred, whatever is not spent for that heat pump budget in 2019 she will make a project or fold it into Repair and Maintenance for FY 2020. Your allocation will stay the same; that amount will continue until if Janik needs to come back before the Board and ask for more heat pumps or other situation. Zywicki said when it comes to the HVAC system, they had discussed earlier what they could fund now. The Budget Amendments and Fund Transfers to be discussed at the end of today's session in regards to this will be a General Fund transfer in of approximately \$641,000.00 and a DTR transfer of \$870,000.00. The \$870,000.00 is what they call a slight shortfall of the LEC roof project – we are about \$310,000.00 short when the final project cost came in at \$1.2 million. The \$870,000.00 from DTR (Delinquent Tax Revolving Fund) comes into the CIF and the General Fund amount is \$641,000.00. Originally they had talked about \$750,000.00 from each fund. Zywicki added the amendment to DTR will be different because Gallagher had a contingency in his budget that was unallocated at the time.

Commissioner Soutas-Little said in looking at the emailed memos, the cautionary, it seems there is a relationship on where the pumps are located. As the pumps were all installed at the same time and a number of them have been repaired a few times, are

some (heat pumps) cycling harder than others? O'Connor affirmed, saying especially in the most used areas which have more of a demand on comfort control. He added that he is also starting to see Courtrooms A and B acting up with repetitive problems. Policastro noted the Clerk's Office is the most trafficked area.

**MOTION BY WESSELL TO MOVE FORWARD ON THE PROPOSED PLAN AS PRESENTED, AT A TOTAL COST OF \$1,201,667.52; FUNDS COMING FROM THE FUND TRANSFERS AND GENERAL FUND.**

Chairman Bunek noted motions have already been prepared. Discussion ensued.

Chairman Bunek asked Wessell to make the prepared motion and to also rescind the motion (from the August 1, 2019, Special Session), or reduce it to this amount. Discussion ensued. Commissioner Ansortge said he would rather rescind it, and get a "clean board," and start with what we want to do today.

*#190-08202019 Regular Session*

**MOTION BY ANSORGE TO RESCIND MOTION NUMBER #179-08012019.  
SECONDED BY RENTENBACH.**

Discussion followed on Board rules and procedure.

**AYES – 7 (Ansortge, Bunek, Lautner, Rentenbach, Rushton, Soutas-Little, Wessell)  
NO – 0  
MOTION CARRIED.**

*#191-08202019 Regular Session*

**MOTION BY WESSELL THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVE THE REVISED HVAC PROJECT FOR THE LEELANAU COUNTY GOVERNMENT CENTER IN AN AMOUNT NOT TO EXCEED \$1,121,168.00, WITH FUNDING AS FOLLOWS:**

- **TRANSFER OF \$560,000.00 FROM THE DELINQUENT TAX REVOLVING FUND (DTR), #516, TO THE CAPITAL PROJECTS BUILDING FUND, #470, AND**
- **TRANSFER OF \$561,168.00 FROM THE GENERAL FUND, #101, TO THE CAPITAL PROJECTS BUILDING FUND, #470.**

**SECONDED BY RENTENBACH.**

Discussion – none.

**AYES – 7 (Wessell, Ansortge, Bunek, Lautner, Rentenbach, Rushton, Soutas-Little)  
NO – 0  
MOTION CARRIED.**

*#192-08202019 Regular Session*

**MOTION BY WESSELL THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVE A FUND TRANSFER OF \$80,500.00 FROM THE GENERAL FUND, #101, TO THE CAPITAL PROJECTS BUILDING FUND, #470, TO COVER THE ANTICIPATED COST OF EQUIPMENT AND LABOR FOR TEN (10) HEAT PUMPS. SECONDED BY LAUTNER.**

Discussion – none.

**AYES – 7 (Wessell, Ansoerge, Bunek, Lautner, Rentenbach, Rushton, Soutas-Little)  
NO – 0 MOTION CARRIED.**

*#193-08202019 Regular Session*

**MOTION BY RENTENBACH THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVE A FUND TRANSFER OF \$310,000.00 FROM DTR FUND, #516, TO THE CAPITAL PROJECTS BUILDING FUND, #470, TO COVER THE BALANCE REMAINING FOR THE REPAIR OF THE LEC ROOF. SECONDED BY SOUTAS-LITTLE.**

Discussion – none.

