

**NOTICE OF REGULAR TOWNSHIP BOARD OF TRUSTEES MEETING
TO BE HELD ELECTRONICALLY**

SUTTONS BAY TOWNSHIP

LEELANAU COUNTY, MICHIGAN

To: The residents and property owners of Suttons Bay Township, Leelanau County, Michigan, and any other interested parties.

Please take notice that a regular meeting of the Township Board will be held on September 9, 2020 at 5:15 p.m. by electronic remote access.

Electronic remote access, in accordance with the Michigan Governor's [Executive Order\(s\)](#), will be implemented in response to COVID-19 social distancing requirements. The public may participate in the meeting through Zoom access by computer and smart phone using the following link:

Suttons Bay Township is inviting you to a scheduled Zoom meeting.

Topic: Township Board Regular Meeting September 9, 2020, 5:15pm

Time: Sep 9, 2020 05:15 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/85035243953?pwd=ZC92QjkzVC9scUI5TFdkc3NJeWtDUT09>

Meeting ID: 850 3524 3953

Passcode: 091225

One tap mobile

+13126266799,,85035243953#,,,,,0#,,091225# US (Chicago)

+16465588656,,85035243953#,,,,,0#,,091225# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Germantown)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 850 3524 3953

Passcode: 091225

Find your local number: <https://us02web.zoom.us/j/kdB3tCMIzo>

Members of the public will only be able to speak during the public comment portion of the meeting and such comment will be limited to three minutes per person. To provide for orderly public participation, a person wishing to speak must state their name and request to be recognized by the Township Supervisor. The Supervisor will recognize all persons wishing to speak during public comment. If, prior to the meeting, members of the public have certain questions or wish to provide input on any business that will be addressed at the meeting then such persons may contact the Township at 271.2722, by email to clerk@suttonsbaytwp.com, or by mail at PO Box 457, Suttons Bay, MI 49682. A copy of the meeting material may be found on the link on the Township's homepage at www.leelanau.cc/suttonsbaytwp.asp.

The Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting upon 72- hour advance notice by contacting Sandy VanHuystee, Township Clerk, by email, phone, or mail at the below.

Sandy VanHuystee
Suttons Bay, Township Clerk
95 W 4th Street, PO Box 457
Suttons Bay, MI 49682
Phone 231.271.2722
Email clerk@suttonsbaytwp.com

**NOTICE OF SPECIAL TOWNSHIP BOARD MEETING
TO BE HELD ELECTRONICALLY**

_____ TOWNSHIP

_____ COUNTY, MICHIGAN

To: The residents and property owners of _____ Township, _____ County, Michigan, and any other interested parties.

Please take notice that a special meeting of the _____ Township Board will be held on _____, _____, 2020 at _____ p.m. by electronic remote access for the purpose of consideration of issues specified in the attached agenda.

Electronic remote access, in accordance with the Michigan Governor's [Executive Order 2020-75](#), will be implemented in response to COVID-19 social distancing requirements and Michigan Governor's [Executive Order 2020-96](#). The public may participate in the meeting through Zoom access by computer and smart phone using the following link:

The public may also participate by calling into the below toll-free number:

Members of the public will only be able to speak at the meeting during the public comment portion of the meeting and such comment will be limited to three minutes per person. To provide for orderly public comment, a person wishing to speak during public comment must state their name and request to be recognized by the Township Supervisor. The Supervisor will recognize all persons wishing to speak during public comment. If, prior to the meeting, members of the public have certain questions or wish to provide input on any business that will be addressed at the meeting then such persons may contact the Township Board members through _____, Township Clerk, by email to _____, or by mail at _____. A copy of the meeting material may be found on the link on the Township's homepage at [_____](#).

The Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting upon reasonable advance notice by contacting _____, Township Clerk, by email, phone, or mail at the below.

_____, Township Clerk

_____, MI _____

Phone (____) ____ - ____

Email [_____@_____.com](#)

**NOTICE OF SPECIAL TOWNSHIP BOARD MEETING
AND PUBLIC HEARING TO BE HELD ELECTRONICALLY**

_____ TOWNSHIP

_____ COUNTY, MICHIGAN

To: The residents and property owners of _____ Township, _____ County, Michigan, and any other interested parties.

Please take notice that a special meeting/public hearing of the _____ Township Board will be held on _____, _____, 2020 at _____ p.m. by electronic remote access for the purpose of consideration of issues specified in the attached agenda.

