**Regular Meeting of the Township Board**

**Tuesday, January 11, 2022**

**Cleveland Township**

Supervisor, Tim Stein, called the meeting to order at 7:00pm. Present on roll call were, Tim Stein, Todd Nowak, Jan Nowak, Angie Diotte, & Tanelle Budd. Present from the public were Nello Valentine, Rick Royston & Gwenne Allgaier.

**Motion by Angie Diotte and seconded Jan Nowak to approve December 14, 2021 Minutes. Ayes: 5, Nays: 0. Motion carried.**

**Public Comment on Agenda- None**

**Supervisor’s Report – None**

**Clerk Report –** Received Department of Equalization contract for property tax preparation, it’s $0.50 per parcel for, same as last year.

**Treasurer’s Report – Angie: December 31, 2021**

Revenue $ 57,185.88

Disbursements $ -9,881.19

Bank Balance $ 362,496.03

**Motion by Jan Nowak and seconded Todd Nowak to approve December 31, 2021 Treasurers Report. Ayes: 5, Nays: 0. Motion carried.**

**Discuss Posting of Office Hours for Tax Collection in February 2022 on Township Website- Angie:** Open all day at my office, February 11th & 15th from 9am-5pm and 28th from 9am-9pm.

**Planning Commission Report –Todd Nowak:** Community survey is not quite right we have some tweaking to do but should be ready next month. Agriculture tourism ordinance is something we’re also working on for 2022.

**Zoning Administrator’s Report** – **Nello Valentine:** The folks across the street were issued their permit for their addition. Pretty quiet month, usually we’re busier. First time ever, I’ve gotten calls for appraisals for the sellers at the Sugar Loaf Condos. Annual report last year was 28 permits and this year was 29. Most of the people applying for permits were out of the state or out of the area calling and asking. A lot of people asked about buying existing houses and using them for short-term rentals. We had some camper issues where people were living in them instead of using them for fun. There is talk of some lot divisions on M22 and they are in contact with Tim Cypher.

**Zoning Board of Appeals Report – Jan Nowak:**  Next meeting on Tuesday is January 18th, 2021 at 6:30pm at the Cleveland Township hall. Christopher DeVaries is asking for a 10ft variance for the constructions of a new residential storage/garage to be located within the 40ft to the nearest right away of the county road.

We did receive an email wanting to know if the ZBA meeting would affect the Sugar Loaf Association.

**Maintenance Report – None**

**Assessor Report – None**

**Other members – None**

**Old Business –**

**Review/Update Cedar Area Fire and Rescue** – **Rick Royston:** Discuss the station evaluation and four townships Fire Department. The fireboard does expect Solon and Centerville Township to help fix it. The fire drain estimate is $174,000 and we need to figure out where to go from there. It would be unfair for Solon and Centerville who own the building to have to pay for everything since all four townships participate. Pushing for a four-township meeting soon to figure out the funding.

Retirement plan is changing so part time employees can participate. The big thing to report is since Nov 1st the fire department has made 28 ALS calls. Annual report is not completed yet, but the calls are up. Chief Doornbos will have that completed soon.

A large discussion is needed about having a legal binding document to include all four townships, as of right now the current agreement is a lease to Kasson and Cleveland. Capital improvement is a large concern because the agreement says Solon and Centerville are responsible for it, but with it being partially leased, their needs to be more deciding factors.

**Todd:** Do you think we’ll out grow the current Fire Station?

**Rick:** it’s a very hard thing to predict. The call volume is increasing, we will probably have to add on more staff and increase the barracks for living. There are issues with the roof too. Sugar Loaf would be a great spot for a fire department should a developer come in.

**New Business –**

1. **Consideration of Approval for Summer Tax Collection Agreements- Leland School District.**

**Tim:** Summer tax is $2.50 a parcel, which we have been doing all along. All we need to do is agree to their conditions.

**Motion by Tim Stein and seconded Tanelle Budd to approve the Leland Summer Tax Collection Agreement at $2.50 per parcel. Ayes: 5, Nays: 0. Motion Carried*.***

**b.) Schedule of Annual Meeting for 2022- Tentative Date(s) of March 19th or 26th.**

**Tim:** Angie will be gone for Spring Break; we will schedule it for March 19th**.**

**c.) Payment of Bills-**

**Motion by Todd Nowak and seconded Angie Diotte to approve payment of bills for January 11, 2022. Ayes: 5, Nays: 0. Motion Carried.**

**Correspondence – Tim:** Board of Review training has three dates all via Zoom. We will get dates from all of our BOR members to take the class. They must take at least one training class during their tenure.

**Public forum – Gwenne Allgaier-** Thank you Angie for scheduling your office hours, there is something about being able to pay your taxes in person. I’m glad to hear you are considering Agriculture Tourism. I will be in contact with Nello to discuss affordable housing.

**Motion by Todd Nowak and seconded by Jan Nowak to adjourn meeting at 7:35 Ayes: 5, Nays: 0. Motion carried.**

Tanelle Budd, Clerk

Approved by Tim Stein, Supervisor