**AYES – 7 (Rentenbach, Rushton, Soutas-Little, Wessell, Ansoerge, Bunek, Lautner)  
NO – 0 MOTION CARRIED.**

*#194-08202019 Regular Session*

**MOTION BY RENTENBACH THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVE THE AGREEMENT BETWEEN THE COUNTY OF LEELANAU AND A.B.I. MECHANICAL IN AN AMOUNT NOT TO EXCEED \$655,000.00, AS PRESENTED; FUNDS TO COME FROM CAPITAL PROJECTS BUILDING FUND #470. SECONDED BY SOUTAS-LITTLE.**

Discussion – Chairman Bunek noted this motion covers the contract as well.

**AYES – 7 (Rentenbach, Rushton, Soutas-Little, Wessell, Ansoerge, Bunek, Lautner)  
NO – 0 MOTION CARRIED.**

*#195-08202019 Regular Session*

**MOTION BY RENTENBACH THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVE THE AGREEMENT BETWEEN THE COUNTY OF LEELANAU AND SHORELINE POWER SERVICES, INC., IN AN AMOUNT NOT TO EXCEED \$186,000.00, AS PRESENTED; FUNDS TO COME FROM CAPITAL PROJECTS BUILDING FUND #470. SECONDED BY WESSELL.**

Discussion – Chairman Bunek noted this motion covers the contract.

**AYES – 7 (Rentenbach, Rushton, Soutas-Little, Wessell, Ansoerge, Bunek, Lautner)  
NO – 0 MOTION CARRIED.**

*#196-08202019 Regular Session*

**MOTION BY LAUTNER THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVE THE AGREEMENT BETWEEN THE COUNTY OF LEELANAU AND INTEGRITY TEST AND BALANCE, INC., IN AN AMOUNT NOT TO EXCEED \$15,000.00, AS PRESENTED; FUNDS TO COME FROM CAPITAL PROJECTS BUILDING FUND #470. SECONDED BY RUSHTON.**

Discussion – none.

**AYES – 7 (Lautner, Rentenbach, Rushton, Soutas-Little, Wessell, Ansorge, Bunek)**  
**NO – 0** **MOTION CARRIED.**

*#197-08202019 Regular Session*

**MOTION BY LAUTNER THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVE THE ISSUANCE OF PURCHASE ORDERS FROM LEELANAU COUNTY FOR MAJOR EQUIPMENT ELEMENTS, AS OUTLINED:**

- **ADVANCED BUILDING CONTROL SYSTEMS – \$133,347.52, AS PER QUOTE #143, DATED AUGUST 8, 2019;**
- **ETNA SUPPLY – \$59,440.00, AS PER QUOTE #S103151020, DATED AUGUST 14, 2019, AND**
- **AIG – \$3,380.00, AS PER QUOTE #S103151020, DATED AUGUST 14, 2019;**

**FUNDS TO COME FROM CAPITAL PROJECTS BUILDING FUND, #470. SECONDED BY RUSHTON.**

Discussion – none.

**AYES – 7 (Lautner, Rentenbach, Rushton, Soutas-Little, Wessell, Ansorge, Bunek)**  
**NO – 0** **MOTION CARRIED.**

*#198-08202019 Regular Session*

**MOTION BY WESSELL THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVE THE PURCHASE OF 10 HEAT PUMPS FROM D&W MECHANICAL, WHICH INCLUDES A SIX (6)-YEAR WARRANTY FROM THE MANUFACTURER, AT AN ESTIMATED COST FOR LABOR AND MATERIALS OF \$8,050.00 PER HEAT PUMP; FUNDS TO COME FROM CAPITAL PROJECTS BUILDING FUND, #470. SECONDED BY RENTENBACH.**

Discussion – none.

**AYES – 7 (Wessell, Ansorge, Bunek, Lautner, Rentenbach, Rushton, Soutas-Little)**  
**NO – 0** **MOTION CARRIED.**

*#199-08202019 Regular Session*

**MOTION BY RUSHTON THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVE A CONTINGENCY OF \$15,000.00 FOR THE REVISED HVAC PROJECT; FUNDS TO COME FROM CAPITAL PROJECTS BUILDING FUND, #470. SECONDED BY WESSELL.**

Discussion – none.

**AYES – 7 (Rushton, Soutas-Little, Wessell, Ansorge, Bunek, Lautner, Rentenbach)**  
**NO – 0** **MOTION CARRIED.**

#200-08202019 Regular Session

**MOTION BY RENTENBACH THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVE A CONTRACT BETWEEN LEELANAU COUNTY AND E THREE, INC., AS THE OWNER REPRESENTATIVE AND PROFESSIONAL FEES FOR THE GOVERNMENT CENTER HVAC CONTRACT, IN AN AMOUNT NOT TO EXCEED \$54,000.00; FUNDS TO COME FROM CAPITAL PROJECTS BUILDING FUND, #470. SECONDED BY RUSHTON.**

Discussion – none.