Electronic remote access, in accordance with the Michigan Governor’s [Executive Order 2020-75](#), will be implemented in response to COVID-19 social distancing requirements and Michigan Governor’s [Executive Order 2020-96](#). The public may participate in the meeting/public hearing through Zoom access by computer and smart phone using the following link:

The public may also participate by calling into the below toll-free number:

Members of the public will only be able to speak during the public hearing and public comment portions of the meeting/public hearing and such comments will be limited to three minutes per person during each opportunity to speak. To provide for orderly public participation, a person wishing to speak must state their name and request to be recognized by the Township Supervisor. The Supervisor will recognize all persons wishing to speak during the public hearing and public comment. If, prior to the meeting/public hearing, members of the public have certain questions or wish to provide input on any business that will be addressed at the meeting/public hearing then such persons may contact the Township Board members through _____, Township Clerk, by email to _____, or by mail at _____ . A copy of the meeting material may be found on the link on the Township’s homepage at _____ .

The Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting upon reasonable advance notice by contacting _____, Township Clerk, by email, phone, or mail at the below.

_____, Township Clerk

_____, MI _____

Phone (____) ____-____

Email [_____@_____.com](#)

_____ TOWNSHIP
_____ COUNTY, MICHIGAN

NOTICE OF REGULAR PLANNING COMMISSION MEETING
AND PUBLIC HEARING ON SPECIAL LAND USE REQUEST
TO BE HELD ELECTRONICALLY

TO: THE RESIDENTS AND PROPERTY OWNERS OF THE TOWNSHIP OF _____,
_____ COUNTY, MICHIGAN, AND ALL OTHER INTERESTED PERSONS:

Please take notice that a regular meeting/public hearing of the _____ Township Planning Commission will be held on _____, _____, 2020 at _____ p.m. by electronic remote access for the purpose of consideration of issues specified in the attached agenda.

Electronic remote access, in accordance with the Michigan Governor's [Executive Order 2020-75](#), will be implemented in response to COVID-19 social distancing requirements and Michigan Governor's [Executive Order 2020-96](#). The public may participate in the meeting/public hearing through Zoom access by computer and smart phone using the following link:

The public may also participate by calling into the below toll-free number:

Members of the public will only be able to speak during the public hearing and public comment portions of the meeting/public hearing and such comments will be limited to three minutes per person during each opportunity to speak. To provide for orderly public participation a person wishing to speak must state their name and request to be recognized by the Planning Commission Chairperson. The Chairperson will recognize all persons wishing to speak during the public hearing and public comment. If, prior to the meeting/public hearing, members of the public have certain questions or wish to provide input on any business that will be addressed at the meeting/public hearing then such persons may contact the Planning Commissioners through _____, _____ Township Clerk, by email to _____, or by mail at _____. A copy of the meeting material may be found on links on the Township's homepage at _____, including the application for the special land use and site plan and the _____ Township Zoning Ordinance/Map/Land Use Plan.

Ross Township will provide necessary reasonable auxiliary aids and services at the meeting to individuals with disabilities upon 72 hours advanced notice to the Township. Individuals with disabilities requiring auxiliary aids or services should contact the Township Clerk by email, phone, or mail at the below.

_____ Township Planning Commission
By: _____, Chairperson

_____ Township Clerk
_____, Michigan _____
Phone _____
Email _____@_____

NOTICE OF SPECIAL BOARD MEETING
_____ SEWER AND WATER AUTHORITY
TO BE HELD ELECTRONICALLY

_____, MI _____

Please take notice that a special meeting of the _____ Sewer and Water Authority Board will be held on _____, _____, 2020 at _____ a.m. by electronic remote access for the purpose of consideration of issues specified in the attached agenda.

Electronic remote access, in accordance with the Michigan Governor’s [Executive Order 2020-75](#), will be implemented in response to COVID-19 social distancing requirements and Michigan Governor’s [Executive Order 2020-96](#). The public may participate in the meeting through Zoom access by computer and smart phone using the following link:

The public may also participate by calling into the below toll-free number:

Members of the public will only be able to speak during the meeting during the public comment portion of the meeting and such comment will be limited to three minutes per person. To provide for orderly public comment, a person wishing to speak during public comment must state their name and request to be recognized by the Board Chairperson. The Chairperson will recognize all persons wishing to speak during public comment. If, prior to the meeting, members of the public have certain questions or wish to provide input on any business that will be addressed at the meeting then such persons may contact the Board members by contacting _____, South County Sewer and Water Authority Administrator, by email to _____ or by mail at the below address. A copy of the meeting material may be found on the link on the Authority’s homepage at [www. _____](#)

The Authority will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting upon reasonable advance notice by contacting _____, _____ Sewer and Water Authority Administrator, by email, phone, or mail as provided below.

[Include contact info and address block]