

LELAND TOWNSHIP SEWER COMMISSION
Thursday, April 4, 2024 – 10:00 a.m.
Leland Township Office
489 W. Main Street, Lake Leelanau. MI 49653
WORKSHOP MINUTES
Quorum not present

PRESENT: Treasurer Shirley Garthe, Chair Jim Redmond

ABSENT: Frank Migda

GUESTS: Steve Patmore, Mitch Gawrysiak, Kathy Dawkins, Steve Scales

CALL TO ORDER – Redmond called the workshop meeting to order at 10:00 a.m. with the Pledge of Allegiance.

DECLARATION OF CONFLICT OF INTEREST - None

APPROVAL OF PRIOR MEETING MINUTES – Quorum not present to approve minutes.

PUBLIC COMMENT - None

REPORTS

1. Treasurer (report on file in Leland Township Office)

Garthe reported on income and expenses in the Sewer Operating and Improvement funds. Reports were distributed to the Commission members.

It was not a sewer billing month. There will be a few more checks written to pay to IAI. \$20,000 was paid toward the truck. Next year the truck will be paid off.

DISCUSSION:

There was discussion about keeping a contingency fund for “rainy day” problems and how much that fund should be. The river crossing project was such a problem that cost over \$200,000. A 10-year plan is being developed. We are collecting historic data and analyzing it.

Sewer rates went up by 9%.

2. Sewer Administrator and Operating Report - Monthly report and update on current projects.

The report was distributed to Commission members.

The reorganization is going well.

Flows are normal. Phosphorus levels are at 4.46 which is good. Steve Scales, a future Sewer Commissioner, was present at the meeting. Patmore explained to him how the sewage plant works and answered questions. Influent and affluent flows are similar to last year at this time.

There was a discussion of the last month’s activities. (see report)

Hydrogen sulfide causes corrosion of equipment as well as odor. The calcium nitrate works. We’ve done this at the Harbor for the last 3 years. Patmore would like to find an

independent person (one who doesn't have a product to sell) to consult with us about the odor problem. We are buying calcium nitrate product at \$40,000 a year. The annual report was passed out to the members.

3. Update on Restructuring of Sewer Operation – Sewer Administrator
It is going very well as mentioned previously. Many things have been taken care of already: gas card/credit card, phones, computers, truck, and emails.
4. Annual Update on the 10-year Capital Improvement Plan – Sewer Administrator
There will be a meeting with a Gosling Czubak engineering group about the 10-year plan. We pay them as needed.
5. Wastewater Treatment Plant Open House Possibility – Sewer Administrator
From questions at the annual meeting, it was thought to be a good idea to have an open house at the sewer plant. We would have to check with the liability insurance. We could partner with the Parks and Rec committee about the Provemont Pond area.

COMMISSIONER COMMENT

- It was asked if all the aerators were working. They are.
- Appreciation for Steve Patmore and Mitch Gawrysiak was expressed.

PUBLIC COMMENT - None

NEXT MEETING: Thursday, May 2, 2024, 10:00 a.m.

ADJOURNMENT:

The meeting was adjourned at 10:46 a.m.

Respectfully Submitted,
Cindy Kacin, Recording Secretary

Date Approved: _____

Jim Redmond, Chair

Lisa Brookfield, Township Clerk