**AYES – 7 (Rentenbach, Rushton, Soutas-Little, Wessell, Ansorge, Bunek, Lautner)  
NO – 0  
MOTION CARRIED.**

Commissioner Wessell said he knows we have been frustrated by this, but he is pleased with this solution. He commended Zywicki, Treasurer Gallagher, Administrator Janik and the experts.

A break was taken at 8:16 p.m.

Back in session at 8:23 p.m.

Leland Dam Authority – Engineering Study Recommendation:

Administrator Janik said he had distributed the legal opinion from January 2004 (on file), and he and Dam Authority member Steve Christensen had a discussion with the attorney that wrote the opinion a few weeks ago, and the attorney confirmed all the information is still accurate. Chairman Bunek said there were questions concerning the amount estimated for the engineering and what the quote includes (on file). Patrick Machin, P.E., of Machin Engineering was present, along with Maintenance Director Culman and Christensen to answer any other questions.

Chairman Bunek told Machin (that at last week's meeting) they had talked about Machin taking pictures at a cost of \$3,000.00, and people were nervous about that. Machin said the main portion proposed is a lockout system, to help prevent the dam gate from operating; basically, a device to prevent the gate from rotating if there was a loss in hydraulic pressure or a loss in the connection. The gate is operated by hydraulic drums. Currently there is no lockout. Machin gave an analogy of a boat hitch. He said in order to do this, they have to take a 3-D scanner inside the building that takes pictures, and also takes data. It will take millions of data points, and he can then take the model of the room, three-dimensionally into the computer, get accurate measurements to determine the mechanical fit onto the existing operation, without having to take it apart, then take those parts and pieces, to a mill shop and design a device to fit onto the existing operation of the dam. Right now, there are two large plates at the end of the rams, and as those rams operate, they move and pivot the plate, which is then attached to a pivot pin. In order to attach a pivot pin, they need to take pictures with a laser scanner inside of the control room – set it up, and let the device take all the pictures. They have completed this on other projects with a high degree of accuracy. It

prevents taking pieces off the dam and then taking them to the mill shop, or taking a bunch of measurements and then having an issue of inaccuracy during construction.

Commissioner Rushton asked Machin about the purpose of the lockout system. Machin then sketched out a diagram of the issues on the Smart Board within the control room, providing an explanation on what needs to be done and what the device will help prevent. He said they will measure the apparatus, to tie something on the end of the pin, and put in a geared system with a cam lock. The operator can engage this in the event someone moves any further, it will prevent that from happening – it is a lockout mechanism. The device would also be in manual operation, in the event they lose hydraulic pressure. They will then have a method to come in with a valve and hand crank.

Chairman Bunek remarked we are getting (off topic), as we are talking about the water coming in (to the control room). He said part of this study is for the lockout? Machin affirmed. Janik asked Machin to review the two proposals he had provided – one was for the emergency issue with water, and the other was OSHA/safety concerns. Machin confirmed the lockout was part of the OSHA concern.

Christensen said the engineering covers the entire aspect; once the engineering begins, it is important to do the entire thing. It is hard to cut the project into fine pieces. He added the engineering portion can get charged back to the SAD (Special Assessment District) either in its entirety, or close to it. That is what they want to get this done to get the ball rolling. Commissioner Lautner asked how is it we didn't have a lockout mechanism done with the initial construction? Christensen responded the concept of holding the dam up would be achieved by manufacturing posts that would lock into the plate and the dam itself. They were not made; however, the concept was available. The dam itself is a failsafe, in that there are two pumps and two rams. One pump and one ram can hold the gate up. There are failsafe parts to it going in. To work on the dam, you need to dewater it. What they are looking at is a mechanism that can be installed where they can lock the dam in position and do a replacement without dewatering, something that they didn't think of or go through the process of when initially (designing) the dam. The proposed safety is kind of "putting the car in park." He thinks it is the most cost-effective way to get where we need to go; and now we have flooding on top of it.

Janik asked Machin what does the (work specced for) \$19,860.00 include? Machin responded the mechanical interlock system, and remote greasing of the gates (OSHA required). This is a common thing for dams with rotating parts, so that the operator doesn't have to go under the dam to do that. And then the emergency portion, of designing a bulkhead to prevent water from entering the control room, and a pump-out system.

