

**CENTERVILLE TOWNSHIP
(LEELANAU COUNTY)
CEDAR, MICHIGAN 49621**

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RESOLUTION 2010-05A & 2010-05B

June 9, 2010, 7:00PM

Township Board Meeting * Township Hall

The purpose of this resolution is to establish the compensation for the Deputy Clerk and Deputy Treasurer. Currently the Deputy Clerk is paid an annual salary of \$500.00 and the Deputy Treasurer is paid an annual salary of \$100.00. The deputies are required to be appointed by the Clerk and the Treasurer respectively and they are appointed to assist them in carrying out the duties of their offices. The supervisor may appoint a deputy but is not required to do so. The duties of the deputies are primarily clerical but can and should fill in for the elected official during absences. (They do not have the power to vote.) Per the Michigan Townships Association, Compensation of Non-Elected Officials and employees, the Township Board is responsible to set the hourly wages (or salaries) for these positions and budget for these expenses. Adjustments to these wages should be reviewed annually during the budget development.

Motion by Schwantes to adopt Resolution 2010-05A sets the hourly wage at \$15.00 for the Deputy Clerk, supported by Kelenski.

Roll Call Vote:

Kelenski=Yes, Pleva=Yes, Schwantes=Yes, Peplinski=Absent

Ayes=3, No=0, Motion Carried.

Wurm to abstain from vote due to conflict of interest.

Motion by Schwantes to adopt Resolution 2010-05B sets the hourly wage at \$15.00 for the Deputy Treasurer, supported by Kelenski.

Roll Call Vote:

Kelenski=Yes, Wurm=Yes, Schwantes=Yes, Peplinski=Absent

Ayes=3, No=0, Motion Carried.

Pleva to abstain from vote due to conflict of interest.

Wages or salaries for these employees are to be paid and appropriate reporting and withholding of payroll taxes are required. Deputies will be paid by submitting a signed "Expense Reporting Form" to the township clerk with the hours and summarized explanation of the services performed for each expense category (ie. Clerk – Part-time wages or Election – Part-time wages)