

LELAND TOWNSHIP BOARD SPECIAL MEETING

Friday, March 18, 2022 – 10:00 a.m.

Leland Township Office

224 West Main Street, Lake Leelanau

MINUTES

Open Session

PRESENT: Supervisor Susan Och, Clerk Lisa Brookfield, Treasurer Shirley Garthe, Trustee Clint Mitchell, Trustee Mariann Kirch

ABSENT: 0

GUESTS: Steve Mikowski

CALL TO ORDER: Ms. Och called the meeting to order at 10:00 a.m. with the Pledge of Allegiance.

APPROVAL OF AGENDA: Ms. Brookfield moved to approve the agenda as presented; supported by Ms. Garthe. Motion carried. (5,0)

DECLARATION OF CONFLICT OF INTEREST - None

PUBLIC COMMENT - None

A portion of this meeting may be held in closed session if an open meeting would have a detrimental financial effect on the Township’s litigating or settlement position.

ACTION ITEMS

1. Resolution to establish credit card policy R-22-12

The Township currently does not have a credit card policy. The Township is changing its credit card and a policy is required by the bank. This will be a corporate card. There would be one account and five cards would be issued. It would be used for renewal of sales, and auto-payments. The question was raised if the card could be paid online. If it is in Ms. Garthe’s name, she would like to be able to track it online as well. The card has a \$25,000 limit. Individual limits are determined by the Township for the holders of the cards. There was discussion about the limit needed for the Fire Department.

ACTION: Mr. Mitchell moved to establish credit card policy R-22-12 as long as the individual spending limits don’t exceed the overall spending limit ; supported by Ms. Garthe.

VOICE ROLL CALL: (not necessarily called in this order)

Supervisor Susan Och: Yes

Clerk Lisa Brookfield: Yes

Treasurer Shirley Garthe: Yes

Trustee Clint Mitchell: Yes

Trustee Mariann Kirch: No Motion carried. 4 in favor, 1 opposed

2. Meet with attorney Peter Boyle to discuss Celebrate Act and Act Lodge settlement demands.

Peter Boyle joined the meeting at 10:20 a.m.

ACTION: Ms. Brookfield moved to take the meeting to closed session; supported by Ms. Garthe. Motion carried (5,0).

ACTION: Mr. Mitchell moved to return the meeting to open session at 11:00 a.m.; supported by Ms. Garthe. Motion carried (5,0).

OTHER/OLD BUSINESS

Mr. Mitchell suggested that the Township look at bank rates. Ms. Garthe agreed.

BOARD COMMENT

Thank you to Mr. Mitchell for his research in regard to the current tax settlement situation. More information is needed from the attorneys for Celebration Act and Act Lodge settlement demand to make a decision in this matter.

PUBLIC COMMENT

Steve Mikowski – He questioned the need for such high credit card limits without oversight. Ms. Och responded that there are times when a credit card number is needed prior to a large job contract needing a large deposit. Ms. Brookfield cited the many ways that there is oversight for the use of the credit card. The Township credit card is managed very closely.

ADJOURNMENT

ACTION: Ms. Garthe moved to adjourn the meeting at 11:02 a.m.; supported by Ms. Brookfield. Motion carried. (5,0)

Respectfully Submitted,
Cindy Kacin, Recording Secretary

Date Approved: _____

Susan Och, Leland Township Supervisor

Lisa Brookfield, Township Clerk