Commissioner Ansoerge remarked we are going to create a computer model of that control room, so if we have to do any future work, you have that model, and we could streamline the process for any future emergency. Does the County own the computer model? Machin responded they would provide that to the County. Ansoerge said that's not what he asked. Machin responded no, because they are always cautious on what they give someone ownership to. (The rationale being) it is only at the discretion of how you use it. You can say you have it, but what will you really do with it? The County has access to it as anybody else has access to that type of data. You can get the software and open rights to it, similar to a CAD drawing. The County will have rights to it, but ownership comes from the company that always procures that information. That is at the discretion, basically. Ansoerge responded that is a problem with him. He commented on an Elmwood Township-Grand Traverse County (septic treatment plant), and when they switched engineering firms, they didn't own the model. That is a problem for him. Any computer models the County pays for we should own, based on what happened in Elmwood Township. Chairman Bunek remarked we had the same thing with the (Veterans Memorial); we switched it from one side (of the road) to the other, and we didn't own that drawing, and we did pay for it.

Commissioner Rushton asked Machin, how can we resolve this issue? Machin responded ownership and usage of (the models) are two different things. As a design professional, they always own the products they produce; they always have the rights to those. You can have copies of the three dimensional information. Commissioner Ansoerge said so if it is in AutoCAD, we have a copy of that file. Machin said he already told the Leland Dam Authority his firm would provide the copy of that information because he thinks it is reasonable to provide; however, he wants to make a clear distinction between ownership and use. Ansoerge asked if the County had a policy on things we pay for and whether we own them or not. Janik responded not a formal policy – however, due to an incident several years ago, all County contracts now has language to the effect that we have access, copies or exclusive rights to protect us from that situation. Machin said what happens with design professionals is that they hand over documents they have designed, and then send those out under the representation that they come from the firm that provided that. That is against his license; the State of Michigan states he must maintain ownership of things he has represented as a design as promised, to help the safety and welfare of the public. He cannot provide those and give ownership to people, because they can then take that information. More comments followed on outside changes misrepresenting the original design. Machin said you have use and a copy, but you don't necessarily have ownership, as that is against his license.

Janik said if Commissioners choose to proceed, counsel can incorporate that in a contract. Machin continued to provide examples. When it comes to digitally signed documents, they have to be careful what they hand over. Commissioner Ansoerge said he understands that, but he also doesn't want to get into the situation where we pay for something and then find out we don't have a copy, and the engineering firm "couldn't find a copy" because they weren't involved anymore. We should have a copy in our possession.

Commissioner Soutas-Little asked are you referring to a digital copy? Machin affirmed. Commissioner Ansoerge said as long as we have a copy... Commissioner Rushton said she can understand Machin's position. The copy and the use of the copy for this Board – say we get a different engineer in the future, she would think the copy would be provided to a new engineer, in the event we needed to make changes. Can that new engineer draw from that (original) design; can he alter it and use it? Machin said he doesn't ever get asked this question. Christensen said the County's legal counsel has been bumping against the digital world on a daily basis, and there is probably a standard contract that covers this. Janik gave the example of the Government Center HVAC project, and how the engineering firm was able to use the schematics as a source so they didn't have to start from the beginning. We did have a case several years ago, where we didn't have a copy of something – we had no access to it. For example, with the HVAC project next door, we have a complete manual and digital copy of everything that was done next door. He thinks we can get beyond this.

Chairman Bunek questioned the percentage of project costs attributable to engineering. Christensen responded the proposed engineering costs is for the whole thing; if you combine both projects together, and have a total of \$109,000.00, the engineering is \$19,860.00. We are doing the emergency work right now, and the rest will be done after the SAD is up and going. If we could complete the emergency part first before the water freezes, that is important. That is why they are splitting the project in two. More comments followed on the timelines for both projects. Bunek asked and Machin responded there are two timelines; there isn't another engineering proposal involved with this. However, additional time will be needed to oversee the greasing of the over lock at a later date, which is an estimate, not a guaranteed sum. Discussion ensued.

Commissioner Lautner asked Machin, won't a simple pin do? More comments followed. Machin responded that is part of what they need to figure out what to do. It is a complicated process that requires them to model the system.

Commissioner Ansoerge said we are paying for engineering work now that will address the emergency work and that will also address the OSHA work that we know needs to be done. He understands the design isn't a simple lockout, but a system to manually operate the dam and an automatic grease system, so the operator doesn't have to go out there to get those grease fittings. All the other stuff will be part of what comes with going forward with the SAD that we do not know about today. Christensen said the engineering portion is part that can be charged back to the SAD. Commissioner Lautner asked and Janik responded we have a general contract with Machin in place. This is for a special project.

Culman remarked that Machin isn't going to do something until he knows the integrity of the dam. Culman then offered comment on the projected process.

Commissioner Wessell asked do we know where the funds will be coming from? Zywicki asked them where would you like to take the money from? Janik responded from the General Fund.

*#201-08202019 Regular Session*

**MOTION BY WESSELL THAT THE BOARD OF COMMISSIONERS WAIVE THE BOARD POLICY ON BID REQUIREMENTS AND REQUEST FOR PROPOSALS AND APPROVE THE QUOTE FROM MACHIN ENGINEERING FOR THE ENGINEERING PORTION OF THE QUOTE, IN AN AMOUNT NOT TO EXCEED \$19,860.00; FUNDS TO COME FROM GENERAL FUND #101, PENDING COUNSEL REVIEW AND APPROVAL. SECONDED BY LAUTNER AND RUSHTON.**

Discussion – Commissioner Lautner asked and Janik responded we will have counsel draft an agreement. Chairman Bunek asked will we have to do the other \$4,000.00 later, or tonight? Machin said that can be done later.

**AYES – 6 (Rentenbach, Rushton, Soutas-Little, Wessell, Ansorge, Lautner)**

**NO – 1 (Bunek)**

**MOTION CARRIED.**

Janik asked and Machin responded he will complete the emergency portion first, and that can be done in three weeks, as a first release of the project. The other portion will take approximately 60 to 90 days to bid out the project. Discussion followed on a timeline. Janik commented so the first part of October for the start. The best-case scenario would be for Machin to come back before the Board with a recommendation on a contractor at the October meeting. Machin said the (emergency work) contractor would be for plumbing and minor electrical work. Commissioner Wessell said he thought we didn't want to go forward with the work, as we can't charge it back to the SAD. Janik said there is no way we can get the special assessment ready by October. Christensen commented on the process. Wessell said so we won't only pay for the engineering but for the repairs; and if we move forward with the OSHA repairs, that would also be charged to the SAD. Discussion ensued.

Commissioner Lautner asked do we want to make a motion to begin the process of designing the SAD tonight? Janik said the preliminary work has already begun. Christensen noted he needs to lean on the legal side to make sure we are touching the right bases. Janik added the background work has begun. Lautner remarked, other than we don't know if we are going to use the SAD. Janik said they have discussed conducting a joint meeting with the Leland Dam Authority; this is a critical issue, and we cannot wait.

Leelanau County Sheriff's Office – Animal Control Agreement with the Grand Traverse Band of Ottawa and Chippewa Indians:

*#202-08202019 Regular Session*

**MOTION BY WESSELL TO APPROVE THE RENEWAL OF THE AGREEMENT FOR ANIMAL CONTROL SERVICES BETWEEN THE COUNTY OF LEELANAU AND THE GRAND TRAVERSE BAND OF OTTAWA AND CHIPPEWA INDIANS UNTIL SEPTEMBER 30, 2022. SECONDED BY RENTENBACH.**

Discussion – None.

**AYES – 7 (Wessell, Anson, Bunek, Lautner, Rentenbach, Rushton, Soutas-Little)  
NO – 0  
MOTION CARRIED.**

Leelanau County Sheriff's Office – Approval of FY 2020 Secondary Road Patrol Grant Application:

*#203-08202019 Regular Session*

**MOTION BY RUSHTON THAT THE BOARD OF COMMISSIONERS ALLOW THE SHERIFF'S OFFICE TO APPLY FOR THE FISCAL YEAR 2020 SECONDARY ROAD PATROL AND TRAFFIC ACCIDENT PREVENTION PROGRAM GRANT (IN THE AMOUNT OF \$33,065.00). SECONDED BY WESSELL & LAUTNER.**

Discussion – None.

**AYES – 7 (Rushton, Soutas-Little, Wessell, Anson, Bunek, Lautner, Rentenbach)  
NO – 0  
MOTION CARRIED.**

Solid Waste Council – Proposed Recycling Center at the Government Center:

*#204-08202019 Regular Session*

**MOTION BY LAUTNER THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS DIRECT THE SOLID WASTE COUNCIL TO WORK DILIGENTLY FOR THE NEXT SIX MONTHS TO SECURE A SITE IN LELAND OR WEST LAKE LEELANAU FOR A RECYCLING SITE. SECONDED BY RUSHTON.**

Discussion – None.

**AYES – 7 (Lautner, Rentenbach, Rushton, Soutas-Little, Wessell, Anson, Bunek)  
NO – 0  
MOTION CARRIED.**

Solid Waste Council – FY 2020 Tire Recycling Grant Application:

*#205-08202019 Regular Session*

**MOTION BY RUSHTON THAT THE BOARD OF COMMISSIONERS APPROVE A 2020 SCRAP TIRE RECYCLING GRANT APPLICATION TO BE SUBMITTED ON BEHALF OF LEELANAU COUNTY BY THE DUE DATE OF AUGUST 30, 2019. SECONDED BY SOUTAS-LITTLE.**

Discussion – None.

**AYES – 7 (Rushton, Soutas-Little, Wessell, Anson, Bunek, Lautner, Rentenbach)  
NO – 0  
MOTION CARRIED.**

Planning Commission – Release of General Plan, Public Comment Period:

Planning and Community Development Director Trudy Galla was present. Galla said they are asking permission to release the General Plan to a 42-day public comment period. She said both Commissioner Lautner and David McCulloch, as Planning Commission members were present, where the Planning Commission requested Galla bring this before the Board for release. If the Board agrees to the release, by law, the Planning commission is required to hold a public hearing in October and then submit to Commissioners what action they took. At that point, you can decide to hold the public hearing yourself, or you can also decide if you want to take final action plan, or leave it with what action the Planning Commission took. She is asking for official release to get the comment period going.

*#206-08202019 Regular Session*

**MOTION BY LAUTNER THAT THE BOARD OF COMMISSIONERS APPROVE THE RELEASE OF THE DRAFT GENERAL PLAN FOR THE 42-DAY PUBLIC COMMENT PERIOD. SECONDED BY RENTENBACH & WESSELL.**

Discussion – None.

**AYES – 7 (Lautner, Rentenbach, Rushton, Soutas-Little, Wessell, Ansonge, Bunek)  
NO – 0 MOTION CARRIED.**

Planning Commission – Revised CIP (Capital Improvement Program):

*#207-08202019 Regular Session*

**MOTION BY LAUTNER THAT THE BOARD OF COMMISSIONERS ACCEPT THE LEELANAU COUNTY 2019-2024 CAPITAL IMPROVEMENT PLAN (CIP).  
SECONDED BY WESSELL**

Discussion – Commissioner Ansonge thanked Galla for adding the Leland Dam issues.

**AYES – 7 (Lautner, Rentenbach, Rushton, Soutas-Little, Wessell, Ansonge, Bunek)  
NO – 0 MOTION CARRIED.**

Emergency Management – AT&T Contract Amendments for the Central and Omena Tower Sites:

*#208-08202019 Regular Session*

**MOTION BY WESSELL THAT THE BOARD OF COMMISSIONERS APPROVE AND AUTHORIZE THE COUNTY BOARD CHAIRMAN TO SIGN THE SECOND AMENDMENT TO THE TOWER SPACE LEASE AGREEMENT FOR AT&T ON THE OMENA TOWER SITE; FURTHER, TO RESET THE TERMS OF THE AGREEMENT TO THE FIRST YEAR OF THREE NEW FIVE-YEAR TERMS. SECONDED BY RENTENBACH.**

Discussion – None.

**AYES – 7 (Wessell, Ansonge, Bunek, Lautner, Rentenbach, Rushton, Soutas-Little)  
NO – 0 MOTION CARRIED.**

*#209-08202019 Regular Session*

**MOTION BY RENTENBACH TO THAT THE BOARD OF COMMISSIONERS APPROVE AND AUTHORIZE THE COUNTY BOARD CHAIRMAN TO SIGN THE SECOND AMENDMENT TO THE TOWER SPACE LEASE AGREEMENT FOR AT&T ON THE CENTRAL TOWER SITE; FURTHER, TO RESET THE TERMS OF THE AGREEMENT TO THE FIRST YEAR OF THREE NEW FIVE-YEAR TERMS. SECONDED BY SOUTAS-LITTLE.**

Discussion – None.

**AYES – 7 (Rentenbach, Rushton, Soutas-Little, Wessell, Ansorge, Bunek, Lautner)  
NO – 0  
MOTION CARRIED.**

Emergency Management – Motorola Agreement for Dispatch Console Maintenance:

*#210-08202019 Regular Session*

**MOTION BY RENTENBACH THAT THE BOARD OF COMMISSIONERS ACCEPT THE PROPOSAL FROM MOTOROLA SOLUTIONS IN AN AMOUNT NOT TO EXCEED \$21,000.00 FOR DISPATCH CONSOLE AND RECORDER EQUIPMENT MAINTENANCE; MONEY TO COME FROM DISPATCH 911 SERVICES FUND #232-000.000-801.000, PENDING COUNTY ATTORNEY APPROVAL. SECONDED BY SOUTAS-LITTLE.**

Discussion – None.

**AYES – 7 (Rentenbach, Rushton, Soutas-Little, Wessell, Ansorge, Bunek, Lautner)  
NO – 0  
MOTION CARRIED.**

Prosecuting Attorney – MDHHS Contract Amendment:

*#211-08202019 Regular Session*

**MOTION BY WESSELL THAT THE BOARD OF COMMISSIONERS APPROVE AMENDMENT NO. 1 TO THE CONTRACT BETWEEN LEELANAU COUNTY AND MDHHS, INCREASING THE CONTRACT AMOUNT BY \$15,000.00. SECONDED BY SOUTAS-LITTLE.**

Discussion – None.

**AYES – 7 (Wessell, Ansorge, Bunek, Lautner, Rentenbach, Rushton, Soutas-Little)  
NO – 0  
MOTION CARRIED.**

Prosecuting Attorney – Crime Victims' Rights Grant Application:

*#212-08202019 Regular Session*

**MOTION BY RENTENBACH THAT THE BOARD OF COMMISSIONERS APPROVE THE COUNTY PROSECUTOR TO RENEW THE VICTIMS' RIGHTS GRANT WITH THE STATE OF MICHIGAN IN THE AMOUNT OF \$39,921.00 FOR THE PERIOD OF OCTOBER 1, 2019, THROUGH SEPTEMBER 30, 2020, AND AUTHORIZE THE COUNTY CLERK TO CONTINUE AS THE AUTHORIZED OFFICIAL IN THE E-GRAMS SYSTEM, AS PREVIOUSLY AGREED UPON BY THE BOARD. SECONDED BY WESSELL & SOUTAS-LITTLE.**

Discussion – None.

**AYES – 7 (Rentenbach, Rushton, Soutas-Little, Wessell, Ansorge, Bunek, Lautner)  
NO – 0  
MOTION CARRIED.**

Administration – Acceptance of 2% Allocation Awards:

*#213-08202019 Regular Session*

**MOTION BY WESSELL THAT THE BOARD OF COMMISSIONERS ACCEPT THE 2% ALLOCATION AWARDS FROM THE GRAND TRAVERSE BAND OF OTTAWA AND CHIPPEWA INDIANS, AS FOLLOWS:**

- Board of Commissioners, Leelanau County Cancer Foundation – \$2,500.00
- Administration/Veterans Affairs, Mid Michigan Honor Flight – \$2,500.00

**SECONDED BY RENTENBACH.**

**Commissioner Rushton requested the motion be split.**

Commissioner Wessell said that he could amend his motion and Chairman Bunek said that he will split for the vote.

**Chairman Bunek called for a vote first on:**

*#214-08202019 Regular Session*

- Administration/Veterans Affairs, Mid Michigan Honor Flight – \$2,500.00

**AYES – 7 (Wessell, Ansorge, Bunek, Lautner, Rentenbach, Rushton, Soutas-Little)  
NO – 0 MOTION CARRIED.**

**Chairman Bunek called for a vote second on:**

*#215-08202019 Regular Session*

- Board of Commissioners, Leelanau County Cancer Foundation – \$2,500.00

Voice vote inaudible; a roll call vote was requested.

**ROLL CALL: Wessell – YES; Ansorge – YES; Bunek – NO; Lautner – NO;  
Rentenbach – YES; Rushton – NO; Soutas-Little – YES.**

**AYES – 4 NO – 3 MOTION CARRIED.**

Board of Commissioners – Leelanau County Cancer Foundation (LCCF) Contract:

*#216-08202019 Regular Session*

**MOTION BY RENTENBACH THAT THE BOARD OF COMMISSIONERS APPROVE THE CONTRACT BETWEEN THE COUNTY OF LEELANAU AND THE LEELANAU COUNTY CANCER FOUNDATION IN THE AMOUNT OF \$2,500.00, PENDING COUNSEL REVIEW AND APPROVAL; FUNDS TO COME FROM THE GRAND TRAVERSE BAND 2% ALLOCATION AWARD. SECONDED BY SOUTAS-LITTLE.**

Discussion – none.

**AYES – 4 (Wessell, Ansorge, Rentenbach, Soutas-Little)  
NO – 3 (Bunek, Lautner, Rushton) MOTION CARRIED.**

Commissioner Ansorge asked do we need to have a discussion on what we want to do in the future? The Board is divided on what we should or should not be doing. Is there

any interest in doing that? Chairman Bunek said he would be happy to, in hopes someone would change their mind. We make an illegal “legal” by signing the contract, supposedly. Our lawyers tell us we do. He doesn’t know how this makes it legal. Commissioner Wessell said if we have that discussion, he would note that a few weeks ago at the awards ceremony, the Tribal chairman stated his priority is to applications that were supporting nonprofits. If we choose not to do that, we are “throwing money” at other counties. He suggested adding this to the Board agenda next month.

Administration – FY-2020 MAC Dues:

*#217-08202019 Regular Session*

**MOTION BY RUSHTON THAT THE BOARD OF COMMISSIONERS APPROVE THE 2019/2020 MICHIGAN ASSOCIATION OF COUNTIES (MAC) DUES IN THE AMOUNT OF \$10,930.26, WITH FUNDS TO COME FROM #101-100.101-807.000. SECONDED BY WESSELL.**

Discussion – none.

**AYES – 7 (Lautner, Rentenbach, Rushton, Soutas-Little, Wessell, Bunek, Ansorge)  
NO – 0  
MOTION CARRIED.**

Administration – Revised County Board Travel Policy:

*#218-08202019 Regular Session*

**MOTION BY RENTENBACH THAT THE BOARD OF COMMISSIONERS APPROVE THE CHANGES AND UPDATES MADE TO THE COUNTY TRAVEL POLICY. SECONDED BY RUSHTON.**

Discussion – none.

**AYES – 7 (Lautner, Rentenbach, Rushton, Soutas-Little, Wessell, Bunek, Ansorge)  
NO – 0  
MOTION CARRIED.**

LCSO Vehicle Auction:

*#219-08202019 Regular Session*

**MOTION BY WESSELL THAT THE BOARD OF COMMISSIONERS APPROVE AWARDING THE BIDS ON THE RETIRED LCSO VEHICLES AS FOLLOWS:**

- **2012 Ford Escape, VIN #1FMCU9DG3CKB56616, In The Amount Of \$5,800.00, to Susan Anderson of Madison Heights, Michigan**
- **2014 Ford Interceptor, VIN #1FM5K8AR1EGB63779, In The Amount Of \$6,601.00, to Brian O’Boyle of Traverse City, Michigan**

**FINAL PRICES DO NOT REFLECT THE ADDITION OF A 6% SALES TAX OR A 5% BUYER’S PREMIUM TO COVER THE COSTS OF LISTING THE VEHICLES. SECONDED BY RENTENBACH.**

Discussion – none.

**AYES – 7 (Wessell, Bunek, Ansorge, Lautner, Rentenbach, Rushton, Soutas-Little)  
NO – 0  
MOTION CARRIED.**

Review of Financials:

Chief Deputy Clerk Jennifer Zywicki was present to answer questions from Commissioners.

Committee Reports, Recommendations, and Resolutions:

Commissioner Rushton said she had made a request last week, and wondered if the (Early Childhood) reports were available. Janik stated he had been gone that entire time until today. Commissioner Soutas-Little said she had made it clear she would not.

Special Reports by Staff, Commissioners, and Affiliated Agencies:

None.

Public Comment:

None.

Commissioner Comments:

None.

Approval of Financials –  
Amendments and Transfers:

*#220-08202019 Regular Session*

**MOTION BY LAUTNER THAT THE BOARD OF COMMISSIONERS APPROVE THE FOLLOWING BUDGET AMENDMENTS – #19-006, #19-007, #19-008, #19-009, #19-010, and #19-011. SECONDED BY WESSELL.**

Discussion – none.

**AYES – 7 (Lautner, Rentenbach, Rushton, Soutas-Little, Wessell, Bunek, Ansorge)  
NO – 0  
MOTION CARRIED.**

Claims and Accounts:

*#221-08202019 Regular Session*

**MOTION BY LAUTNER THAT THE BOARD OF COMMISSIONERS APPROVE CLAIMS AND ACCOUNTS IN THE AMOUNT \$258,823.81. SECONDED BY WESSELL.**

Discussion – none.

**AYES – 7 (Lautner, Rentenbach, Rushton, Soutas-Little, Wessell, Bunek, Ansorge)  
NO – 0  
MOTION CARRIED.**

Post Audit:

*#222-08202019 Regular Session*

**MOTION BY LAUTNER THAT THE BOARD OF COMMISSIONERS APPROVE POST AUDIT CLAIMS AND ACCOUNTS IN THE AMOUNT OF \$1,357,368.19. SECONDED BY WESSELL.**

Discussion – none.

**AYES – 7 (Lautner, Rentenbach, Rushton, Soutas-Little, Wessell, Bunek, Ansorge)  
NO – 0  
MOTION CARRIED.**

**Adjournment:**

Chairman Bunek adjourned the meeting at 9:20 p.m.

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William J. Bunek, Chairman  
Leelanau County Board of Commissioners

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Laurel S. Evans, Special Deputy County Clerk  
Clerk-Leelanau County Board of Commissioners